

Centre for Internal Quality Assurance (2018-19)

Part - 1: Centre Details and Initiatives

1.1 Notification of Centre:

Date of the notification: 14-08-2019	Copy of the notification: View
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1.2 Composition of Centre:

Sr No	Nomination as	Name	Designation	Specialization	Start Date	End Date
1	Head	Prof. Suryakant Gunjal	Professor and Director	Microbiology	01-01-2019	30-06-2022
2	Member	Dr. Hement Rajguru	Associate Professor	Agricultural Economics	01-07-2019	30-06-2022

1.3 Number of meetings held and its approval:

Sr No	Meeting	Name of Statutory Authority	Meeting Date	Approval Date	View Minutes
1	Meeting of Planning Board	Board of Management	29-12-2018	29-12-2018	View

1.4 Details of actions taken based on Objectives and Functions of CIQA:

Sr No	Function	Action taken by HEI
1	Maintenance of Quality in the services provided to the learners	All program admission related activities and dispatch of study materials (SLMs) was carried out by stores and dispatch section. It was monitored by Student Services Division. All Regional Centers provided guidance and supervision regarding online procedure to coordinator at Learners Support Centers (LSC). The Counseling Sessions were conducted as per the predefined schedule on the Learners Support Centers. All Students related grievances were addressed and monitored by Student Service Division as well as Examination Division.
2	Continuous improvement	Induction and orientation program were conducted at LSCs for all newly enrolled students. The Student Services Division (SSD) in collaboration with various Academic Schools carried out annual meetings with program coordinators of LSCs and the Regional Directors at University Head quarter. The Director of concerned school and Director SSD jointly visited various LSCs and the Regional Centers to monitor the activities of LSCs. The Evaluation Division conducted Training / Workshops for Evaluators and Moderators annually.
3	Identification of the key areas in which the HEI should maintain quality	Course Design and Development: Guidelines on approval and launch of new academic programs and revision / addition / deletion of course(s) in existing programs were revised in accordance with the UGC (ODL) Regulations 2017. Learner Support System: The then IQAC played a major role in developing Manual for Study Center Management under each school for maintaining standards and uniformity in operations across all LSCs and RCs. Continuous up gradation of SLM for students benefit: All the School of studies revised old programs or few courses in the program. Adaptation of new methods in

		examination and evaluation: Examination and Evaluation division switched to online evaluation system in addition to manual evaluation mode.
4	Dissemination of information on quality assurance	IQAC/CIQA held discussion with Directors of all the Schools, Divisions, Centers, Units and Cells to disseminate information on the UGC ODL Regulation and NAAC Assessment and accreditation scheme for Open Universities.
5	Mechanisms for interaction and obtaining feedback	Feedback mechanisms were developed for the following stakeholders: 1. Alumni Feedback, 2. Learner's Feedback and 3. Teacher's Feedback. Regional Centers were asked to obtain feedback from learners and the academic counselors, program coordinators.
6	Measures for qualitative improvement	IQAC / CIQA had made it mandatory to all the Director/Head of School, Division, Centre, Unit and Cell to monitor the quality aspects and provide information for assessment The Directors and Heads of all the Schools, Divisions, Centers, Units and Cells were consulted and briefed to update them on the new developments taken place in Higher Education system. Mails were sent to Directors/Heads of all the Schools, Divisions, Centers, Units, Cells and regional directors to disseminate information among their colleagues and for compliance.
7	Ensuring Implementation of its recommendations through regular monitoring	The Planning and Coordination Cell under the guidance of Vice-Chancellor provided support in advising and monitoring the quality assurance aspects of the University.
8	Ensuring Participation of stakeholders	The Planning and Coordination Cell along with Director SSD ensured participation of stakeholders in various academic and extracurricular activities with the help of 8 Regional Centers of the University.
9	Preparation of Programme Project Report and Information regarding any new programmes launched	The Program Project Reports (PPR), as received from various schools seeking approval to new academic programs, were scrutinized by the Planning and Coordination Cell and submitted to UGC DEB portal.
10	Collection, collation and dissemination of accurate, complete and reliable statistics about the quality of the programmes	The Planning Division of the University had done a review of the enrolment ratio of the programs. Before development of a new academic program a need assessment survey / study is mandatory, based on which the various parameters of the program are decided including the program fee.

1.5 Quality Assurance:

Sr No	Objective	Yes/No	View
1	Whether the CIQA prepared a Programme Project Report for each programme as per norms and guidelines of the UGC?	Yes	View
2	Whether the Programme Project Report for each of the implemented programmes approved by the appropriate authority of the HEI; prior to its launch?	Yes	View
3	Whether a monitoring mechanism was put in place to ensure the proper implementation of Programme Project Reports?	Yes	View
4	Whether annual plans for quality enhancement were prepared and their implementation ensured?	No	-
5	Whether a mechanism was put into place to collect feedback from students and undertake its analysis and corrective actions thereof?	Yes	View
6	Has the CIQA organized workshops or seminars on quality related themes and Disseminated proceedings of such activities?	No	-
7	Whether all the learning centres were operationalized with prior approval of CIQA?	No	-
8	Whether the admission criteria and pass/fail criteria of ODL programmes is exactly identical to	No	-

	conventional programmes?		
9	Whether the HEI has ensured compliance to the territorial jurisdiction norms as per Annexure IV of the UGC(ODL) Regulations, 2017	Yes	View
10	Whether the details of faculty in School or Centre for Distance Education of the Higher Educational Institutions and in the Learner Support Centres are declared on the website of the HEI and linked to Aadhaar details or other Government identifiers, as per Regulations 9(5) of the UGC (ODL) Regulations, 2017 (Provide explicit link address also)	No	-

1.6 Describe the mechanism implemented to ensure that the quality of ODL programmes matches with the quality of relevant programmes in conventional mode:

<ul style="list-style-type: none"> • YCMOU offers all academic programs through ODL Mode in compliance with ODL Regulation-2017 and at par with conventional universities as far as eligibility to admission is concern. • All the academic programs are approved by the statutory bodies before launching of the programs. YCMOU has revised its guidelines for design and development of academic program. • CIQA conducted series of meetings with all the Schools of Studies for preparing the Program Project Reports for programs to be offered in 2018-19. However, No new programs were developed and launched in 2018-19.

1.7 Describe the details of personal contact programmes implemented:

Sr No	Centre Name	Implemented Date	Student Attended
1	Regional Centre Kolkapur	01-07-2018	88186
2	Regional Centre Mumbai	01-07-2018	46847
3	Regional Centre Aurangabad	01-07-2018	67604
4	Regional Centre Amravati	01-07-2018	101221
5	Regional Centre Nagpur	01-07-2018	39805
6	Regional Centre Nashik	01-07-2018	74781
7	Regional Centre Nanded	01-07-2018	90388
8	Regional Centre Pune	01-07-2018	94451

1.8 Mention the duration, credits and eligibility of programmes offered:

Sr No	Academic Session	Level	Name of Program	Duration	No. of Credits	Eligibility
1	July	UG	BACHELOR OF EDUCATION - SPECIAL EDUCATION	3 years	80	Any Graduate
2	July	UG	BACHELOR OF SCIENCE - PHYSICS - CHEMISTRY - MATHS* * In place of BACHELOR OF SCIENCE (PHYSICS), BACHELOR OF SCIENCE (CHEMISTRY), BACHELOR OF SCIENCE (MATHS) as	3 Years	132	12 Class Pass with Physics, Chemistry and Mathematics or Diploma in Engineering

			mentioned previously; this is as per approval of Competent Authority.			
3	July	UG	BACHELOR OF COMMERCE - COOPERATIVE MANAGEMENT	3 Years	108	12th Std. Pass or YCMOU Preparatory Pass / 10th Std. Pass with two years diploma.
4	July	UG	BACHELOR OF SCIENCE - MEDIA GRAPHICS AND ANIMATION	3 Years	164	12th Std. Pass or 10th Std. Pass + YCMOU Preparatory Pass)
5	July	UG	BACHELOR OF SCIENCE - HORTICULTURE	5 Years	160	Common Entrance Test (CET) Examination
6	July	UG	BACHELOR OF SCIENCE - AGRICULTURE	5 Years	160	Common Entrance Test (CET) Examination
7	July	UG	BACHELOR OF COMMERCE	3 Years	108	12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed
8	July	UG	BACHELOR OF EDUCATION	2 Years	80	Any Graduate
9	July	UG	BACHELOR OF ARTS - MASS COMMUNICATION AND JOURNALISM	3 Years	120	12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed
10	July	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	1 Years	32	Any Graduate
11	July	UG	BACHELOR OF ARTS	3 Years	108	12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed
12	July	UG	BACHELOR OF COMPUTER APPLICATIONS	3 Years	108	12th Class pass OR Diploma in Engineering pass OR 2-year ITI Program of any trade after 10th Class OR YCMOU Preparatory
13	July	UG	BACHELOR OF BUSINESS ADMINISTRATION - AVIATION - HOSPITALITY - TRAVEL - TOURISM MANAGEMENT	3 Years	120	12th Class or Equivalent exam Pass
14	July	UG	BACHELOR OF SCIENCE -	3 Years	132	12th Class pass or 3 years Diploma

			COMPUTER SCIENCE APPLICATION			after 10th Class.
15	July	PG	MASTER OF LIBRARY AND INFORMATION SCIENCE	1 Years	32	B. Lib. Pass
16	July	PG	MASTER OF ARTS - DISTANCE EDUCATION	2 Years	72	Any Graduate
17	July	PG	MASTER OF ARTS - EDUCATION	2 Years	78	B.Ed. Pass
18	July	PG	MASTER OF SCIENCE - AGRICULTURAL EXTENSION	2 Years	64	Any Agricultural Graduate
19	July	PG	MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE	2 Years	64	B.Sc./B.E./ B.Tech/ B.Pharm and Equivalent Pass.
20	July	PG	MASTER OF ARTS - ENGLISH	2 Years	64	Any Graduate
21	July	PG	MASTER OF COMMERCE	2 Years	64	Any Graduate
22	July	PG	MASTER OF BUSINESS ADMINISTRATION	2 Years	96	Any Graduate and CET Exam Pass

1.9 Describe the details of in-semester and end semester assessments/examinations conducted with the actions taken to ensure sanctity of the examinations:

Sr No	Objective	Yes/No
1	Whether examination centre centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students	Yes
2	Whether the number of examination centres in a city or State are proportionate to the student enrollment from the region	Yes
3	Whether building and grounds of the examination centre are clean and in good condition	Yes
4	Whether the examination centre have an examination hall with adequate seating capacity and basic amenities	Yes
5	Whether fire extinguishers are in working order, locations well marked and easily accessible. Further, are emergency exits clearly identified and clear of obstructions	Yes
6	Whether the examination centre provides adequate lighting, ventilation and comfortable seating. Further, is the safety and security of the examination centre ensured	Yes
7	Whether restrooms located in the same building as the examination centre, and restrooms are clean, supplied with necessary items, and in working order	Yes

8	Whether the provision of drinking water is made for learners	Yes
9	Whether adequate parking is available near the examination centre	Yes
10	Whether facilities for Persons with Disabilities are available	Yes

1.10 Total Students enrolled and fees during Academic Session 2018-19:

Sr No	Academic Session	Level	Name of Program	Number of students	Programme Fee (Rs.)
1	July	UG	BACHELOR OF EDUCATION	2979	35000
2	July	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	930	8500
3	July	UG	BACHELOR OF EDUCATION - SPECIAL EDUCATION	993	28000
4	July	UG	BACHELOR OF SCIENCE - MEDIA GRAPHICS AND ANIMATION	651	87000
5	July	UG	BACHELOR OF COMMERCE	88149	5900
6	July	UG	BACHELOR OF COMMERCE - COOPERATIVE MANAGEMENT	73	6900
7	July	UG	BACHELOR OF ARTS - MASS COMMUNICATION AND JOURNALISM	1851	9000
8	July	UG	BACHELOR OF ARTS	378023	5900
9	July	UG	BACHELOR OF BUSINESS ADMINISTRATION - AVIATION - HOSPITALITY - TRAVEL - TOURISM MANAGEMENT	256	120000
10	July	UG	BACHELOR OF SCIENCE - PHYSICS - CHEMISTRY - MATHS* * In place of BACHELOR OF SCIENCE (PHYSICS), BACHELOR OF SCIENCE (CHEMISTRY), BACHELOR OF SCIENCE (MATHS) as mentioned previously; this is as per approval of Competent Authority.	5470	18000
11	July	UG	BACHELOR OF SCIENCE - COMPUTER SCIENCE APPLICATION	66	45500

12	July	PG	MASTER OF LIBRARY AND INFORMATION SCIENCE	471	12000
13	July	PG	MASTER OF ARTS - DISTANCE EDUCATION	85	8000
14	July	PG	MASTER OF ARTS - EDUCATION	1374	17875
15	July	PG	MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE	351	36000
16	July	PG	MASTER OF ARTS - ENGLISH	11075	8000
17	July	PG	MASTER OF COMMERCE	4623	8500
18	July	PG	MASTER OF BUSINESS ADMINISTRATION	5247	32500
19	July	PG	MASTER OF SCIENCE - AGRICULTURAL EXTENSION	33	20000
20	July	UG	BACHELOR OF COMPUTER APPLICATIONS	2280	22000
21	July	UG	BACHELOR OF SCIENCE - HORTICULTURE	798	30000
22	July	UG	BACHELOR OF SCIENCE - AGRICULTURE	2320	30000
			Total	508098	

Part - 2: Programme Recognition and Admission Details

2.1 Number of programmes recognized during Academic Session 2018-19:

Number of programmes recognized from July, 2018 academic session and a copy of the UGC recognition letter:	
Number of programmes: 22	Copy of the UGC recognition letter: View
Number of programmes recognized from January, 2019 academic session and a copy of the UGC recognition letter:	
Number of programmes: 22	Copy of the UGC recognition letter: View

2.2 Number of programmes started as per clause 1(v) of Regulation 8 of UGC(ODL) Regulations, 2017:

Sr No	Academic Session	Level	Name of Program	Duration	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authorities	UGC Recognition Letter No. and date	No. of Learning Support Centres Operationalized	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total

1	July	UG	BACHELOR OF SCIENCE - HORTICULTURE	5 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	55	591	207	0	798
2	January	UG	BACHELOR OF COMMERCE - COOPERATIVE MANAGEMENT	3 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	5	48	25	0	73
3	July	UG	BACHELOR OF EDUCATION	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	35	1769	1210	0	2979
4	July	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	1 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	48	499	431	0	930
5	July	UG	BACHELOR OF SCIENCE - AGRICULTURE	5 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	58	1658	662	0	2320
6	July	UG	BACHELOR OF BUSINESS ADMINISTRATION - AVIATION - HOSPITALITY - TRAVEL - TOURISM MANAGEMENT	3 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	2	147	109	0	256
7	July	UG	BACHELOR OF SCIENCE - PHYSICS - CHEMISTRY - MATHS* * In place of BACHELOR OF SCIENCE (PHYSICS), BACHELOR OF SCIENCE (CHEMISTR	3 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	49	3690	1779	1	5470

			Y), BACHELOR OF SCIENCE (MATHS) as mentioned previously; this is as per approval of Competent Authority.								
8	July	UG	BACHELOR OF EDUCATION - SPECIAL EDUCATION	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	16	53 8	45 5	0	99 3
9	July	UG	BACHELOR OF SCIENCE - MEDIA GRAPHICS AND ANIMATION	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	12	50 7	14 4	0	65 1
10	July	UG	BACHELOR OF COMMERCE	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	514	60 49 2	27 65 0	7	88 14 9
11	July	UG	BACHELOR OF ARTS - MASS COMMUNIC ATION AND JOURNALIS M	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	40	14 36	41 5	0	18 51
12	July	UG	BACHELOR OF ARTS	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	938	25 41 83	12 38 03	37	37 80 23
13	July	UG	BACHELOR OF COMPUTER APPLICATIO NS	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1- 18/2018(DE B-I) dated 08/05/2019	60	17 70	51 0	0	22 80
14	July	UG	BACHELOR OF SCIENCE - COMPUTER	3 Years	08-05-2019	ugc/deb/ycm ou/mah/2016 5/07/2016 and 5/08/	30	43	23	0	66

			SCIENCE APPLICATION			and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019					
15	July	PG	MASTER OF LIBRARY AND INFORMATION SCIENCE	1 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	27	220	251	0	471
16	July	PG	MASTER OF ARTS - DISTANCE EDUCATION	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	28	47	38	0	85
17	July	PG	MASTER OF ARTS - EDUCATION	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	28	954	420	0	1374
18	July	PG	MASTER OF SCIENCE - AGRICULTURAL EXTENSION	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	1	17	16	0	33
19	July	PG	MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	11	175	176	0	351
20	July	PG	MASTER OF ARTS - ENGLISH	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	157	5655	5420	0	11075
21	July	PG	MASTER OF COMMERCE	2 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	84	2581	2042	0	4623

22	July	PG	MASTER OF BUSINESS ADMINISTRATION	3 Years	08-05-2019	ugc/deb/ycmou/mah/2016 5/07/2016 and 5/08/ and 2016 , F.NO. 1-18/2018(DE B-I) dated 08/05/2019	108	35 99	16 48	0	52 47
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2.3 LSC wise enrolment details:

1. Name of College/institute where LSC is established: 71270 : SAI EDUCATION SOCIETY

Address of College/institute where LSC is established: M.P : GIJAVANE, TAL : GADHINGL, City: GIJAVANE, Pin: 416502, Tehsil: Kolhapur

Name of HEI to which College/institute is affiliated (where LSC is established): Shivaji University Kolhapur

Whether the College/institute is private or Govt (where LSC is established): Private

Coordinator Details: Prof. Gudshi Savita (M.A., B.Ed.) and Contact: 9764526870

Programmes offered: BACHELOR OF EDUCATION - SPECIAL EDUCATION

Total enrolled student: 52

No. of Counsellors: 4

Sr No	Counsellor Name	Qualification	Contact Details
1	Prof. Tanaji Shivaji Gaikwad	M.A M.Ed (HI)	8788041639
2	Prof. Savita Arjun Gudashi	M.A B.Ed (HI)	9764526870
3	Prof. Rupali Basavani Teli	M.A.B.Ed(HI)	9404703293
4	Prof. Nagnath S.Gound	B.Sc.BASLP	9492853815

Part - 3: Results and Student Progression

Sr No	Academic Session	Level	Name of Programme	No. of students admitted	No. of students appeared in exams	No. of students progressed to next semester	% of students passed	% of students passed in first class
1	July	UG	BACHELOR OF EDUCATION - SPECIAL EDUCATION	333	326	298	91.41	98.66
2	July	UG	BACHELOR OF SCIENCE - MEDIA GRAPHICS AND ANIMATION	128	128	101	78.91	85.15
3	July	UG	BACHELOR OF SCIENCE - HORTICULTURE	798	628	628	100	98.09
4	July	UG	BACHELOR OF SCIENCE - COMPUTER SCIENCE APPLICATION	12	12	10	83.33	20

5	July	PG	MASTER OF LIBRARY AND INFORMATION SCIENCE	590	553	412	74.50	91.26
6	July	PG	MASTER OF ARTS - DISTANCE EDUCATION	34	27	27	100	81.48
7	July	PG	MASTER OF ARTS - EDUCATION	782	774	644	83.20	95.34
8	July	UG	BACHELOR OF COMMERCE	24973	24971	16127	64.58	9.52
9	July	UG	BACHELOR OF COMMERCE - COOPERATIVE MANAGEMENT	24	22	12	54.55	100
10	July	UG	BACHELOR OF EDUCATION	1519	1514	1478	97.62	100
11	July	UG	BACHELOR OF ARTS - MASS COMMUNICATION AND JOURNALISM	465	447	288	64.43	54.17
12	July	UG	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	1070	984	687	69.82	89.96
13	July	UG	BACHELOR OF ARTS	117305	117295	81742	69.69	12.42
14	July	UG	BACHELOR OF COMPUTER APPLICATIONS	1819	1540	1270	82.47	37.40
15	July	UG	BACHELOR OF SCIENCE - AGRICULTURE	2320	1926	1926	100	99.07
16	July	UG	BACHELOR OF BUSINESS ADMINISTRATION - AVIATION - HOSPITALITY - TRAVEL - TOURISM MANAGEMENT	64	40	38	95	92.11

17	July	UG	BACHELOR OF SCIENCE - PHYSICS - CHEMISTRY - MATHS** In place of BACHELOR OF SCIENCE (PHYSICS), BACHELOR OF SCIENCE (CHEMISTRY), BACHELOR OF SCIENCE (MATHS) as mentioned previously; this is as per approval of Competent Authority.	796	793	657	82.85	66.36
18	July	PG	MASTER OF SCIENCE - AGRICULTURAL EXTENSION	13	10	6	60	100
19	July	PG	MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE	158	157	147	93.63	66.67
20	July	PG	MASTER OF ARTS - ENGLISH	4582	4138	3851	93.06	70.94
21	July	PG	MASTER OF COMMERCE	1552	1520	1134	74.61	53.09
22	July	PG	MASTER OF BUSINESS ADMINISTRATION	2454	2420	960	39.67	45.63

Part - 4.1: Compliance status of Regulations 7 of UGC(ODL) Regulations, 2017 – Self-regulation through disclosures, declarations and reports:

Sr No	Provision	Yes/No with explicit link address
1	Declaration by an authorized signatory has been displayed on HEI website authenticating that the documents from sr. no. '2' to '14' have been uploaded on the HEI website?	Yes ycmou.ac.in
2	The establishing Act and Statutes thereunder or the Memorandum of Association, as the case may be or both of the Higher Educational Institution, empowering it to offer programs in Open and Distance Learning mode	Yes
3	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes
4	Programme details including brochures or programme guides with information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure etc.	Yes
5	Programme-wise information on syllabus, suggested readings, contact points for counseling, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support	Yes

	Centres with addresses and contact details, their working hours and counseling schedule etc.	
6	Important schedules or date-sheets for admissions, registration, re-registration, counseling, assignments and feedback thereon, examinations, result declarations etc.	Yes
7	Detailed strategy plan related to On-line course delivery, if any including learning materials offered through On-line and learner assessment system and quality assurance practices of e-learning programmes	No
8	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes
9	Information regarding any new programmes launched and those proposed for the next two years	No
10	Data of year-wise or programme-wise student enrolment details and degrees or certificates or diplomas or post graduate diplomas awarded	Yes
11	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated, source of Self Learning Material, references of Self Learning Material, etc	Yes
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of 'on-line' interaction with learners providing hyperlink support	Yes
13	List of the 'Learner Support Centres' along with the number of students Period of the admission process along with the academic session and dates of the term end examinations	Yes
14	List of the 'Examination Centres' along with the number of students in each centre who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner	Yes

Part - 4.2: HEI shall mention the process followed for monitoring of Examination to ensure sanctity of examinations, including the following:

- i) No. of examination centres inspected during conduct of exam.
- ii) No. of cases of unfair means reported.
- iii) Disciplinary action taken.
- iv) Detail of observer of the examination centres appointed by HEI and its reports.

i) No. of examination centers inspected during conduct of exam: 1018 ii) No. of cases of unfair means reported: 14919 iii) No. of Disciplinary action taken: 14911 iv) Detail of observer of the examination centers appointed by HEI and its reports: 1) Senior Supervisor / Observer one for each exam center = 970, 2) No. of Observer in flying squad = 144. 3) Total No. of Observer including flying squad = 1114.

Part - 5: Compliance status of Academic and Infrastructural Requirements – As per Annexure - VI of UGC(ODL) Regulations, 2017:

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-VI of the Regulations. In addition, the faculty details shall be provided in the following format:

1. BACHELOR OF SCIENCE - HORTICULTURE Academic Session: July Level: UG						No. of Fulltime Dedicated Faculty: 2
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary	
1	DR. GUNJAL SURYAKANT SHIVRAM (PROFESSOR)	Regular	08/05/1990	Teaching: 349 Months Industrial: 0 Months	257112	

2	DR. SONAWANE MADHURI SHRIKANT (ASST.PROFESSOR)	Regular	18/12/2003	Teaching: 186 Months Industrial: 0 Months	147435
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2. BACHELOR OF ARTS - MASS COMMUNICATION AND JOURNALISM Academic Session: July Level: UG					No. of Fulltime Dedicated Faculty: 3
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. RAJDERKAR UMESH MADHUKAR (ASSO.PROFESSOR)	Regular	22/06/1993	Teaching: 312 Months Industrial: 0 Months	209532
2	DR. GHODESWAR PRAVIN KHANDERAO (ASSO.PROFESSOR)	Regular	01/11/2000	Teaching: 235 Months Industrial: 0 Months	180203
3	MR. WADEKAR NAGARJUN MARUTI (ASSO.PROFESSOR)	Regular	28/06/2003	Teaching: 204 Months Industrial: 0 Months	180408

3. BACHELOR OF EDUCATION - SPECIAL EDUCATION Academic Session: July Level: UG					No. of Fulltime Dedicated Faculty: 3
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PATIL VIJAYA VINAYAK (Associate Professor)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	186076
2	DR. MAHALE SANJIVANEE RAJESH (Associate Professor)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	181662
3	MR. PAIKRAO VIJAYKUMAR KISHANRAO (Associate Professor)	Regular	23/10/2000	Teaching: 224 Months Industrial: 0 Months	180203

4. BACHELOR OF SCIENCE - MEDIA GRAPHICS AND ANIMATION Academic Session: July Level: UG					No. of Fulltime Dedicated Faculty: 3
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. VADNERE RAJENDRA VINAYAK (PROFESSOR)	Regular	31/07/1993	Teaching: 311 Months Industrial: 0 Months	205600
2	MR. THAKAR RAM ASHABAI (ASST.PROFESSOR)	Regular	21/12/2010	Teaching: 114 Months Industrial: 0 Months	96095
3	DR. GUJAR RUCHA RAJESH (ASST.PROFESSOR)	Regular	14/10/2000	Teaching: 235 Months Industrial: 0 Months	107664

5. BACHELOR OF COMMERCE - COOPERATIVE MANAGEMENT Academic Session: July Level: UG					No. of Fulltime Dedicated Faculty: 3
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. BIYANI PRAMOD BAJARANGALAL (PROFESSOR)	Regular	25/06/1993	Teaching: 328 Months Industrial: 0 Months	242703
2	DR. DESHMUKH PRAKASH ANNASAHEB (ASSO.PROFESSOR)	Regular	24/08/2002	Teaching: 202 Months Industrial: 0 Months	180203
3	DR. PATOLE SURENDRA NARENDRA (ASSO.PROFESSOR)	Regular	16/08/2006	Teaching: 154 Months Industrial: 0 Months	108028

6. BACHELOR OF ARTS
Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 4

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. RAJDERKAR UMESH MADHUKAR (ASSO.PROFESSOR)	Regular	22/06/1993	Teaching: 312 Months Industrial: 0 Months	209532
2	DR. GHODESWAR PRAVIN KHANDERAO (ASSO.PROFESSOR)	Regular	01/11/2000	Teaching: 235 Months Industrial: 0 Months	180203
3	MR. WADEKAR NAGARJUN MARUTI (ASSO.PROFESSOR)	Regular	28/06/2003	Teaching: 204 Months Industrial: 0 Months	180408
4	MR. MORE DADASAHEB MALAHARI (ASSO.PROFESSOR)	Regular	22/06/1993	Teaching: 312 Months Industrial: 0 Months	195572

7. BACHELOR OF COMPUTER APPLICATIONS
Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. KHANDARE PRAMOD LAXMAN (ASSO.PROFESSOR)	Regular	29/02/1992	Teaching: 328 Months Industrial: 0 Months	216381
2	MR. PALSHIKAR MADHAV VASANT (ASSO.PROFESSOR)	Regular	02/05/1990	Teaching: 346 Months Industrial: 0 Months	221545
3	MRS. PATIL SHUBHANGI NITIN (ASST.PROFESSOR)	Regular	20/12/2010	Teaching: 114 Months Industrial: 0 Months	99103

8. BACHELOR OF SCIENCE - PHYSICS - CHEMISTRY - MATHS* * In place of BACHELOR OF SCIENCE (PHYSICS), BACHELOR OF SCIENCE (CHEMISTRY), BACHELOR OF SCIENCE (MATHS) as mentioned previously; this is as per approval of Competent Authority.
Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. MORE SUNANDA ARUN (ASSO.PROFESSOR)	Regular	06/07/1993	Teaching: 311 Months Industrial: 0 Months	185163
2	DR. KAMLASKAR CHETANA HEMANT (ASST.PROFESSOR)	Regular	13/11/2000	Teaching: 235 Months Industrial: 0 Months	103550
3	DR MANE DHANANJAY VITTHALRAO (ASSO.PROFESSOR)	Contractual	05/02/2018	Teaching: 350 Months Industrial: 0 Months	228682

9. BACHELOR OF SCIENCE - COMPUTER SCIENCE APPLICATION
Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	MR. PALSHIKAR MADHAV VASANT (ASSO.PROFESSOR)	Regular	02/05/1990	Teaching: 346 Months Industrial: 0 Months	221545
2	DR. KHANDARE PRAMOD LAXMAN (ASSO.PROFESSOR)	Regular	29/02/1992	Teaching: 328 Months Industrial: 0 Months	216381
3	MRS. PATIL SHUBHANGI NITIN (ASST.PROFESSOR)	Regular	20/12/2010	Teaching: 114 Months Industrial: 0 Months	99103

10. MASTER OF ARTS - DISTANCE EDUCATION

Academic Session: July

Level: PG

No. of Fulltime Dedicated Faculty: 2

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. BIYANI PRAMOD BAJARANGALAL (PROFESSOR)	Regular	25/06/1993	Teaching: 312 Months Industrial: 0 Months	242703
2	DR. RAJGURU HEMANT PRABHAKAR (ASSO.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	182062

11. MASTER OF COMMERCE

Academic Session: July

Level: PG

No. of Fulltime Dedicated Faculty: 4

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PALANDE PANDIT PRABHAKAR (PROFESSOR)	Regular	14/06/1990	Teaching: 348 Months Industrial: 0 Months	257112
2	DR. BIYANI PRAMOD BAJARANGALAL (PROFESSOR)	Regular	25/06/1993	Teaching: 348 Months Industrial: 0 Months	242703
3	DR. PATOLE SURENDRA NARENDRA (ASST.PROFESSOR)	Regular	16/08/2006	Teaching: 154 Months Industrial: 0 Months	108028
4	DR. GAIKWAD LATIKA DNYANESHWAR (ASST.PROFESSOR)	Regular	16/12/2010	Teaching: 114 Months Industrial: 0 Months	101993

12. MASTER OF BUSINESS ADMINISTRATION

Academic Session: July

Level: PG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PALANDE PANDIT PRABHAKAR (PROFESSOR)	Regular	14/06/1990	Teaching: 348 Months Industrial: 0 Months	257112
2	DR. PATOLE SURENDRA NARENDRA (ASST.PROFESSOR)	Regular	16/08/2006	Teaching: 154 Months Industrial: 0 Months	108028
3	DR. GAIKWAD LATIKA DNYANESHWAR (ASST.PROFESSOR)	Regular	16/12/2010	Teaching: 114 Months Industrial: 0 Months	101993

13. BACHELOR OF COMMERCE

Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PALANDE PANDIT PRABHAKAR (PROFESSOR)	Regular	14/06/1990	Teaching: 348 Months Industrial: 0 Months	257112
2	DR. PATOLE SURENDRA NARENDRA (ASST.PROFESSOR)	Regular	16/08/2006	Teaching: 154 Months Industrial: 0 Months	108028
3	DR. GAIKWAD LATIKA DNYANESHWAR (ASST.PROFESSOR)	Regular	16/12/2010	Teaching: 114 Months Industrial: 0 Months	101993

14. BACHELOR OF EDUCATION

Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 5

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PATIL VIJAYA VINAYAK (ASS0.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	186076
2	DR. SALUNKE KAVITA SURESH (ASS0.PROFESSOR)	Regular	24/08/2002	Teaching: 202 Months Industrial: 0 Months	181853
3	DR. PAWAR DAYARAM DUDHARAM (ASST.PROFESSOR)	Regular	15/12/2010	Teaching: 114 Months Industrial: 0 Months	93293
4	DR. PATIL SURESH VITTHAL (ASS0.PROFESSOR)	Regular	14/10/2000	Teaching: 224 Months Industrial: 0 Months	181662
5	DR. THOOL SAJJAN SHANAKARRAO (ASS0.PROFESSOR)	Regular	16/01/2001	Teaching: 233 Months Industrial: 0 Months	182344

15. BACHELOR OF LIBRARY AND INFORMATION SCIENCE

Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 2

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. SHEWALE MADHUKAR NIMBA (DY.LIBRARIAN)	Regular	17/12/1990	Teaching: 342 Months Industrial: 0 Months	224606
2	DR. BARVE PRAKASH VIJAY (ASST.LIBRARIAN)	Regular	17/08/2006	Teaching: 154 Months Industrial: 0 Months	109402

16. BACHELOR OF SCIENCE - AGRICULTURE

Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. ATKARE PRAKASH SHANKARRAO (PROFESSOR)	Regular	03/11/1990	Teaching: 342 Months Industrial: 0 Months	244757
2	DR. RAJGURU HEMANT PRABHAKAR (ASSO.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	182062
3	MR. WAGH RAJENDRA MADHAV (ASST.PROFESSOR)	Regular	23/12/2003	Teaching: 186 Months Industrial: 0 Months	113109

17. BACHELOR OF BUSINESS ADMINISTRATION - AVIATION - HOSPITALITY - TRAVEL - TOURISM MANAGEMENT

Academic Session: July

Level: UG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PALANDE PANDIT PRABHAKAR (PROFESSOR)	Regular	14/06/1990	Teaching: 348 Months Industrial: 0 Months	257112
2	DR. BIYANI PRAMOD BAJARANGALAL (PROFESSOR)	Regular	25/06/1993	Teaching: 328 Months Industrial: 0 Months	242703
3	DR. GAIKWAD LATIKA DNYANESHWAR (ASST.PROFESSOR)	Regular	16/12/2010	Teaching: 114 Months Industrial: 0 Months	101993

18. MASTER OF LIBRARY AND INFORMATION SCIENCE

Academic Session: July		Level: PG		No. of Fulltime Dedicated Faculty: 2	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. SHEWALE MADHUKAR NIMBA (DY.LIBRARIAN)	Regular	17/12/1990	Teaching: 354 Months Industrial: 0 Months	224606
2	DR. BARVE PRAKASH VIJAY (ASST.LIBRARIAN)	Regular	17/08/2016	Teaching: 166 Months Industrial: 0 Months	109402

19. MASTER OF ARTS - EDUCATION Academic Session: July		Level: PG		No. of Fulltime Dedicated Faculty: 5	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. PATIL VIJAYA VINAYAK (ASSO.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	186076
2	DR. SALUNKE KAVITA SURESH (ASSO.PROFESSOR)	Regular	24/08/2002	Teaching: 202 Months Industrial: 0 Months	181853
3	DR. PATIL SURESH VITTHAL (ASSO.PROFESSOR)	Regular	14/10/2000	Teaching: 224 Months Industrial: 0 Months	181662
4	DR. THOOL SAJJAN SHANAKARRAO (ASSO.PROFESSOR)	Regular	16/01/2001	Teaching: 233 Months Industrial: 0 Months	182344
5	DR. PAWAR DAYARAM DUDHARAM (ASST.PROFESSOR)	Regular	15/12/2010	Teaching: 114 Months Industrial: 0 Months	93293

20. MASTER OF SCIENCE - AGRICULTURAL EXTENSION Academic Session: July		Level: PG		No. of Fulltime Dedicated Faculty: 3	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. GUNJAL SURYAKANT SHIVRAM (PROFESSOR)	Regular	8/05/190	Teaching: 349 Months Industrial: 0 Months	257112
2	DR. ATKARE PRAKASH SHANKARRAO (PROFESSOR)	Regular	3/11/1990	Teaching: 342 Months Industrial: 0 Months	244757
3	DR. RAJGURU HEMANT PRABHAKAR (ASSO.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	182062

21. MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE Academic Session: July		Level: PG		No. of Fulltime Dedicated Faculty: 5	
Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. NIKAM JAYDEEP DAULATRAO (PROFESSOR)	Regular	14/06/2007	Teaching: 144 Months Industrial: 0 Months	197721
2	DR. ATKARE PRAKASH SHANKARRAO (PROFESSOR)	Regular	3/11/1990	Teaching: 342 Months Industrial: 0 Months	244757
3	DR. RAJGURU HEMANT PRABHAKAR (ASSO.PROFESSOR)	Regular	16/10/2000	Teaching: 224 Months Industrial: 0 Months	182062
4	DR. SONAWANE MADHURI SHRIKANT (ASST.PROFESSOR)	Regular	18/12/2003	Teaching: 186 Months Industrial: 0 Months	147435
5	MR. WAGH RAJENDRA	Regular	23/12/2003	Teaching: 186 Months	113109

MADHAV
(ASST.PROFESSOR)

Industrial: 0 Months

22. MASTER OF ARTS - ENGLISH
Academic Session: July

Level: PG

No. of Fulltime Dedicated Faculty: 3

Sr No	Faculty Name with Designation	Type	Program Joining Date	Total Experience	Salary
1	DR. RAJDERKAR UMESH MADHUKAR (ASSO.PROFESSOR)	Regular	22/06/1993	Teaching: 312 Months Industrial: 0 Months	209532
2	DR. GHODESWAR PRAVIN KHANDERAO (ASSO.PROFESSOR)	Regular	1/11/2000	Teaching: 235 Months Industrial: 0 Months	180203
3	MR. WADEKAR NAGARJUN MARUTI (ASSO.PROFESSOR)	Regular	28/06/2003	Teaching: 204 Months Industrial: 0 Months	180408

Part - 6: Compliance status of 'Quality Assurance Guidelines of Learning Material in Multiple Media, Curriculum and Pedagogy' – As per Annexure - VII of UGC(ODL) Regulations, 2017:

HEI shall mention compliance details against the requirements in terms of Learning material (Print Media), Audio-Video Material: Quality Standards, Online Material: Quality Standards, Computer-based material: Quality Standards and Curriculum and Pedagogy: Quality Standards, as mentioned in the Annexure-VII of the Regulations.

The University adheres to systematic planning and development of Programs offered through ODL mode. As per the UGC Regulations 2017, the University has revised and developed Guidelines for Development of Self Learning Material which has been recommended by School Council and approved by the Academic Council of the University. Also the Program Project Reports (PPRs) of various programs offered by the University have been approved by the Academic Council of the University. The University has developed guidelines for achieving excellence in offering program through ODL mode.

Part - 7: Compliance status of 'Guidelines on preparation of Self-learning Material' – As per Annexure - VIII of UGC (ODL) Regulations, 2017:

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

The SLMs pertaining to various academic programs have been prepared and are also approved by the Academic Council of the University, as per the revised as per UGC (ODL) Regulations 2017. The guidelines for preparation of SLMs are available on the CIQA web pages of the university. The University has an adequate teaching and academic staff at HQ for implementation of programs through ODL mode as per UGC norms.

Part - 8: Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - IX of UGC(ODL) Regulations, 2017:

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

The Program Project Reports (PPR) were prepared by the Program Coordinators, endorsed by the Director of School Council in accordance with the UGC (ODL) Regulations circulated by the CIQA. The CIQA conducted orientation program about preparation and development of PPR for all Program Coordinators in the Academic Schools.. The PPRs of various programs on offer thus developed are approved by the Planning Board and the Academic Council of the University..

Part - 9: Compliance status of 'Guidelines on Learner Support Centre' – As per Annexure - X of UGC(ODL) Regulations, 2017:

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

This is certified that the provisions as mentioned in the Annexure-X have been complied with by the Students Services Division as per the UGC (ODL) Regulations 2017 and the Yashwantrao Chavan Maharashtra Open University Act 1989.

Part - 10: Compliance status of 'Guidelines on Learner Support Centre' – As per Annexure - X of UGC(ODL) Regulations, 2017:

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

• The complainants are made aware about the procedures for submitting their grievances through YCMOU Website, letter, e-mail or in person. • The YCMOU has developed grievance redressal mechanism for quick resolution of grievances received from the learners has to be disposed off within 1-7 working days depending on nature of queries. • Student Grievances redressal System is maintained and operated by the Students Services Division and Examination Division. • The grievances received at Regional Centers (RC) are classified and solutions are provided. The remaining grievances are forwarded to the concerned departments at University HQ for redressal. The RC keeps follow up and ensure that student receives an appropriate response to his/her complaint. • All the responsibility, guidelines, standard and rules and regulations are revised, published and maintained on the public domain.

Part - 11: Compliance status of 'Evaluation and Certification' – As per Regulations 13of UGC(ODL) Regulations, 2017:

Sr No	Provision	Whether being complied Yes/No
1	There shall be home assignments, students' response sheets, contact programmes and semester or year-end examination, and the marks or grades obtained in home assignment and response sheets shall be shown separately in the grade card	Yes
2	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner	Yes
3	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre approved by the Higher Educational Institution	Yes
4	The evaluation shall include two types of assessments continuous or formative assessment in the form of assignments, and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held in a subject unless the Higher Educational Institution is satisfied that at least 75% of the programme of study stipulated for the semester or year have been actually conducted: Provided further that the weightage for "Term End Examination" shall not be less than 70%.	Yes
5	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes
6	The Examination Centre shall be located in Government schools such as Navodaya Vidyalaya, Kendriya Vidyalaya, Sainik school etc. including approved affiliated colleges under the University system in the country and no Examination Centres shall be allotted to any private organizations or unapproved Higher Educational Institutions	Yes
7	The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure and biometric system and in case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution.	Yes
8	The attendance of examinees shall be authenticated through biometric system as per Unique Identification Authority of India (UIDAI) records or Unique Identification Number (UIN), issued by the University.	No
9	There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and it shall be mandatory to have observer report submitted to the Higher Educational Institution.	Yes

10	The Higher Educational Institution shall make a mention in the mark sheet and degree about the mode of delivery i.e. Open and Distance Learning and the photograph and the Unique Identification or Aadhaar number of the learner shall be mandatorily mentioned in all the documents issued by the Higher Educational Institution to the learner.	No
11	It shall be mandatory for the Higher Educational Institution to mention 'Date of Admission' and 'Date of Completion' on each of the certificates (in semester or end of the semester or end of the programme or course) issued by it.	No

Part - 11.2: Observer Report

[View](#)

Part - 12: Compliance status of 'Admissions and Fees' – As per Regulations 12 of UGC(ODL) Regulations, 2017:

Sr No	Provision	Whether being complied Yes/No
1	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges - as may be fixed by it and declared by it in the prospectus for admission, and on the website of the institution; with a proper receipt in writing issued for such payment to the concerned student admitted in such Higher Educational Institutions; only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
2	It shall be mandatory for the Higher Educational Institutions to upload the details of all kind of payment or fee paid by the students on the website of the institution	Yes
3	Every Higher Educational Institution shall publish, before expiry of sixty days prior to the date of the commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '7' to '17' below	Yes
4	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning, and the other terms and conditions of such payment	Yes
5	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
6	The number of seats approved in respect of each course or programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
7	The conditions of eligibility including the minimum age of a learner in a particular course of programme of study, where so specified by the Higher Educational Institution	Yes
8	The minimum educational qualifications required for admission in programme(s) specified by the relevant statutory authority or body, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
9	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test	Yes
10	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or part time or visiting or contractual basis	Yes
11	Pay and other emoluments payable for each category of teachers and other employees	Yes
12	Information in regard to physical and academic infrastructure and other facilities, including that of each of the Learner Support Centres and in particular the facilities accessible by learners on being admitted to the institution	Yes
13	Broad outline of the syllabus specified by the appropriate statutory body or by Higher Educational Institution, as the	Yes

	case may be, for every course or programme of study	
14	Activity planner including all the academic activities to be carried out by the Higher Educational Institution during the academic session and the details of July cycle and January cycle shall be notified separately	Yes

Part - 13: Innovation and Best Practices

i) Innovation introduced during academic year

The following innovations were identified and recognized during the academic year 2018-2019. 1. Online Secured Remote Paper Delivery (SRPD) for Question Papers delivery. 2. Online Assessment of answer scripts. 3. Online attendance of examinee and question paper evaluators.

ii) Give Best Practices of Institution

1. Fully online admission with digital payment facilities. 2. Dashboard for online assessment of question papers. 3. Earn while Learn program for needy students.

iii) Any other Information



1. Special Learner support center named Dnyanjyoti Savitribai Phule Learner Center for daily wage worker on the campus. 2. Rain water harvesting and plastic free campus. 3. Use of renewable energy resources on the campus.

Part - 14: Plan of Institution for next year

1. Developing Short term skill based courses for the working population to enhance their employability in the world of work. 2. Increase Gross Enrollment Ratio (GER) by admitting more number of distance learners in ODL System in 2019-20. 3. Initiation for the development of program: 1. Certificate program in Organic Farming, 2. Certificate program in GST to be launched in 2019-20.

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL) Regulations, 2017 and its amendments.

Signature of the Director:		Signature of the Registrar:	
Name of the Director:	Professor Suryakant Gunjal	Name of the Registrar:	Dr. Dinesh Bhonde
Seal of the Director:		Seal of the Registrar:	
Date of the Director:	04-10-2021	Date of the Registrar:	04-10-2021