



6.3.4: CIQA REPORT SUMMARY

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

The Centre for Internal Quality Assurance (CIQA) has played a significant role in preparing the university for its first cycle of Assessment and accreditation by the National Assessment and Accreditation Council (NAAC). Since from the establishment of CIQA Center, the Centre has carried out following activities, works and assignments.

1. Training of University Staff for Assessment & Accreditation:

- 1.1 Dr. Surya Gunjal, Director, Centre for Internal Quality Assurance, YCMOU, Nashik has conducted Region wise Training programs for sensitization of the staff of the 8 Regional Center and Heads & Coordinators of the Learners Support Centers on all the Regional Centers under the university Jurisdiction from 06.01.2020 to 31.01.2020.
- 1.2 All the Regional Directors and their staff have taken great efforts in organizing orientation training program and providing logistics support and arrangements for the training program on the Regional centers.
- 1.3 The Participation of Heads & Coordinators of Learners Support Centers for the training was overwhelming. The Regional Center wise participation: 1. Regional Center, Nashik - 40, 2. Regional Center, Mumbai - 51, 3. Regional Center, Pune - 67, 4. Regional Center, Kolhapur – 125, 5. Regional Center, Aurangabad – 90, 6. Regional Center, Nanded – 159, 7. Regional Center, Amravati – 178, 8. Regional Center, Nagpur – 111 Centers.
- 1.4 The Training program has systematically trained staff of all 8 Regional Centers & Heads & Coordinators of 821 learner support centers out of 1342 learner support Centers located on senior colleges. We invited only Senior College Centers for the training. Therefore, the target of training achieved in nearly 61 % of the Senior Colleges in the jurisdiction.
- 1.5 It was found that in the discussion with all the Regional Directors that the Regional Centers faces various infra-structural, logistic and financial difficulties which needs to be corrected in next 3 months which will help the university to face the NAAC Peer Team Visit to the university.

2 Formation of Core Committees for data collection & documentation.

2.1 The CIQA Center in consultation with Hon. Vice Chancellor constituted Core Committee for the collection & formatting of data as well as monitoring of progress of Assessment & Accreditation. The 7 Teachers were assigned with 7 NAAC Criterion for information & data collection.

2.2 Each Group Leader is provided with two Academic Consultants for the collection and formatting of information and data in the format.

3 Notification of Revised CIQA Committee:

1. The CIQA Center has established new CIQA Center Committee as per UGC Open & Distance Learning Program & Online Education Programs Regulation-2020 vide Notification No. F- 1 - 1 / 2020 / DEB - 1, Dated: 4 th. September-2020 and notified on 15.09.2020.
2. The First meeting of the revised CIQA Center Committee was conducted on 06.11.2020 in the office of the Vice Chancellor, YCMOU, Nashik.

4 Follow up meeting of Core Committees:

1. Two Meetings of NAAC Core Committee were conducted during the year. One on 10.02.2020 & other one on 16.06.2020 and the progress report was assessed by the Vice Chancellor and given instructions to speed up the work of documentation.

5 Organization of Zoom Seminar & Workshop:

The CIQA Center organized in all 4 Webinar on the ZOOM Plate form & you tube live for the benefit of our academic staff as well as outsider.

1. First Webinar on **Institutional Assessment & Accreditation** was organized in collaboration with Rashtriya Uchchatar Shiksha Abhiyan (RUSA), State Coordination Unit, Mumbai on 13.08.2020 from 10.00 am to 2.00 pm. The Webinar was attended by 70 Participants.
2. Second Webinar on **National Education Policy-2020** was organized on 26.09.2020 from 11.00 to 4.00 pm in two sessions. 1. National Education Policy (NEP)-2020: An Insight deliberated by Professor Santosh Panda from IGNOU, New Delhi & 2. National Education Policy (NEP) – 2020 Vis a Vis Open & Distance Learning deliberated by Professor Shakila Shamsu from IGNOU/MHRD, New Delhi. The Webinar was attended by 56 participants.
3. Fourth Webinar on **National Seminar on Intellectual Property Rights** was organized on 07.12.2020 from 11.00 to 1.00 pm in to two sessions. First Session on Overview of IPR Patents, Design, Trademarks, Geo-graphical Indications & Trade Secretes was deliberated by Dr. Suhas Kulkarni, Assistant Controller of Patents and Designs, Regional Patents Office, Mumbai & second session on Process of Filling Patents in India & Abroad was deliberated by Dr. Mahesh Betkar, Principal, Kumarswami College Ausa Dist. Latur. The Webinar was attended by 816 participants.

4. Third Webinar on **National Education Policy-2020: Opportunities for ODL** was organized on 24.12.2020 from 11.00 to 1.00 pm. The Webinar was addressed by Professor K. KasturiRangan, Chairman, NEP-2020 Committee and deliberated on NEP-2020 & Opportunities for Open & Distance Learning. The webinar was attended by 107 participants.

6 Development of Uniform Guidelines & Forms for Program Development & Revision:

CIQA Center has developed Revised Guidelines & formats for the Development of 1. Program Proposal Form (PPF), 2. Program Development Form (PDF), 3. Program Launch Form (PLF), 4. Program Revision Form (PRF), 5. Program Project Report (PPR) as per the UGC-ODL Regulation-2017 and made applicable to all academic programs under the School.

7 Preparation of Institutional Information for Quality Assurance (IIQA):

The CIQA Center has prepared draft of Institutional Information for Quality Assurance (IIQA) Report which will be revised after adding data of the year 2019-20.

8 Preparation of Action Plan for Self Study Report (SSR):

The CIQA Center has prepared model format for blank Self Study Report and shared the same with our Criterion wise Group Leaders on Google to share their matrix wise information. The Action Plan for the Development of Self Study Report is prepared & circulated to all Schools, Divisions, Centers, Sections, Units, Regional Centers & Learners Support Centers.

9 Participation of CIQA Director & Staff in Meetings & Trainings.(Internal & External):

1. Dr. Surya Gunjal, Director, participated in Planning Board Meeting of IGNOU, New Delhi on 13.01.2020.
2. Dr. Surya Gunjal, Director, participated in Assessor's Training Program for Open Universities & Dual Mode Universities at NAAC Bengaluru on 23-24.01.2020.
3. Dr. Surya Gunjal, Director, participated in 33 rd. Convocation of Indira Gandhi National Open University, New Delhi on 17.02.2020.
4. Dr. Surya Gunjal, Director, participated in Agriculture Advisory Committee Meeting of Doordarshan Kendra (DDK) Mumbai on 13.03.2020.

10. Faculty Development Program, Refresher course Conducted during the Year

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| 1 | 19-09-2019 to 28-09-2019 | Short term Faculty Development Program on Open Education Resources(Distance Education) | 10 Days |
| 2 | 19-09-2019 to 28-09-2019 | Short Term Faculty Development Programme on Open Educational Resources (Computer Applications) | 10 Days |
| 3 | 19-09-2019 to 28-09-2019 | Short Term Faculty Development Programme on Open Educational Resources (Computer Science) | 10 Days |
| 4 | 19-09-2019 to 28-09-2019 | Faculty Development Programme On Open Educational Resources (Fruit Science) | 10 Days |
| 5 | 19-09-2019 to 28-09-2019 | Short term Faculty Development Program on Open Education Resources(Agronomy) | 10 Days |
| 6 | 19-09-2019 to 28-09-2019 | Online Short Term Faculty Development programme on creation, presentation and dissemination of E content (Library and information Science) | 14 Days |
| 7 | 06-06-2020 to 19-06-2020 | Short term Faculty Development Program on Open Education Resources(Organon) | 10 Days |
| 8 | 19-09-2019 to 28-09-2019 | Short term Faculty Development Program on Open Education Resources(Teacher Education) | 10 Days |
| 9 | 30-05-2020 to 03-06-2020 | FDP on 'Evolution Offline to Online Teaching' | 5 Days |
| 10 | 24-11-2020 to 07-12-2020 | Refresher course UGC-HRDC Pune - Refresher Course in Commerce and Management | 14 Days |




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