MINUTES OF THE TWO DAYS TRAINING WORKSHOP ON NAAC ASSESSMENT & ACCREDITATION FOR UNIVERSITY STAFF CONDUCTED BY DR. B. S. MADHUKAR, ADVISER, NAAC, BENGALURU ON 27 & 28 DECEMBER, 2019 AT YCMOU, NASHIK.

The Training workshop was addressed by Professor E. Vayunandan, Hon. Vice Chancvellor. Dr. Surya Gunjal, Director, IQAC welcomed the participants and stated the need of NAAC A & A of the university followed by purpose of the training program. Hon. Vice Chancellor felicitated Dr. B. S. Madhukar, a Resource Person of the Workshop & Former Advisor of NAAC, Bengaluru with university Shawl and Memento.

1. Dr. B.S. Madhukar has given information on basic purpose of NAAC Assessment & Accreditation of higher education institutions in India & the voluminous requirements and gigantic preparations for the Institutional Accreditation. He stated importance of Institutional Information for Quality Assessment (IIQA) documents and Self Study Report (SSR) and the critical issues involved in the process.

2. He enlightened on Data Validation and Verification (DVV) System and software and Student Satisfaction Survey (SSS) process, the Grading System of NAAC Accreditation and distribution of marks across 7 Criterion, 32 Key Indicators & 130 Metrics with respect to Open University assessment.

3. During second session of workshop, each Group Leader presented their progress and preparation report and seek information, clarification & guidance for correctness of the documentation from the Resource Person.

4. After detail discussion with each Group Leader and their members, we found that there are some GREY AREAS which need clarification from the NAAC head quarter as well as from the university authorities regarding definition for the terms which are not clarified in the documents like difference between new student and fresh student and alike.

5. On Second day of the workshop, Dr. B.S. Madhukar & Dr. Surya Gunjal facilitated discussion about Standard Operating Procedure (SOP) for Data Validation & Verification for Open Universities and all Group Leaders were requested to follow definition of terms and the formats provided by NAAC and do not deviate or modify the formats.

6. The Training Workshop was concluded with vote of thanks to Hon. Vice Chancellor, Dr. B.S. Madhukar, a Resource Person, Group Leaders & **all participants with the request to collect, format & submit their information in ONE MONTH to their respective Group Leaders for consolidation.**

WISH YOU VERY HAPPY NEW YEAR – 2020

Dr. Surya Gunjal
Director (IQAC)

Professor E. Vayunandan
Vice Chancellor

COPY FOR INFORMATION & NECCESARY ACTION:

1. The Vice Chancellor, YCMOU, Nashik for information.
2. The Registrar, YCMOU, Nashik for information.
3. The Finance Officer, YCMOU, Nashik.
4. The Controller of Examination, YCMOU, Nashik.
5. The Director, Internal Quality Assurance Center, YCMOU, Nashik.
6. The Professor, Center for Collaboration & Social Initiatives, YCMOU, Nashik.
7. The Manager, Computer Center (Hardware), YCMOU, Nashik.
8. The Manager, Computer Center (Software), YCMOU, Nashik.
9. The Manager, Print Production Center, YCMOU, Nashik.
10. The Manager, Audio-Video Center, YCMOU, Nashik.
11. The Executive Engineer, YCMOU, Nashik.
12. The Planning Officer, YCMOU, Nashik.
13. The Program Co-ordinator, Krishi Vigyan Kendra, YCMOU, Nashik.
14. Dr. Umesh Rajdarkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. **(Team Leader for A&A Criterion: Curricular Aspects)**
15. Dr. Kavita Salunkhe, Director (I/C), School of Education, YCMOU, Nashik. **(Team Leader for A&A Criterion: Teaching-Learning & Evaluation)**
16. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. **(Team Leader for A&A Criterion: Research, Innovation & Extension)**
17. Dr. Rajendra Wadanere, Director, School of Continuing Education, YCMOU, Nashik. **(Team Leader for A&A Criterion: Infrastructure & Learning Resources)**
18. Dr. Prakash Deshmukh, Director (I/C), Student Services Division, YCMOU, Nashik. **(Team Leader for A&A Criterion: Learner Support & Progression)**
19. Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. **(Team Leader for A&A Criterion: Governance, Leadership & Management)**
20. Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. **(Team Leader for A&A Criterion: Institutional Values & Best Practices)**
21. The Director, School of Humanities & Social Sciences, YCMOU, Nashik.
22. The Director, School of Commerce and Management, YCMOU, Nashik.
23. The Director, School of Agricultural Sciences, YCMOU, Nashik.
24. The Director, School of Architecture, Science & Technology, YCMOU, Nashik.
25. The Director, School of Computer Sciences, YCMOU, Nashik.
26. The Director, School of Education, YCMOU, Nashik.
27. The Director, School of Continuing Education, YCMOU, Nashik.
28. The Director, School of Health Sciences, YCMOU, Nashik.