



Yashwantrao Chavan Maharashtra Open University, Nashik - 422 222

YCMOU: CITIZEN CHARTER UNDER THE RIGHT TO INFORMATION (RTI ACT) - 2005

Sr. No.	Division / School	Nature of Services	Service Period (in Month)	Responsible Officer / Staff	Appellate Authority/Officer
1.	Office of the Vice Chancellor	Information of Policy matters	1 Month	Vice Chancellor	Governor of Maharashtra
2.	Office of the Registrar	All information of administration & execution	1 Month	Registrar	Vice Chancellor
3.	Student Services Division	Information of Regional Centers and Learner Support Centers & their administration	1 Month	Director	Vice Chancellor
4.	Examination Division	Information of examination, evaluation and Results	1 Month	Controller of Examination	Vice Chancellor
5.	Finance Division	Information of purchase & payments	1 Month	Finance Officer	Vice Chancellor
6.	Information Section	All information under RTI Law	1 Month	Public Relation Officer	Registrar
7.	School of Humanities & Social Sciences	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
8.	School of Commerce & Management	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
9.	School of Agricultural Sciences	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
10.	School of Architecture, Science & Technology	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
11.	School of Education	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor

12.	School of Computer Sciences	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
13.	School of Continuing Education	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
14.	School of Health Sciences	Information of academic programs & Learners Support Centers under the School	1 Month	Director	Vice Chancellor
15.	Academic Services Division	Information of academic programs & Learners Support Centers under the division	1 Month	Director	Vice Chancellor
16.	Krishi Vigyan Kendra	Information of Trainings, farm inputs & advisory services to farmers	1 Month	Training Organizer	Vice Chancellor
17.	Computer Center	Information of Hard ware & Soft wares	1 Month	Head	Registrar
18.	Print Production Center	Information of Book printing and distribution.	1 Month	Head	Registrar
19.	Audio-Video Center	Information of Audio & Video Production & Distribution	1 Month	Head	Registrar
20.	Building & Construction Division	Buildings, Construction & Maintenance services	1 Month	Executive Engineer	Registrar

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Registrar
YCMOU, Nashik

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