

CIQA ANNUAL REPORT 2020

**CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN
MAHARASHTRA OPEN UNIVERSITY, NASHIK**

REPORT

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

1 JANUARY to 31 DECEMBER 2020

The Centre for Internal Quality Assurance (CIQA) has played a significant role in preparing the University for its first cycle of Assessment and accreditation by the National Assessment and Accreditation Council (NAAC) in the year 2020. During the year the CIQA Centre has carried out following activities, works and assignments.

1. Training of University Staff for Assessment & Accreditation:

- 1.1 Dr. Surya Gunjal, Director, Centre for Internal Quality Assurance, YCMOU, Nashik has conducted Region wise Training programs for sensitization of the staff of the 8 Regional Center and Heads & Coordinators of the Learners Support Centers on all the Regional Centers under the university Jurisdiction from 06.01.2020 to 31.01.2020 (*Schedule of Staff Training Program: Annexure-1*)
- 1.2 All the Regional Directors and their staff have taken great efforts in organizing orientation training program and providing logistics support and arrangements for the training program on the Regional centers.
- 1.3 The Participation of Heads & Coordinators of Learners Support Centers for the training was overwhelming. The Regional Center wise participation: 1. Regional Center, Nashik - 40, 2. Regional Center, Mumbai - 51, 3. Regional Center, Pune - 67, 4. Regional Center, Kolhapur – 125, 5. Regional Center, Aurangabad – 90, 6. Regional Center, Nanded – 159, 7. Regional Center, Amravati – 178, 8. Regional Center, Nagpur – 111 Centers.
- 1.4 The Training program has trained staff of all 8 Regional Centers & Heads & Coordinators of 821 out of 1000 Study Centers located on senior colleges out of total 1937 Study Centers. We invited only Senior College Centers for the training. Therefore, the target of training achieved in nearly 82 % of the Senior Colleges in the jurisdiction.
- 1.5 It was found that in the discussion with all the Regional Directors that the Regional Centers faces various infra-structural, logistic and financial difficulties which needs to be corrected in next 3 months which will help the university to face the NAAC Peer Team Visit to the university.

The Major difficulties at the Regional Centers are enumerated below:

1. The Examination Division should provide the Register of Examination Results to all Study Centers for the academic year 2015-16, 2016-17, 2017-18, 2018-19 &

2019-20 for the preparation of documents regarding Student's Progression for the last 5 years.

2. The Regional Center Buildings should be repaired, repainted and renovated. New Furniture & Fixtures should be provided to Regional Centers including meeting hall and reading room. The Old & damaged furniture, Fixtures and scarp materials should be written off as soon as possible. All the New Furniture & Fixtures shall be centrally purchased by the university and provided to all the Regional Centers.
3. The Sign Boards of the Regional Centers should be repaired, Repainted or replaced with new Sign Boards in next 3 months. The Regional Directors should be provided with budget and shall be empowered to get the work done at their level.
4. The adequate budget provision should be made to each Regional Center as per their demand and their justification for the same and they shall be empowered to get the work done in next 3 month.
5. The Regional Directors should be provided with adequate Financial Powers commensurate with their duties & responsibilities assigned to them to facilitate smooth working on the Regional Centers.

2 Formation of Core Committees for data collection & documentation.

- 2.1 The CIQA Center in consultation with Hon. Vice Chancellor constituted Core Committee for the collection & formatting of data as well as monitoring of progress of Assessment & Accreditation. The 7 Teachers were assigned with 7 NAAC Criterion for information & data collection. (*List of Criterion wise Leader & the Criterion: Annexure-2*)
- 2.2 Each Group Leader is provided with two Academic Consultants for the collection and formatting of information and data in the format. (*Group Leader & Academic Consultant-Annexure-3*)

3 Notification of Revised CIQA Committee:

1. The CIQA Center has established new CIQA Center Committee as per UGC Open & Distance Learning Program & Online Education Programs Regulation-2020 vide Notification No. F- 1 - 1 / 2020 / DEB - 1, Dated: 4 th. September-2020 and notified on 15.09.2020. (*CIQA Center Committee Notification: Annexure-4*)
2. The First meeting of the revised CIQA Center Committee was conducted on 06.11.2020 in the office of the Vice Chancellor, YCMOU, Nashik. (*Minutes of the Meeting of First CIQA Center Committee-Annexure-5*)

4 Follow up meeting of Core Committees:

1. Two Meetings of NAAC Core Committee were conducted during the year. One on 10.02.2020 & other one on 16.06.2020 and the progress report was assessed by the Vice Chancellor and given instructions to speed up the work of documentation. (Minutes of Core Committee for Assessment & Accreditation-Annexure-6)

5 Organization of Zoom Seminar & Workshop:

The CIQA Center organized in all 4 Webinar on the ZOOM Plate form & You Tune Live for the benefit of our academic staff as well as outsider.

1. First Webinar on **Institutional Assessment & Accreditation** was organized in collaboration with Rashtriya Uchchar Shiksha Abhiyan (RUSA), State Coordination Unit, Mumbai on 13.08.2020 from 10.00 am to 2.00 pm. The Webinar was attended by 70 Participants. (*Minutes of Webinar-Annexure-7*)
2. Second Webinar on **National Education Policy-2020** was organized on 26.09.2020 from 11.00 to 4.00 pm in two sessions. 1. National Education Policy (NEP)-2020: An Insight deliberated by Professor Santosh Panda from IGNOU, New Delhi & 2. National Education Policy (NEP) – 2020 Vis a Vis Open & Distance Learning deliberated by Professor Shakila Shamsu from IGNOU/MHRD, New Delhi. The Webinar was attended by 56 participants. (*Minutes of Webinar-Annexure-8*)
3. Fourth Webinar on **National Seminar on Intellectual Property Rights** was organized on 07.12.2020 from 11.00 to 1.00 pm in to two sessions. First Session on Overview of IPR Patents, Design, Trademarks, Geographical Indications & Trade Secretes was deliberated by Dr. Suhas Kulkarni, Assistant Controller of Patents and Designs, Regional Patents Office, Mumbai & second session on Process of Filling Patents in India & Abroad was deliberated by Dr. Mahesh Betkar, Principal, Kumarswami College Ausa Dist. Latur. The Webinar was attended by 816 participants. (*Minutes of Webinar-Annexure-9*)
4. Third Webinar on **National Education Policy-2020: Opportunities for ODL** was organized on 24.12.2020 from 11.00 to 1.00 pm. The Webinar was addressed by Professor K. Kasturi Rangan, Chairman, NEP-2020 Committee and deliberated on NEP-2020 & Opportunities for Open & Distance Learning. The webinar was attended by 107 participants. (*Minutes of Webinar-Annexure-10*)

6 Development of Uniform Guidelines & Forms for Program Development & Revision:

CIQA Center has developed Revised Guidelines & formats for the Development of 1. Program Proposal Form (PPF), 2. Program Development Form (PDF), 3. Program Launch Form (PLF), 4. Program Revision Form (PRF), 5. Program Project Report (PPR) as per the UGC-ODL Regulation-2017 and made applicable to all academic programs under the School. (*Revised Guidelines & Forms-Annexure-11*)

7 Preparation of Institutional Information for Quality Assurance (IIQA):

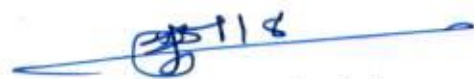
The CIQA Center has prepared draft of Institutional Information for Quality Assurance (IIQA) Report which will be revised after adding data of the year 2019-20. *(IIQA-2020: Annexure-12)*

8 Preparation of Action Plan for Self Study Report (SSR):

The CIQA Center has prepared model format for blank Self Study Report and shared the same with our Criterion wise Group Leaders on Google to share their matrix wise information. The Action Plan for the Development of Self Study Report is prepared & circulated to all Schools, Divisions, Centers, Sections, Units, Regional Centers & Learners Support Centers. *(Action Plan-2020: Annexure-13)*

9 Participation of CIQA Director & Staff in Meetings & Trainings.(Internal & External):

1. Dr. Surya Gunjal, Director, participated in Planning Board Meeting of IGNOU, New Delhi on 13.01.2020. *(Letter of Meeting: Annexure-14)*
2. Dr. Surya Gunjal, Director, participated in Assessor's Training Program for Open Universities & Dual Mode Universities at NAAC Bengaluru on 23-24.01.2020 *(Letter of Training: Annexure-15)*
3. Dr. Surya Gunjal, Director, participated in 33 rd. Convocation of Indira Gandhi National Open University, New Delhi on 17.02.2020. *(Letter of Invitation: Annexure-16)*
4. Dr. Surya Gunjal, Director, participated in Agriculture Advisory Committee Meeting of Doordarshan Kendra (DDK) Mumbai on 13.03.2020. *(Letter of Meeting: Annexure-17)*



Professor Surya Gunjal
Director, Center for Internal Quality Assurance (CIQA)

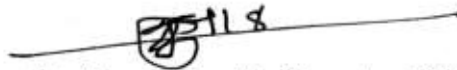
REPORT OF THE ORIENTATION TRAINING PROGRAM CONDUCTED FOR THE REGIONAL CENTER STAFF AND THE HEAD & CO-ORDINATORS OF LEARNERS SUPPORT CENTERS IN MAHARASHTRA FROM 06.01.2020 TO 31.01.2020.

1. Dr. Surya Gunjal, Director, Internal Quality Assurance Center, YCMOU, Nashik has conducted Region wise Training programs for sensitization of Regional Center staff and Heads / Coordinators of the Learners Support Centers / Study Centers on all the Regional Centers under the university Jurisdiction from 06.01.2020 to 31.01.2020.
2. All the Regional Directors and their staff have taken great efforts in organizing orientation training program and providing logistics support and arrangements for the training program on the Regional centers.
3. The Participation of Heads / Coordinators of Learners Support Centers for the training was overwhelming excepting few Regional Centers. The Regional Center wise participation: 1. Regional Center, Nashik - 40, 2. Regional Center, Mumbai - 51, 3. Regional Center, Pune - 67, 4. Regional Center, Kolhapur – 125, 5. Regional Center, Aurangabad – 90, 6. Regional Center, Nanded – 159, 7. Regional Center, Amravati – 178, 8. Regional Center, Nagpur – 111 Centers.
4. The Training program has trained staff of all 8 Regional Centers & Heads & Coordinators of 821 Study Centers out of total 1937 Study Centers. The number of study centers hosted by the Senior Colleges is nearly 1000 out of 1937. We invited only Senior College Centers for the training. Therefore, the target of training achieved in nearly 82 % of the Senior Colleges in the jurisdiction.
5. It was found in the discussion with all the Regional Directors that the Regional Centers faces various infra-structural, logistic and financial difficulties which needs to be corrected in next 3 months which will help the university to face the NAAC Peer Team Visit to the university.
6. **The Major Issues & difficulties at the Regional Centers are enumerated below:**
 - 6.1 The Examination Division should provide the Registers of Examination Results to all Study Centers for the academic year 2015-16, 2016-17, 2017-18, 2018-19 & 2019-20 for the preparation of documents regarding Student's Progression for the last 5 years. **(Action: The Controller of Examination)**
 - 6.2 The Regional Center Buildings should be repaired, repainted and renovated. New Furniture & Fixtures should be provided to Regional Centers including meeting hall and reading room. The Old & damaged furniture, Fixtures and scarp materials should be written off as soon as possible. All the New Furniture & Fixtures shall be centrally purchased by the university and provided to all the Regional Centers. **(Action: Director, SSD, The Finance Officer & Executive Engineer)**

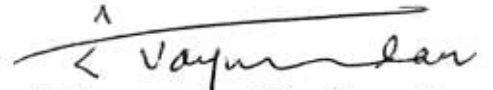
6.3 The Sign Boards of the Regional Centers should be repaired, Repainted or replaced with new Sign Boards in next 3 months. The Regional Directors should be provided with budget and shall be empowered to get the work done at their level. (Action: The Finance Officer & The Regional Directors)

6.4 The adequate budget provision should be made to each Regional Center as per their demand and their justification for the same and they shall be empowered to get the work done in next 3 month. (Action: The Finance Officer, The Director, SSD & The Regional Directors)

6.5 The Regional Directors should be provided with adequate Financial Powers commensurate with their duties & responsibilities assigned to them to facilitate smooth working on the Regional Centers. (Action: University Authorities)



Dr. Surya Gunjal, Director, IQAC



Professor E. Vayunandan, Vice Chancellor

Copy for information & necessary action to:

1. The Vice Chancellor, YCMOU, Nashik for information. *M. P. Godse 6-2-2020*
2. The Registrar, YCMOU, Nashik for information. *B. D. D. 6/2/2020*
3. The Finance Officer, YCMOU, Nashik. *→ M. P. Godse 6/2/2020*
4. The Controller of Examination, YCMOU, Nashik. *6/2/2020*
5. The Director, Internal Quality Assurance Center, YCMOU, Nashik. *6/2/2020*
6. The Professor, Center for Collaboration & Special Initiatives, YCMOU, Nashik. *6/2/2020*
7. The Manager, Hardware, Computer Center, YCMOU, Nashik. *6/2/2020*
8. The Manager, Software, Computer Center, YCMOU, Nashik. *6/2/2020*
9. The Manager, Print Production Center, YCMOU, Nashik. *6/2/2020*
10. The Manager, Audio- Video Center, YCMOU, Nashik. *6/2/2020*
11. The Executive Engineer, YCMOU, Nashik. *6/2/2020*
12. The Planning Officer, YCMOU, Nashik. *6/2/2020*
13. The Regional Director, YCMOU, Regional Center, Nashik / Mumbai / Pune / Kolhapur / Aurangabad / Nanded / Amravati / Nagpur.
14. Dr. Umesh Rajderkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Curricular Aspects) *6/2/2020*
15. Dr. Kavita Salunke, Director (I/C), School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Teaching-Learning & Evaluation) *6/2/2020*
16. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. (A&A Criterion: Research, Innovation & Extension)
17. Dr. Rajendra Wadnere, Director, School of Continuing Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Infrastructure & Learning Resources). *6/2/2020*

18. Dr. Prakash Deshmukh, Director I/C, Students Services Division, YCMOU, Nashik. ^{MPD/dn} 06/02/2020
(Team Leader for A&A Criterion: Learners Support & Progression)
19. Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. → ^{DN} 06/02/2020
(Team Leader for A&A Criterion: Governance, Leadership & Management)
20. Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. ^{SP} 06/02/2020
(Team Leader for A&A Criterion: Institutional Values & Best Practices)
21. The Director, School of Humanities and Social Sciences, YCMOU, Nashik. ^{DN} 06/02/2020
22. The Director, School of Commerce & Management, YCMOU, Nashik. ^{DN} 06.02.2020
23. The Director, School of Agricultural Sciences, YCMOU, Nashik. ^{DN} 06/02/2020
24. The Director, School of Architecture, Science & Technology, YCMOU, Nashik. → ^{DN} 06/02/2020
25. The Director, School of Computer Sciences, YCMOU, Nashik. ^{DN} 06/02/2020
26. The Director, School of Education, YCMOU, Nashik. → ^{DN} 06/02/2020
27. The Director, School of Continuing Education, YCMOU, Nashik. → ^{DN} 06/02/2020
28. The Director, School of Health Sciences, YCMOU, Nashik. → ^{DN} 06/02/2020


Internal Quality Assurance Center (IQAC)
Yashwantrao Chavan Maharashtra Open University, Nashik - 422 222.
Phone: 0253-223 1474, Cell: 98223 50342, E-mail: suryagun@hotmail.com

Tour Program of Dr. Surya Gunjal, Director, Internal Quality Assurance Center, YCMOU, Nashik for Training to Regional Centers & Study Center Heads / Co-ordinators regarding NAAC Assessment & Accreditation.

| Sr. No. | Departure: Date & Time | Arrival: Date & Time | Halt at |
|---------|--------------------------------|-------------------------------|----------|
| 0. | 06.01.2020: 1.30 pm Nashik | 06.01.2020: 2.00 pm, Nashik | ----- |
| 1. | 07.01.2020: 7.00 am Nashik | 07.01.2020: 12.00 pm Mumbai | Mumbai |
| 2. | 08.01.2020: 7.00 am Mumbai | 08.01.2020: 12.00 pm Pune | Pune |
| 3. | 09.01.2020: 7.00 am Pune | 09.01.2020:12.00 pm Kolhapur | Kolhapur |
| 4. | 10.01.2020: 2.00 pm Kolhapur | 10.01.2020: 6.00 pm Pune | Pune |
| 5. | 11.01.2020: 2.00 pm Pune | 11.01.2020: 6.00 pm Nashik | ----- |
| 6. | 16.01.2020: 7.00 am Nashik | 16.01.2020:12.00 pm A'bad | A'bad |
| 7. | 17.01.2020: 7.00 am Aurangabad | 17.01.2020: 12.00 pm Nanded | Nanded |
| 8. | 18.01.2020: 7.00 am Nanded | 18.01.2020: 06.00 pm Nashik | ----- |
| 9. | 27.01.2020: 7.00 am Nashik | 27.01.2020: 07.00 pm Amraoti | Amraoti |
| 10. | 28.01.2020: Amraoti..... | 28.01.2020: 02.00 pm Training | Amraoti |
| 11. | 29.01.2020: 7.00 am Amraoti | 29.01.2020: 10.00 am Nagpur | Nagpur |
| 12. | 30.01.2020: 7.00 am Nagpur | 30.01.2020: 16.00 pm Jalgaon | Jalgaon |
| 13. | 31.01.2020: 2.00 pm Jalgaon | 31.01.2020: 7.00 pm Nashik | ----- |

Note: All the Regional Directors are requested to make arrangement for food & accommodation for the Director, Internal Quality Assurance Center in their jurisdiction on the date of halt...


Dr. Surya Gunjal, Director, Internal Quality Assurance Center, YCMOU, Nashik.

os. for record




ज्ञानमोक्षोपयोगी

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

(Established by Government of Maharashtra in 1989)

Dnyangangotri, Near Gangapur Dam, Goverdhan, Nashik - 422222

Phone : Office (0253) 2231714/15, 2230227, 2230459, 2230024/25/27/28

Outward No.:YCMOU/REG/ 268 /2019

Date: 18.10.2019

To,

All Working Group Heads
QIP-IQAC-YCMOU, Nashik

**Subject: Working Group formation for Quality Indicator Framework (QIF)
under IQAC for NAAC Assessment and Accreditation.**

Dear Sir/Madam

The Yashwantrao Chavan Maharashtra Open University has established Internal Quality Assurance Center (IQAC) with effect from 01.08.2019 for NAAC Assessment and Accreditation of the university. Hon. Vice Chancellor has approved your nomination on the QIP Working Group constituted under each Quality Criterion of the NAAC Assessment & Accreditation system.

You are expected to work in the assigned group and contribute towards task assigned to your group. I am sure your presence in the QIF Working Group will be helpful and productive for the Assessment & Accreditation process of the university.

If you need any guidance regarding your task in documentation & record generation for NAAC Assessment & Accreditation Process, Please keep in touch with Dr. Surya Gunjal, Director, IQAC, YCMOU, Nashik.

Enclosed: QIF-CIQA-YCMOU, Nashik.

(Dr. Dinesh Bhonde)
Registrar

Formation of Task Groups for NAAC Criterion Quality Indicator Framework (QIF):

| QIF No. | QIP- Criterion | Group Head | Members | Support Staff |
|---------|---|------------------------|--|--|
| 1 | Curricular Aspects | Dr. Umesh Rajderkar | Shri. Madhav Palshikar Dr. Madhukar Shewale Dr. Surendra Patole Shri. Pramod Jawale | Shri . Anand Barve Mrs. Hemlata Nikam |
| 2 | Teaching-Learning and Evaluation | Dr. Kavita Salunke | Dr. Manoj Killedar Dr. D. D. Pawar Dr. S. S. Sonune Dr. Rucha Gujar | Mrs. Anjali Shinde Mrs. Sadhana Lamture Shri. Kahalekar Mrs. Sneha Ramdasi Shri . Vilas Badhan |
| 3 | Research, Innovation and Extension | Dr. Dhananjay Mane | Dr. Sunanda More Dr. Suresh Patil Dr. Sanjeevani Mahale Dr. Madhuri Sonawane Shri Prakash Barve Shri Rajendra Markad | Shri. Milind Thakare Shri. Vijay Ahirrao Dr. Vitthal Patange |
| 4 | Infrastructure and Learning Resources | Dr. Rajendra Vadnere | Shri. Anand Yadav Dr. Pramod Khandare Shri. Vijaykumar Paikrao Shri. Abhijit Patil Shri . Abhay Kulkarni Shri. Shashikant Thakare Shri. Kiran Hire Shri. Raosaheb Patil Shri. Uttam Jadhav | Shri. Chandrakant Shejwal Shri. Somnath Jadhav Shri. Pawan Mahajan Shri. Akshay Vibhandik |
| 5 | Learner Support and Progression | Shri. Pravin Ghodeswar | Dr. Prakash Deshmukh Mrs. Shubhangi Desale Dr. Abhay Patil Shri. Premnath Sonawane Shri .Milind Hingane | Mrs. Kavita Deo Shri . Pritam Rai Shri . Ramesh Wagh Mrs. Yogita Suryawanshi Shri. Ravindra Tayade |
| 6 | Governance, Leadership and Management | Dr. Jaydeep Nikam | Shri. Nagarjun Wadekar Dr. Chetana Kamlaskar Dr. Latika Ajbani Shri. Rajendra Wagh Shri. Rajendra Talele Shri. Sunil Vibhandik | Mrs. Rashmi Ranade Shri . Balu Mokal Mrs. Sangeeta Deshpande |
| 7 | Institutional Values and Best Practices | Dr. Vijaya Patil | Dr. Sajjan Thool Shri. Vivek Oak Mrs. Bhavana Bhaurkar | Shri. Rajesh Barve Mrs. Sharmishtha Oak Shri. Rajendra Mandge Mrs. Kalpana Raut |



ज्ञानरंगा पर्यचरी

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY
Dnyangangotri, Near Gangapur Dam, Nashik - 422 222 (India)
Telephones : (0253) 2231714,2231715,2230227 Fax : (91) 253-2230470

No. : YCMOU/VC/2020/740

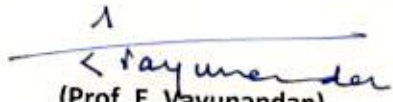
Date : 03/11/2020

ORDER

As decided in the meeting held on 02.11.2020, there is a need to reinforce the existing NAAC Task Groups so as to expedite the data collection / compilation work. Therefore, the services of Academic Coordinators presently working in various Schools / Divisions are to be utilised for the NAAC work. The allocation of Academic Coordinators for the respective Group has been mentioned as below:

| Group | Group Head | Academic Coordinators |
|--|-----------------------|---|
| I- Curricular Aspects | Shri Nagarjun Wadekar | Ms. Sweta Kapadi Ms. Shweta More |
| II- Teaching, Learning and Evaluation | Dr. Kavita Salunke | Dr. Nusrat Chaudhari Ms. Abhini Sabale |
| III- Research, Innovation and Extension | Dr. Dhananjay Mane | Shri Dayanand Hattiangbire Shri Keshav Patil |
| IV- Infrastructure and Learning Resources | Prof. R. V. Vadnere | Ms. Chandrasheela Gaikwad Ms. Bharati Kolhe |
| V- Learner Support and Progression | Dr. Prakash Deshmukh | Ms. Madhuri Kharjul Ms. Jyoti Patil |
| VI- Governance, Leadership and Management | Prof. Jaydeep Nikam | Ms. Rashmi Ranade Ms. Namita Joshi |
| VII- Institutional Values and Best Practices | Dr. Vijaya Patil | Ms. Sharmishtha Oak Dr. Sadhana Lamture |

As per the allocation, the concerned Academic Coordinators would contact the Group Head and initiate the work with immediate effect. It is further notified that the Academic Coordinators should carry out the NAAC work in addition to their regular tasks assigned by the Director of School / Division.

^

 (Prof. E. Vayunandan)

Vice-Chancellor

Copy to:

1. The Registrar
2. Directors of All Schools and Divisions
3. Director, CIQA
4. Finance Officer
5. Controller of Examinations



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(Established by Government of Maharashtra in 1989)

Dnyangangotri, Near Gangapur Dam, Goverdhan, Nashik - 422222

Phone : Office (0253) 2231714/15, 2230227, 2230459, 2230024/25/27/28

No. YCMOU/RO-41/NOTIFICATION/CIQA/2020/132

Dated: 14.09.2020

15

NOTIFICATION

In pursuance with the University Grant Commission's Notification No. F.1-1/2020 (DEB)-I, Dated 4 th. September, 2020 regarding UGC Open & Distance Learning Programs & Online Education Programs Regulation-2020, The Center for Internal Quality Assurance Committee (CIQA Center Committee) is constituted in the Yashwantrao Chavan Maharashtra Open University, Nashik on 14.09.2020 and the same is notified on the university website effective from 15.09.2020.

The Objectives of the CIQA Center is to develop a Comprehensive Internal Quality Assurance System to enhance Quality of Open and Distance Learning. The CIQA Center is entrusted with functions of organization of Training, Seminar & Workshop for the university staff and coordinate between the university and the University Grants Commission for implementation of quality guidelines vis a vis Assessment & Accreditation of the University.

The Functions of the CIQA Committee is to review and provide guidance to the CIQA Center and approve the reports generated by the center vis a vis coordinate with external subject experts and academic auditors and to oversee the Self Appraisal Report of the university to be submitted to the Assessment & Accreditation organization.

The Composition of CIQA Center Committee is as follows:

1. The Vice Chancellor of the University.....Chairperson: Professor E. Vayunandan
2. Three Senior Teachers of the University.....Members
 - 2.1. Professor Pandit Palande, Director, School of Commerce & Management
 - 2.2. Dr. Manoj Killedar, Associate Professor, School of Science & Technology
 - 2.3. Dr. Hemant Rajguru, Associate Professor, Academic Services Division
3. Three Heads / Director of the School.....Members
 - 3.1. Professor Rajendra Wadnere, Director, School of Continuing Education
 - 3.2. Professor Jaydeep Nikam, Director, School of Health Sciences
 - 3.3. Dr. Sunanda More, Director, School of Architecture, Science & Technology

4. Two External Experts of Open & Distance Learning / Online Education.....Members
 - 4.1. Professor V.V. Subramaniam, Director, School of Computer Sciences, IGNOU, Maidan Garhi, New Delhi 110068.
 - 4.2. Dr. Atul Wadegaonkar, Chief General Manager, Maharashtra Knowledge Corporation Limited, ICC Trade Tower, Senapati Bapat Road, Pune – 411 016.
5. Officials from Administration & Finance Departments of University.....Members
 - 5.1. The Registrar
 - 5.2. The Finance Officer
 - 5.3. The Controller of Examination
6. The Director, Center for Internal Quality Assurance (CIQA)...Member Secretary:
Professor Suryakant Gunjal

The Membership of the nominated Members shall be for a period of two years excluding the Chairperson & the Member Secretary. The CIQA Center Committee shall meet at least once in a semester and the quorum for the meeting shall be two-third of the total number of members with mandatory presence of one external expert member.

Enclosed: The Role, Responsibilities & Functions of CIQA Center & CIQA Committee is attached herewith for the information of members.


REGISTRAR

Copy for information to:

1. The Hon. Vice Chancellor, YCMOU, Nashik for kind information.
2. All Members of the CIQA Center Committee as notified above for information.
3. The Director, Center for Internal Quality Assurance (CIQA) for information.
4. The In-charge, University Website for uploading the notification on university website.
5. Office Copy

Internal Quality Assurance Center (IQAC)
Yashwantrao Chavan Maharashtra Open University, Nashik - 422 222.
Phone: 0253-223 1474, Cell: 98223 50342, E-mail: suryagun@hotmail.com

Nashik: 422 222.
Dated: 07.02.2020

To,
All NAAC Core Committee Members
YCMOU, Nashik

Dear Sir/Madam,

The First Meeting of the NAAC Core Committee (NCC) is organized on **Monday, 10.02.2020 at 2.30 pm in the office of Hon. Vice Chancellor** to review the progress made by each group in documentation of information of NAAC Assessment & Accreditation and to discuss on the difficulties faced by the members in collecting information from various units/sections/division. All Members are requested to be present for the meeting.



Dr. Surya Gunjal
Director, Internal Quality Assurance Center (IQAC)

Cc for information & necessary action:

1. Hon. Vice Chancellor, YCMOU, Nashik, Chairman for information.
2. The Registrar, YCMOU, Nashik for information.
3. The Finance Officer, YCMOU, Nashik.
4. The Controller of Examination, YCMOU, Nashik.
5. Dr. Umesh Rajderkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Curricular Aspects)
6. Dr. Kavita Salunke, Director (I/C), School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Teaching-Learning & Evaluation)
7. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. (A&A Criterion: Research, Innovation & Extension)
8. Dr. Rajendra Wadnere, Director, School of Continuing Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Infrastructure & Learning Resources).
9. Dr. Prakash Deshmukh, Director I/C, Students Services Division, YCMOU, Nashik. (Team Leader for A&A Criterion: Learners Support & Progression)
10. Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Governance, Leadership & Management)
11. Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Institutional Values & Best Practices)
12. The Director, Internal Quality Assurance Center, YCMOU, Nashik...Member Secretary



Internal Quality Assurance Center (IQAC)
Yashwantrao Chavan Maharashtra Open University, Nashik

First Meeting of the NAAC Core Committee on 10.02.2020 at 2.30 pm

| Sr.No. | Name | Signature |
|--------|--|----------------------|
| 1. | Hon. Vice Chancellor, YCMOU, Nashik, Chairman | |
| 2. | The Registrar, YCMOU, Nashik | |
| 3. | The Finance Officer, YCMOU, Nashik. | |
| 4. | The Controller of Examination, YCMOU, Nashik. | |
| 5. | Dr. Umesh Rajderkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Curricular Aspects) | |
| 6. | Dr. Kavita Salunke, Director (I/C), School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Teaching-Learning & Evaluation) | 15.02 10/2/20 |
| 7. | Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. (A&A Criterion: Research, Innovation & Extension) | |
| 8. | Dr. Rajendra Wadnere, Director, School of Continuing Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Infrastructure & Learning Resources). | |
| 9. | Dr. Prakash Deshmukh, Director I/C, Students Services Division, YCMOU, Nashik. (Team Leader for A&A Criterion: Learners Support & Progression) | |
| 10. | Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Governance, Leadership & Management) | |
| 11. | Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Institutional Values & Best Practices) | 10.2.2020 |
| 12. | The Director, Internal Quality Assurance Center, YCMOU, Nashik...Member Secretary | |

Santosh Gable

Pravinath Senawane

Hemant Rajguru

Hemant Rajguru
10.02.2020

Center for Internal Quality Assurance (CIQA)

Yashwantrao Chavan Maharashtra Open University, Nashik-422 222.

Phone:0253-223 1474, Cell:98223 50342, E-mail:directorciqa@ycmou.digitaluniversity.ac

Dated: 16.06.2020

Minutes of the Second Meeting of NAAC Core Committee held on 16.06.2020.

The Second meeting of NAAC Core Committee was organized on 16.06.2020 at 11.00 am in the BOM hall after a long lockdown period of 3 months. Professor Surya Gunjal, Director, CIQA took up the stock of the progress made by various Group Leaders in documentation of information and data regarding NAAC Assessment & Accreditation.

It was seen that all Group Leaders are trying their best to collect and format the information while few Group Leaders are facing problems in understanding the format and cooperation from various Schools, Sections & Units for providing information to Group Leaders.

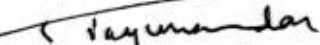
In the meeting following points were discussed & decided:

1. All the Group Leaders have agreed to speed up the process of documentation to make up the time lost in the current lock down period and to follow the time schedule decided six months back with common consensus.
2. The Concern Group Leaders are requested to complete the process and submit the final report regarding 1. Annual Progress Report of the University, 2. Research & Consultancy Policy of the University, 3. Report of the YCMOU Alumni Association, 4. Report of the Students Grievances Committee at Head Quarter & Regional Centers wise Report separately, 5. Reports of University Green Audit, Energy Audit & Environment Audit, 6. Report of the Students Placement Cell with Placement Records of the Students, 7. Report of the Special Learners Center for Person with Disabilities before 30.06.2020.
3. Dr. Jaydeep Nikam agreed to arrange for 3 quotations for University Green Audit, Energy Audit & Environment Audit in sealed envelope in the name of The Registrar, YCMOU, Nashik before 30.06.2020. The further process of awarding the contract will be carried out by Purchase Section.
4. Dr. Hemant Rajguru will send a request to all Schools & Sections to send information for University Annual Progress Report-2019-20 in new format required for NAAC Assessment & Accreditation before 30.06.2020.
5. Dr. Prakash Deshmukh requested additional man power to collect and format the information in to NAAC A & A formats.
6. It was also discussed that University have recruited nearly 48 Academic Coordinators for new & upcoming academic programs. Some of them are unutilized till date; the same Academic Coordinators can be allotted to each Group Leaders so that they can speed up the work of data collection.
7. Each Group Leader is requested to place their demand of additional manpower with Hon. Vice Chancellor and get it approved before 20.06.2020.


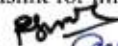
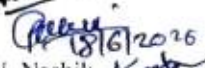



Professor Surya Gunjal
Director, CIQA

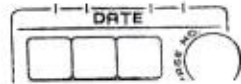
^


Professor E. Vayunandan
Vice Chancellor

Copy for information & necessary action to:

1. The Vice Chancellor, YCMOU, Nashik for information. 
2. The Registrar, YCMOU, Nashik. 
3. The Finance Officer, YCMOU, Nashik. 
4. The Controller of Examination, YCMOU, Nashik. 
5. The Director, Center for Internal Quality Assurance (CIQA), YCMOU, Nashik.

6. Dr. Umesh Rajdarkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. - *Justul*
(Team Leader for A&A Criterion: Curricular Aspects) *18/06/2020*
7. Dr. Kavita Salunkhe, Director (I/C), School of Education, YCMOU, Nashik. *38/und*
(Team Leader for A&A Criterion: Teaching-Learning & Evaluation) *18.6.20*
8. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. *M/S*
(Team Leader for A&A Criterion: Research, Innovation & Extension) *19/06/2020*
9. Dr. Rajendra Wadanere, Director, School of Continuing Education, YCMOU, Nashik. *Prabhu*
(Team Leader for A&A Criterion: Infrastructure & Learning Resources) *18/06/2020*
11:00
10. Dr. Prakash Deshmukh, Director (I/C), Student Services Division, YCMOU, Nashik. - *M/S*
(Team Leader for A&A Criterion: Learner Support & Progression) *18/06/2020*
11. Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. *Prabhu*
(Team Leader for A&A Criterion: Governance, Leadership & Management) *18/06/2020*
12. Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. - *38/und*
(Team Leader for A&A Criterion: Institutional Values & Best Practices) *18.6.20*
13. The Director, School of Humanities & Social Sciences, YCMOU, Nashik. - *Justul*
18/06/2020
14. The Director, School of Commerce and Management, YCMOU, Nashik. - *Prabhu*
15. The Director, School of Agricultural Sciences, YCMOU, Nashik. - *Prabhu*
16. The Director, School of Architecture, Science & Technology, YCMOU, Nashik. *18/06/2020*
17. The Director, School of Computer Sciences, YCMOU, Nashik. *18/06/2020*
18. The Director, School of Education, YCMOU, Nashik. - *38/und*
18.6.20
19. The Director, School of Continuing Education, YCMOU, Nashik. *Prabhu*
18/06/2020
11:00
20. The Director, School of Health Sciences, YCMOU, Nashik. *Prabhu*
21. Dr. Hemant Rajuru, ~~Student~~ Academic Service Division, YCMOU, Nashik. *Prabhu*
18/06/2020
22. Shri. Ram Thakur, School of Continuing Education, YCMOU, Nashik. *Prabhu*
18/06/2020



Center for Internal Quality Assurance (CIQA)

Yashwantrao Chavan Maharashtra Open University, Nashik

Meeting of the NAAC Core Committee on 16.06.2020 at 11.00 AM

| Sr. No. | Name | Signature |
|---------|--|----------------|
| 1. | Hon. Vice Chancellor, YCMOU, Nashik, Chairman | |
| 2. | The Registrar, YCMOU, Nashik | |
| 3. | The Finance Officer, YCMOU, Nashik. | |
| 4. | The Controller of Examination, YCMOU, Nashik. | |
| 5. | Dr. Umesh Rajderkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Curricular Aspects) | |
| 6. | Dr. Kavita Salunke, Director (I/C), School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Teaching-Learning & Evaluation) | 16/6/20 |
| 7. | Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. (A&A Criterion: Research, Innovation & Extension) | |
| 8. | Dr. Rajendra Wadnere, Director, School of Continuing Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Infrastructure & Learning Resources). | |
| 9. | Dr. Prakash Deshmukh, Director I/C, Students Services Division, YCMOU, Nashik. (Team Leader for A&A Criterion: Learners Support & Progression) | |
| 10. | Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik. (Team Leader for A&A Criterion: Governance, Leadership & Management) | 16/6/20 |
| 11. | Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik. (Team Leader for A&A Criterion: Institutional Values & Best Practices) | 16/6/20 |
| 12. | The Director, Center for Internal Quality Assurance, YCMOU, Nashik...Member Secretary | |
| 13. | Dr. Hement Rajguru YCMOU, Nashik | 16.06.2020 |
| 14. | Mr. Ram Thakar YCMOU, Nashik | |
| 15. | Mrs. Shubhangi Patil, SSD, YCMOU, Nashik | |
| 16. | | |
| 17. | | |
| 18. | | |
| 19. | | |
| 20. | | |

Center for Internal Quality Assurance (CIQA)

Yashwantrao Chavan Maharashtra Open University, Nashik - 422 222.

Phone: 0253-2231474, E-mail:directorciqa@ycmou.digitaluniversity.ac, suryagun@hotmail.com

Nashik: Dated: 17.08.2020

MINUTES OF YCMOU NAAC ASSESSMENT & ACCREDITATION WEB BASED TRAINING PROGRAM IN COLLABORATION WITH RUSA, MUMBAI CONDUCTED ON 13.08.2020.

1. Yashwantrao Chavan Maharashtra Open University, Nashik in collaboration with Rashtriya Uchchar Shiksha Abhiyan (RUSA), State Coordination Unit, Mumbai organized Web Based Training Program on NAAC Assessment & Accreditation on 13.08.2020 from 10.00 am to 14.00 pm.
2. The Webinar Link, Meeting ID & the Pass word for this Webinar was: **LINK: <https://us02web.zoom.us/j/87339654904?pwd=REkxb0RlclZlSWVCbmVmWjFsaEhQQT09>, Meeting ID: 873 3965 4904, Pass Word: ycmou**
3. In all 120 Participants were invited for the webinar, out of which 63 Participants attended by their names while 7 participants attended by their code names. In all 70 participants actively attended the webinar. (The list of participants is attached).
4. Dr. Surya Gunjal, Director, CIQA-YCMOU, Nashik briefed about the status of university and introduced the Mentors from RUSA, Mumbai and the Resource Persons in the beginning.
5. Professor E. Vayunandan, Hon. Vice Chancellor, YCMOU, Nashik inaugurated the Webinar and motivated staff of the university and expressed his expectation to speed up the process of documentation.
6. The Webinar was guided by Dr. Vijay Joshi, Chief Consultant & Dr. Pramod Pabrekar, Senior Consultant from RUSA, Mumbai. Dr. Joshi reiterated that the current COVID situation should be gainfully used to promote Open and Distance Education in almost all the areas of human endeavor.
7. Dr. Vani Laturkar, First Resource Person & Director, School of Commerce & Management, Swami Ramanand Teerth Marathwada University, Nanded given elaborative talk on Preparation for NAAC Assessment & Accreditation.
8. Dr. Chandrakant Rawal, Second Resource Person & Principal, Brihan Maharashtra College of Commerce, Pune given exhaustive talk on Documentation for NAAC Assessment & Accreditation.
9. Dr. Bhalchandra Bhole, Third Resource Person & Former Head, Department of Microbiology, Abasaheb Garware College, Pune given objective based talk on Role and responsibility of CIQA/IQAC Center in the university.
10. The Webinar was welcomed by Dr. Ram Thakar, Coordinator, CIQA-YCMOU, Nashik while vote of thanks were proposed by Dr. Hemat Rajguru, Coordinator, CIQA-YCMOU, Nashik.

 PLS

Dr. Surya Gunjal

Director-CIQA-YCMOU, Nashik

Enclosed: Schedule of Webinar & List of Participants who has attended the Webinar.

CC for information to:

1. Hon. Vice Chancellor, YCMOU, Nashik.
2. The Registrar, YCMOU, Nashik.
3. The Finance Officer, YCMOU, Nashik.
4. The Controller of Examination, YCMOU, Nashik
5. All Criterion wise Group Leaders, NAAC A & A, YCMOU, Nashik.
6. All Teachers, Academic Consultants & Coordinators, YCMOU, Nashik.
7. All YCMOU Regional Directors, Nashik / Mumbai / Pune / Kolhapur / Aurangabad / Nanded / Amravati / Nagpur.
8. All Resource Persons: Dr. Vijay Joshi & Dr. Pramod Pabrekar, RUSA, Mumbai, Dr. Vani Laturkar, SRTMNU, Nanded, Dr. C.N.Rawal, BMCC. Pune & Dr. B.D. Bhole, IQAC Cluster India.

ANNEXURE:1:

Time Table of Program for NAAC Workshop at Yashwantrao Chavan Maharashtra Open University, Nashik in Collaboration with Rashtriya Uchchatar Shiksha Abhiyan (RUSA), Mumbai on 13.08.2020 at 10.00 am. (Web-Training Program on ZOOM: Link & Pass Word is provided)

| Timing | Activity | Resource Person | Remarks/ Suggestions |
|----------------------------------|---|--|---|
| 10.00 am | General Welcome | Dr. Ram Thakar Coordinator CIQA-YCMOU | General Welcome to Guests & Participants |
|NATIONAL ANTHEM..... | | | |
| 10.05 am | Introduction about the university & the Workshop | Dr. Surya Gunjal, Director CIQA-YCMOU, Nashik | Brief about the University & the Workshop |
| 10.10 am | Introduction of Resource Persons | Dr. Surya Gunjal, Director CIQA-YCMOU, Nashik | Brief Introduction of Resource Persons |
| 10.15 am | Opening Remarks | Dr. Dinesh Bhonde, Registrar, YCMOU, Nashik | YCMOU Quality Initiative Strategies |
| 10.20 am | Concept Note | Dr Vijay Joshi Chief Consultant, RUSA, Mumbai | Supporting the Assessment & Accreditation |
| 10.25 am | Inaugural Address | Professor E. Vayunandan Hon. Vice Chancellor, YCMOU, Nashik | Guidance & Motivation |
| 10.30 am | Session I Preparation for the NAAC | Resource Person I Dr. Vani Laturkar, SRTMU Nanded | PPT to be shared |
| 11.30am | Session II Documentation for NAAC | Resource Person II Dr. C.N.Rawal, Principal, BMCC, Pune | PPT to be shared |
| 12.30 pm | Session III Role of CIQA/IQAC in A & A Process | Resource Person III Dr B D Bhole, IQAC Cluster India | PPT to be shared |
| 13.30 pm | Question Answer Session | All Resource Persons | Questions on Chat box |
| 13.40pm | Summing Up | Dr. Surya Gunjal, Director CIQA-YCMOU, Nashik | Highlights to be Covered |

| | | | |
|---------|----------------|--|---|
| 13.50pm | Vote of Thanks | Dr. Hemant Rajguru Coordinator CIQA, YCMOU, Nashik | Vote of Thanks to RUSA, VC, Registrar, Directors, Resource Persons & Participants... |
|---------|----------------|--|---|

Contact details of Resource Persons

| Sr. No | Resource Persons | Institute | Mobile | Email Id |
|--------|--------------------|-----------------------------------|-------------|----------------------------|
| 1 | Dr. Vijay Joshi | Chief Consultant, RUSA, Mumbai | 99301 79920 | vijay.joshi.rusa@gmail.com |
| 2 | Dr. P. N. Pabrekar | Senior Consultant RUSA, Mumbai | 98211 18299 | tsgrusamah4@gmail.com |
| 3 | Dr. B. D. Bhole | IQAC Cluster, Pune | 99703 02467 | bdbhole@gmail.com |
| 4 | Dr. Vani Laturkar | SRTMNU, Nanded | 94200 71644 | vanilaturkar@gmail.com |
| 5 | Dr. C. N. Rawal | BMCC, Pune | 98901 32166 | cnr812@gmail.com |

ANNEXURE: 2:

LIST OF PARTICIPANTS ATTENDED YCMOU-RUSA WEBINAR on NAAC Assessment and Accreditation on 13/08/2020

| Sr. No | Name of Participants | Cell No. | Email Address |
|--------|------------------------|-------------|---|
| 1 | Prof. E. Vayunandan | 94037 74888 | vc@ycmou.digitaluniversity.ac |
| 2 | Dr. Surya Gunjal | 98223 50342 | directorciqa@ycmou.digitaluniversity.ac |
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| 14 | Mr. Rajendra Wagh | 98223 15756 | wagh_rm@ycmou.digitaluniversity.ac |
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| 16 | Dr. Ram Thakar | 82750 88645 | thakar_ram@ycmou.digitaluniversity.ac |

| | | | |
|----|------------------------|--------------|---|
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| 18 | Dr. Abhay Patil | 94222 45650 | abpatilycmou26@gmail.com |
| 19 | Dr. Hemant Rajguru | 94037 74528 | rajguru_hp@ycmou.digitaluniversity.ac |
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| 21 | Dr. Pravin Ghodeswar | 94037 74530 | ghodeswar_pk@ycmou.digitaluniversity.ac |
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| 23 | Dr. Sajjan Thool | 94037 74532 | thool_ss@ycmou.digitaluniversity.ac |
| 24 | Dr. Madhukar Shewale | 94037 74539 | shewale_mn@ycmou.digitaluniversity.ac |
| 25 | Mr. Pradeepkumar Pawar | 94037 74661 | pawar_pd@ycmou.digitaluniversity.ac |
| 26 | Dr. Dhananjay Mane | 94222 47297 | rd_nashik@ycmou.digitaluniversity.ac |
| 27 | Dr. Ambadas Mohite | 94221 90871 | ambajyotimail@rediffmail.com |
| 28 | Mr. Manoj Ghante | 95117 97261 | manojghante@gmail.com |
| 29 | Dr. Waman Nakhale | 99678 34965 | rd_mumbai@ycmou.digitaluniversity.ac |
| 30 | Mr. T. K. Sonavane | 94037 74551 | sonawane_tk@ycmou.digitaluniversity.ac |
| 31 | Dr. Mohan Balgarkashi | 94221 71233 | mohanbk44@yahoo.com |
| 32 | Dr. Narendra Joshi | 98335 71893 | narendrajoshi1710@gmail.com |
| 33 | Ms. Sharmishtha Oak | 98233 32338 | oaksharmishtha@gmail.com |
| 34 | Ms. Jyoti Patil | 98507 56980 | jyotipatilbhosale@gmail.com |
| 35 | Dr. Uday Mahajan | 86685 93336 | udaysmahajan68@gmail.com |
| 36 | Mr. Balu Mokal | 88302 86048 | balumokal5873@gmail.com |
| 37 | Ms. Rashmi Ranade | 88888 08596 | ranaderashmi@gmail.com |
| 38 | Ms. Vishakha More | 80872 83486, | vish21692@gmail.com |
| 39 | Dr. Rohit Kasbe | 98222 11172 | drrohitkasbe@gmail.com |
| 40 | Mr. Chandrakant Taru | 96892 08939 | chandrakanttaru199@gmail.com |
| 41 | Ms. Monali Gujrathi | 88880 47726 | gujarathim121@gmail.com |
| 42 | Ms. Monali Borade | 96730 97669 | monaliborade@gmail.com |
| 43 | Ms. Sadhana Patil | 79722 60242 | sadhanapatil1993@gmail.com |
| 44 | Ms. Prachi Wagh | 83909 19463, | prachiwagh12@gmail.com |
| 45 | Mr. Rahul Adhav | 86697 00392 | rahuladhao91@gmail.com |

| | | | |
|-------------------------|--------------------------|---------------------|--|
| 46 | Dr. Sunil Gawande | 97677 04250 | dr.sunil_gawande@rediffmail.com |
| 47 | Ms. Madhuri Kharjul | 86981 69116 | mdhrkhrjl4@gmail.com |
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| 49 | Ms. Sadhana Lamture | 93730 78390 | sadhana746@gmail.com |
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| 51 | Ms. Bharati Kolhe | 95799 84350 | kolhebharati7@gmail.com |
| 52 | Ms. Minakshi Kadel | 99608 01766 | minakshikadel@gmail.com |
| 53 | Mr. Amol Pund | 80077 06616 | pundamol93@gmail.com |
| 54 | Mr. Sachin Jangam | 96231 07639 | sachinjangam58@gmail.com |
| 55 | Ms. Sweta Kapade | 91561 04758 | swetakapade222@gmail.com |
| 56 | Ms. Sonali Kharabade | 99607 45795 | sonalikhharabade123@gmail.com |
| 57 | Mr. Ashutosh Nirbhavane | 94042 01840 | ashunirbhavane@gmail.com |
| 58 | Ms. Chandrashila Gaikwad | 83294 05891 | chandragaikwad22@gmail.com |
| 59 | Mr. Pramod Pawar | 86688 68394 | pawarp26@gmail.com |
| 60 | Mr. Avinash Chormale | 9970234185 | Chormale_aa@ycmou.digitaluniversity.ac |
| 61 | Mr. Ganesh Chavan | SSD, YCMOU, Nashik. | |
| 62 | Ms. Ragini Patil | RC-YCMOU, Mumbai. | |
| 63 | Ms. Janhavi Karmase | RC-YCMOU, Mumbai. | |
| RESOURCE PERSONS | | | |
| 1 | Dr. Vijay Joshi | 99301 79920 | vijay.joshi.rusa@gmail.com |
| 2 | Dr. P. N. Pabrekar | 98211 18299 | tsgrusamah4@gmail.com |
| 3 | Dr. Vani Laturkar | 94200 71644 | vanilaturkar@gmail.com |
| 4 | Dr. C. N. Rawal | 98901 32166 | cnr812@gmail.com |
| 5 | Dr. B. D. Bhole | 99703 02467 | bdbhole@gmail.com |

REPORT / MINUTES OF THE ONLINE WEBINAR ON NATIONAL EDUCATION POLICY-2020 ON ZOOM PLATFORM ORGANIZED 26.09.2020 BY CIQA CENTER, YCMOU, NASHIK.

1. One day Online **Webinar on National Education Policy -2020** was organized by CIQA Center of Yashwantrao Chavan Maharashtra Open University, Nashik on 26.09.2020 from 11.00 am to 4.00 pm. The Seminar was inaugurated by the Hon. Vice Chancellor Prof. E. Vayunandan in the presence of Dr. Hemnat Rajguru, Planning Officer and Dr. Ram Thakar, Assistant Professor, School of Continuing Education.
2. Dr. Hemant Rajguru , Planning Officer Welcomed the participants and gave brief about the significance of New Education Policy-2020 & Dr. Ram Thakar proposed vote of thanks to the Chair and the participants.
3. The Resource Person Professor Santosh Panda from IGNOU, New Delhi deliberated on **National Education Policy (NEP) – 2020: An Insight** while Dr. Shakila Shamsu from IGNOU / MHRD, New Delhi deliberated on **National Education Policy (NEP) 2020 Vis a vis Open & Distance Learning** followed by questions & Answers.
4. **The Seminar was registered / participated by 56 participants** on Zoom Platform & You tube live.

Nashik-42222

Dated: 28.09.2020



Professor Surya Gunjal
Director, CIQA Center

Copy for information to:

1. The Vice Chancellor, YCMOU, Nashik.
2. The Registrar, YCMOU, Nashik.
3. The Finance Officer, YCMOU, Nashik.
4. The Director, Internal Quality Assurance Center, YCMOU, Nashik.
5. The Planning Officer, YCMOU, Nashik.
6. All Academic Faculty Members.

Yashwantrao Chavan Maharashtra Open University
Webinar on “National Education Policy
(NEP) 2020”

(Platform: ZOOM)

Date: 26th September 2020 (Saturday)

Session-I: 11.00 AM to 12.30 Noon

| Sr. No. | Time | Particulars |
|---------|------------------------|--|
| 01 | 11.00 AM | Welcome and Background: Dr. Hemant Rajguru |
| 02 | 11.05 AM | Introductory Remarks: Prof. E. Vayunandan, Vice Chancellor, YCMOU |
| 03 | 11.10 to 12.10 Noon | National Education Policy (NEP) 2020: An Insight Prof. Santosh Panda, IGNOU, New Delhi |
| 04 | 12.10 to 12.30 Noon | Discussions and Questions and Answers |
| 05 | 12.30 Noon | Concluding Remarks: Shri Ram Thakar |

Session-II: 02.30 AM to 04.00 Noon

| Sr. No. | Time | Particulars |
|---------|------------------------|--|
| 01 | 02.30 Noon | Welcome and Background: Dr. Hemant Rajguru |
| 02 | 02.35 Noon | Introductory Remarks: Prof. E. Vayunandan, Vice Chancellor, YCMOU |
| 03 | 02.40 to 03.40 Noon | National Education Policy (NEP) 2020 Vis-à-vis ODL Dr. Shakila Shamsu, IGNOU / MHRD, New Delhi |
| 04 | 03.40 to 04.40 Noon | Discussions and Questions and Answers |
| 05 | 04.00 Noon | Concluding Remarks: Shri Ram Thakar |

D:/Webinar-26September2020-Schedule

REPORT / MINUTES OF THE ONLINE SEMINAR ON INTELLECTUAL PROPERTY RIGHTS (IPR) ORGANIZED ON 07.12.2020 BY CIQA CENTER, YCMOU, NASHIK.

1. A one day Online National Seminar on Intellectual Property Right (IPR) was organized by CIQA Center of Yashwantrao Chavan Maharashtra Open University, Nashik on 07.12.2020. The Seminar was inaugurated by the Hon. Vice Chancellor Prof. E. Vayunandan in the presence of Prof. Surya Gunjal, Director, CIQA Center, Dr. Hemnat Rajguru, Planning Officer, Prof. Dhananjay Mane, Regional Director and Dr. Ram Thakar, Assistant Professor, School of Continuing Education.
2. The Idea of organizing this National Seminar on IPR was conceived by Prof. Dhananjay Mane, Dr. Hemant Rajguru & Dr. Ram Thakar. The Director, CIQA Center Prof. Surya Gunjal briefly narrated the need of National Seminar on IPR for the benefits of Teaching Communities in India. Prof. Dhananjay Mane given introduction of resource persons while Dr. Hemant Rajguru & Dr. Ram Thakar proposed vote of thanks to the chair and the Resource Persons.
3. The Resource Person was Dr. Suhas Kulkarni, Assistant Controller of Patents and Designs, Regional Patent office, Mumbai and Dr. Mahesh Betkar, Principal, Kumarswami College, Ausa Dist. Latur. The first Resource Person Dr. Suhas Kulkarni deliberated on **Overview of IPR-Patents, Design, Trademarks, Geographical Indications & Trade Secretes** followed by question and answers. While the second resource person deliberated on **Process of filling Patents in India & Abroad** followed by questions and answers.
4. **The Seminar was registered / participated by 816 participants across the country** on Zoom Platform & You tube live. The Participants submitted the feedback form through google and the University awarded e-certificates to all the participants who have attended and submitted the feedback report.



Professor Surya Gunjal
Director, CIQA Center

Copy for information to:

1. The Vice Chancellor, YCMOU, Nashik.
2. The Registrar, YCMOU, Nashik.
3. The Finance Officer, YCMOU, Nashik..
4. The Director, Internal Quality Assurance Center, YCMOU, Nashik.
5. The Planning Officer, YCMOU, Nashik.
6. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik.

REPORT / MINUTES OF THE ONLINE WEBINAR ON NATIONAL EDUCATION POLICY-2020: AN OPPORTUNITIES FOR ODL ON ZOOM PLATFORM ORGANIZED 24.12.2020 BY CIQA CENTER, YCMOU, NASHIK.

1. One day Online Webinar on National Education Policy -2020: An Opportunities for ODL was organized by CIQA Center of Yashwantrao Chavan Maharashtra Open University, Nashik on 24.12.2020 from 11.00 am to 1.00 pm.
2. The Chief Guest for the seminar was Professor K. Kasturi Rangan, the Chief of the National Education Policy Committee constituted by Government of India. Hon. Vice Chancellors of IGNOU, New Delhi Professor Nageshwar Rao, Hon. Vice Chancellor of YCMOU, Prof. E. Vayunandan & Hon. Vice Chancellor of OSOU, Professor Srikant Mohapatra has contributed in the webinar.
3. Professor E. Vayunandan, Vice Chancellor, YCMOU, Nashik welcomed Professor K. Kasturi Rangan and briefed about importance of the National Education Policy in relation to Open & Distance education in India.
4. Professor Nageshwar Rao, Vice Chancellor, IGNOU, New Delhi gave details about the background and need of new National Education Policy in the era of promoting Open & Distance Education in India for increasing Gross Enrollment Ratio (GER) in India.
5. Professor Srikant Mohapatra, Vice Chancellor, Odisha State Open University, Sambalpur passed concluding remarks after interactions with participants and questions and answers on opportunities for Open Universities in NEW National Education Policy.
6. **The Seminar was registered / participated by 107 participants** on Zoom Platform & You tube live.

Nashik-42222

Dated: 28.12.2020



Professor Surya Gunjal
Director, CIQA Center

Copy for information to:

1. The Vice Chancellor, YCMOU, Nashik.
2. The Registrar, YCMOU, Nashik.
3. The Finance Officer, YCMOU, Nashik.
4. The Director, Internal Quality Assurance Center, YCMOU, Nashik.
5. The Planning Officer, YCMOU, Nashik.
6. All Academic Faculty Members.



YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK

Webinar On

NATIONAL EDUCATION POLICY 2020: OPPORTUNITIES FOR ODL

Date: 24th December 2020

Time: 11.00 AM

Format: ZOOM Meeting

Schedule



Dr. K. Kasturirangan



Prof. Nageshwar Rao



Prof. E Vayunandan



Dr. Srikant Mohapatra

| Sr. No. | Time | Particulars | |
|---------|-------------------|----------------------------------|---|
| 01. | 11.00 to 11.10 AM | Welcome | Prof. E. Vayunandan Vice Chancellor YCMOU, Nashik |
| 02. | 11.10 to 11.30 AM | Background and Need | Prof. Nageshwar Rao Vice Chancellor IGNOU, New Delhi |
| 03. | 11.30 to 12.00 PM | NEP 2020: Opportunities for ODL | Dr. K. Kasturirangan Chairman NEP 2020 Committee |
| 04. | 12.00 to 12.45 PM | Interactions / Questions-Answers | |
| 05. | 12.45 to 01.00 PM | Concluding Remarks | Dr. Srikant Mohapatra Vice Chancellor OSOU, Sambalpur |

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

**GUIDELINES FOR THE
APPROVAL AND LAUNCH OF NEW ACADEMIC PROGRAMS**

&

REVISION / ADDITION / DELETION OF COURSE(S) IN EXISTING PROGRAMS

APPROVAL AND LAUNCH OF NEW ACADEMIC PROGRAMS

The planning, design and development of an academic program at the University will be done in two stages, namely: Stage-I: Program Proposal Stage; Stage-II: Program Development Stage. There are separate forms that have to be filled up, namely: Program Proposal Form (PPF) for Stage-I and Program Development Form (PDF) and Program Project Report (PPR) for Stage II and these forms are to be approved by the Statutory Bodies of the University: **Program Proposal Form by the School Council and the Planning Board while Program Development Form by School Council and Academic Council.**

As per UGC (ODL) Regulations, 2017, the PPR has to be approved by the highest academic authority of the University. Hence the approval of **Program Project Report has to be sought from the School Council and the Academic Council.**

Detailed guidelines for each stage have been enumerated in the form of steps to be taken for the development and launch of a new academic program.

Stage-I: Program Proposal Stage

Step-1: A new academic program will be initiated by a teacher(s) of a School. Before formulating a proposal for development of a new program, the teacher(s) should check for the duplication of the proposed program with existing academic programs / courses of the University. Duplication may be in terms of learning objects, curriculum or level of program.

Step-2: The teacher(s) who initiates a new program (hereafter referred to as Program Coordinator) will prepare a Concept Note for the proposed academic program to express the rationale and relevance of the proposed program vis-à-vis University Mandates and objectives. The Concept Note (CN) may be based on need assessment through primary or secondary sources. The need of the program may also emerge from any of the following: Statutory Authorities of the University, Program Advisory Committees; Ministries of State & Central governments; NITI Ayog; Apex Bodies; Region Specific Proposals from Regional Centers or External Funding Agencies engaged in education and social service sectors of India. The educational requirements of external agencies must be met within the mandate and objectives of the University. The need assessment study may also be conducted through direct interaction with stake-holders, in the form of survey of prospective learners, employees, employers, teachers / trainers in relevant areas. Need assessment study based on survey and field work based research methodologies may be undertaken and inputs may be

11- - |

obtained from Regional Centers as per the provision made in the Need Analysis studies.

The School may earmark an exclusive budget in its Annual Budget for conducting need assessment study and for convening exploratory meetings of Experts so that these activities can be conducted smoothly within a stipulated time. The outcome of the need assessment study should be documented.

Step-3: The Concept Note may provide adequate coverage to the need of the program, socio-economic relevance of the program, objectives of the program vis-à-vis objectives and mandate of the University, level of study, credit points, and duration of the program and target group. The Program Coordinator will submit the Concept Note and propose names of subject experts for constitution of the Program Expert Committee for the proposed academic program for approval of the School Council.

Step-4: Based on the level of the program, the budgetary requirement for the development of the program and its delivery will have to be worked out by the Program Coordinator in consultation with the Director of the School. The development of instructional resources is a complex and lengthy process. The Program Coordinator should carefully work out the schedule for the development of program and accordingly earmark budget and workforce to ensure successful completion of activities in stipulated time. Costs involved are: prescribed sitting fee and TA/DA to external members of the Program Expert Committee; payment for unit writing, course editing, translation and vetting of units, word processing of manuscript, preparation of graphs, pictures, Camera Ready Copy (CRC) and printing of course materials at prescribed rates. If the development activities of a program are spread over beyond the current financial year then budget estimates will be accordingly spread over financial years covering entire time span of development so that appropriate budget is always available at right time for smooth development of program.

Step-5: The Program Coordinator will thereafter fill up the **Program Proposal Form (PPF)** and submit it to the Director of the School for its consideration by the School Council.

Step-6: After the approval of the PPF by the School Council, the PPF along with the report of need assessment study will be submitted by the Program Coordinator through the Director of the School concerned to the Planning Board.

Step-7: The Planning Board will examine the PPF from with respect to planning aspects of design and delivery of program and availability of funds and workforce for design and delivery of the proposed academic program. The Program Coordinator should see the availability of teachers in relevant discipline in the School and their willingness for writing and editing of course materials or for supporting / coordinating other academic activities of the program and accordingly recommend external experts and man power resources for the development of the program.

Stage-II: Program Development Stage

Step-1: On approval of PPF by the Planning Board, the Program Coordinator will initiate the

process of developing the program which should not exceed the stipulated time period depending on the credits of the program as follows: 16 credits: 1 year; 32 credits 2 years; 64 credits 3 years and 96 credits: 4 years. In case it goes beyond the given stipulated time period, for the reason on record, the entire process will have to be repeated. The Director of the School will ensure allocation of resources for design and development of the proposed program in its Annual Budget.

Step-2: The **Program Advisory Committee (PAC)** recommended by the School Council should be appointed with the approval of the Vice-Chancellor. Internal faculty members involved in designing of the proposed program would also be the members of the Program Advisory Committee, which will be chaired by the Director of the School. The Program Coordinator would convene the meetings of the Program Advisory Committee after approval of the Vice-Chancellor through the Director of the School concerned. The expenditure on convening of meetings of the Program Advisory Committee will be met from the budget earmarked for this purpose in the Annual Budget of the School.

Step-3: The Program Advisory Committee will frame learning objectives of the program in terms of knowledge and skills to be imparted, eligibility criteria for admission, program duration, target group of students, broad program structure including various media components, credit points, delivery and student support mechanism, evaluation methodology, and such other issues pertaining to the program keeping in view the overall policy, Acts and Statutes of the University. The Program Advisory Committee will suggest names of experts for designing courses, writing units and editors for different courses for consideration of the School Council.

Step-4: The approval of the Vice-Chancellor would be sought by the Director of the School concerned for course-wise list of Course Writers. After approval of the Vice-Chancellor, the Program / Course Coordinator would assign unit writing to course writers of different courses. Consent of the experts would be obtained before assigning the task to them. The Course Coordinators will pursue the course writers for delivering the course units as per the schedule agreed upon.

Step-5: The Program Coordinator in consultation with the Director of the School will decide and confirm the Program Code & Course Codes for the academic program and its courses.

Step-6: The Program Coordinator in consultation with Director of the School will work out the program fees based on one time cost of development and batch wise cost of operations.

Step-7: The Program Coordinator should also fill up the Program Project Report (PPR) as per the UGC (ODL) Regulations before developing the academic program, which will be submitted to the Director of the School for approval.

Step-8: The Program Coordinator will fill up the Program Development Form (PDF) and submit it along with the PPR to the Director of the School to be placed before the School Council.

Step-9: After approval of PDF and PPR by the School Council concerned, the same will be submitted through the Director of the School concerned (after incorporating changes recommended by the School Council if any) to the Academic Council for approval.

Step-10: Once the PDF and PPR are approved by the Academic Council, the Program Coordinator will get the PPR uploaded on the University website under the name of New Programs.

Step-11: When all the Self Learning Materials (SLMs) and other components of the learning package have been developed and arrangements for delivery of the program have been made, the Program Coordinator will through the Director of the School, inform the Planning Officer to apply to UGC for Recognition of the Program.

Step-12: The Program Coordinator through the Director of the School would inform the Student Services Division and Regional Centers for their role in delivery of the program. The School and the respective Divisions would work out detailed plan to achieve targets in stipulated time. The Program Coordinator through the Director of the School will be interacting with the above Divisions. These Divisions would indicate their readiness in prescribed pro-forma for each Division which will be annexed with PDF. This pro-forma's are to be signed by the Heads of the respective Divisions.

REVISION / ADDITION / DELETION OF COURSE(S) IN EXISTING PROGRAMMES

Periodic revision of curriculum and corresponding changes in the instructional resources is necessary to maintain the dynamism of the program and also make the learning outcomes relevant in the context of the changing ecosystem of the State & the Nation. Regular updating of the contents is required to be done for the benefit of the learners. The Board of Management (BOM) of the University decided that every course should be reviewed and revised at least once in five years of its launching. Further, the life of all online courses is 2 years.

The Program Coordinator needs to apply in the **Program Revision Form (PRF)** for revision / addition / of courses in new areas / disciplines / specializations / deletion of courses in the existing program. The Program Coordinator will fill up the PRF giving a brief about the program under revision, level, medium of instruction, past enrolment, curriculum details, relevance and rationale for revision, details of revision proposed, its implication on evaluation of student performance and delivery of learning at LSCs, financial requirements for revision and proposed date of launching of the revised program.

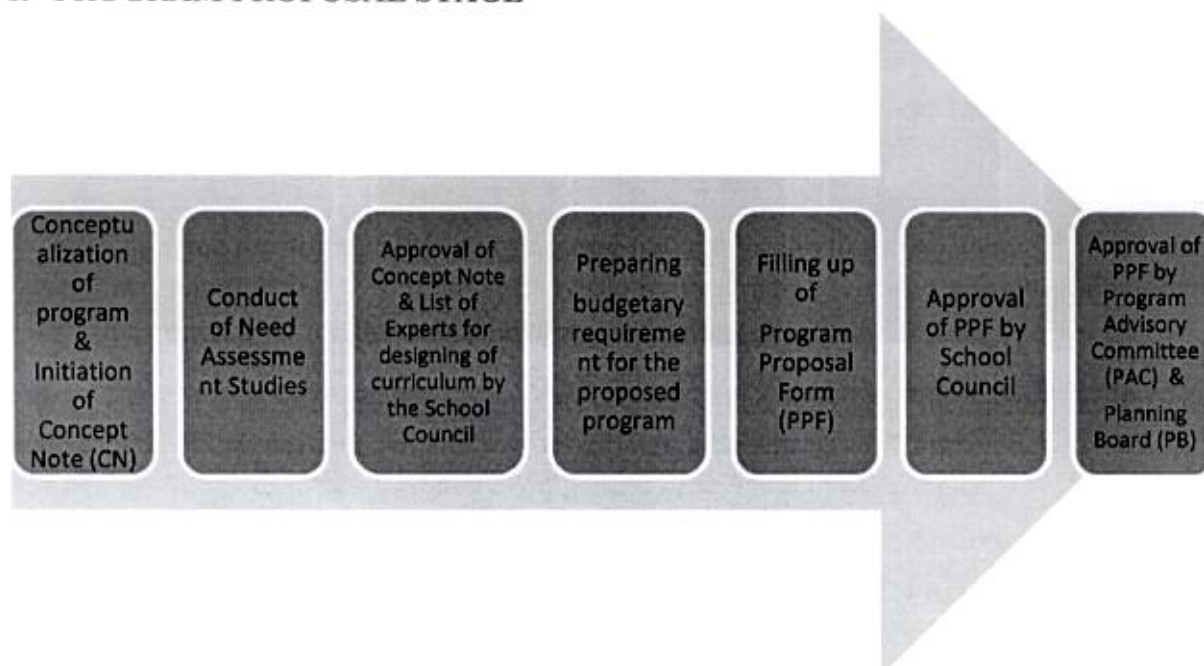
- **Minor Revision:** Revision of less than 1/3 of contents of a Course will be treated as Minor Revision. In case of Minor Revision, PRF needs approval of School Council only.

- **Major Revision:** If more than 1/3 of the content of a Course will be revised, then the revision will be treated as a Major Revision. In case of Major Revision, PRF needs the approval of the School Council followed by the approval of the Academic Council.
- **Revision with Addition of Courses:** In case of addition of a new course to an existing Program, PRF needs the approval of the School Council followed by the approval of the Academic Council.
- **Program Advisory Committee (PAC):** may be constituted only after the approval of the School Council for drawing detailed course structure to be submitted to Academic Council.
- The same pro-forma (PRF) may be used for submission to the Academic Council after incorporating changes, if any, as advised by Program Advisory Committee along with the approval of the School Council and a detailed syllabus.

The revision of academic programs / courses is a scheduled activity of the Schools as it needs to be carried out at least once in a five years of launching a program/Course. Schools may earmark adequate resources for timely completion of revision of the courses.

FLOW CHART: APPROVAL AND LAUNCH OF NEW ACADEMIC PROGRAM

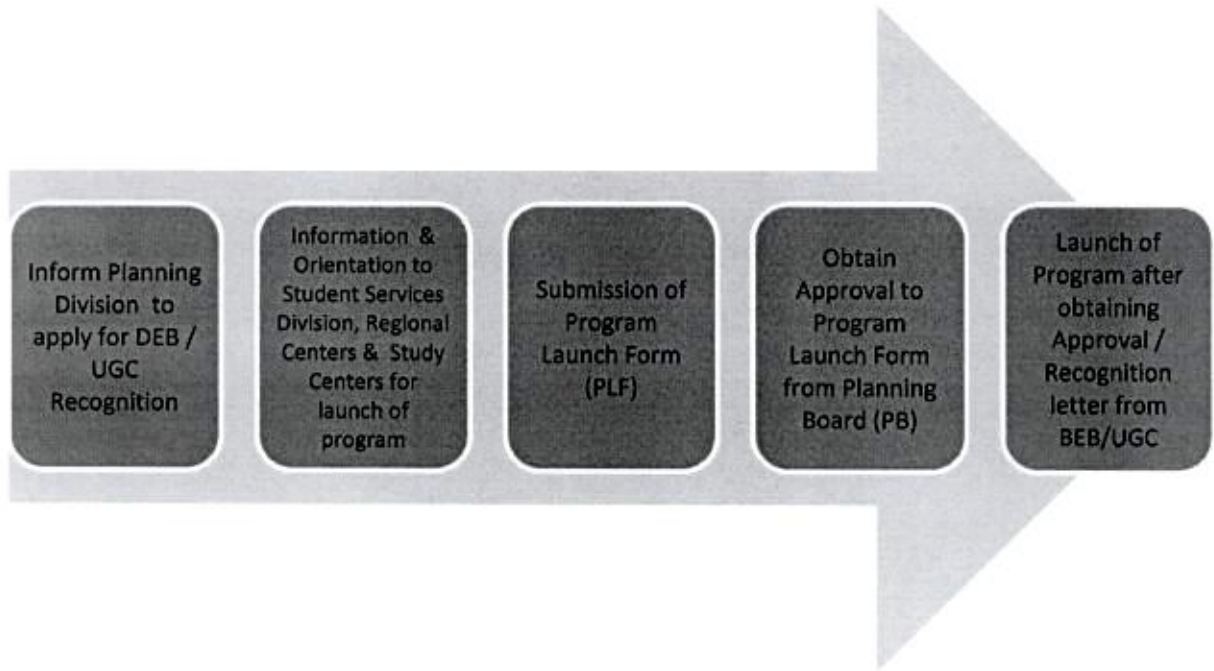
1. PROGRAM PROPOSAL STAGE



2. PROGRAM DEVELOPMENT STAGE



3. PROGRAM LAUNCH STAGE



Dr. Surya Gunjal
Director, Center for Internal Quality Assurance (CIQA)

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

PROGRAM PROPOSAL FORM (PPF)

(For Academic Programs offered through ODL/Online Mode for approval of the School Council followed by Academic Council & Planning Board)

| Sr. No. | Parameters | Details |
|---------|--|---------------------------------|
| 1. | Program Title: | |
| 2. | Is the Nomenclature of the Program as prescribed by UGC/ Concerned Statutory Body (for UG/PG Degree Programs only): | Yes / No |
| 3. | Level of the Program: (Awareness / Certificate / Diploma / UG Degree / PG Diploma / PG Degree) | |
| 4. | Nature of Program: (General / Technical/ Professional /Other (please specify)): | |
| 5. | Admission Eligibility: | |
| 6. | Medium of Instruction: | |
| 7. | Duration of Program (in years/months): | Minimum: Maximum:..... |
| 8. | Name of the School proposing the Program: | |
| 9. | Name of Program Proposer with designation: | 1. 2. |
| 10. | Program's Mission & Objectives: (its alignment with learner/industrial demands) | 1. 2. 3. |
| 11. | Relevance of Program with Mission & Goals of the University: | |
| 12. | Nature & Profile of Prospective Target Group of Learners: | |
| 13. | Appropriateness of Program in Open & Distance Learning Mode to acquire specific skills & competence (Specify the expected learning outcomes in terms of knowledge, skills & competencies and reflection of academic, professional & occupational standards of the field): | |
| 14. | Briefly Mention the Outcome of Exploratory Expert Committee Meeting (if any held) and/ or Need Survey Report on viability and relevance of the Program: | |
| 15. | Are any similar Programs under development or on offer in University (Consult: SSD or visit University website): | Yes/No |

| | | |
|------|--|---|
| | If yes, then justify the need for this Program: | |
| 16. | Whether Collaborative Arrangements envisaged outside the University: | Yes/No |
| 16.1 | If yes, Provide the following information: | |
| (a) | Name of Collaborative Agency: | |
| (b) | Duration of Collaboration: | |
| (c) | Nature of Collaboration in terms of 1. Curriculum Design & Development 2. Program Delivery 3. Financial Support | |
| 16.2 | A brief about Role and Responsibility of the University and the Collaborative Institution/Agency in terms of workload & sharing of fee (A copy of the MOU must be attached): | |
| (a) | Role of University: | Role of Collaborative Institution: |
| (b) | Fee Sharing: | |
| | University (%) | Collaborative Institution (%) |
| 17. | Budgetary Provisions for Development of the Program: | |
| 18. | Proposed Launch Cycle and Year | July_____ / Jan_____ |

| Status of Approval by School Council | | | |
|---|----------|--|---------------------------------------|
| Meeting No. & Date of the School Council | Item No. | Extract of the Minutes enclosed (Yes/No) | Whether Minutes are enclosed (Yes/No) |
| | | | |

Name & Signature of Program Proposer / Coordinator

Name & Signature of the Director of the School with seal

Enclosure:

1. Report of Exploratory Expert Committee Meeting & or
2. Need Assessment Report

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

**PROGRAM DEVELOPMENT FORM (PDF)
(FOR THE APPROVAL OF SCHOOL COUNCIL & ACADEMIC COUNCIL)**

1. Program Code:.....
2. Program Title:
3. Total Credits:.....
4. Medium of Instruction:.....
5. Duration of the program: Minimum.....Years & Maximum..... Years
6. Re-admission / Re-registration Duration:.....
7. Eligibility for Admission:.....
8. Name of the School Proposing the Program:.....
9. Name of the Program Coordinator (s) :.....
10. Program Structure and Course Contents

(i) Broad Structure (Give attachment in the following format as Appendix-1 and syllabi as Appendix-II):

| Sr. No. | Title of Course | Type of Course | Credits Points | No. of Books & Work Books | No. of Audio & Video | Web based Component (MOOCs / OERs / Online Courses) | | No of Radio Counseling / Tele-conferencing Sessions | Proposed No. of Counseling sessions (Total No. & Total hours) | Any other component |
|---------|-----------------|----------------|----------------|---------------------------|----------------------|--|---------------|---|---|---------------------|
| | | | | | | Synchro-nous | Asynchr-onous | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

(ii) Special features / requirements in respect of design, development, delivery and evaluation strategy:

.....

(iii) Any special qualification needed for Course Writers & OR Course Editors:

.....

(iv) Qualification of the Academic Counselors:

.....

11. Proposed Schedule for Course Development

i) Development Phase (in the format given below)

| Title of Course | Date by which CRC of all print materials will be ready for printing | Date by which all e-content will be uploaded on the University Website | Date by which all A/V will be ready | Date by which other components will be ready |
|-----------------|---|--|-------------------------------------|--|
| | | | | |
| | | | | |

ii) Development of other material and date of readiness:

| Sr. No. | Deliverables | Date |
|---------|---|------|
| 1. | Program Prospectus & Admission Form | |
| 2. | Program Information Brochure & Publicity Material | |
| 3. | Handbook for Learners / Students | |
| 4. | Manual of Study Center Management | |

12. Program Delivery Details

a) Mode of delivery: ODL..... / Online.....(specify percentage)

In case of ODL Mode please furnish following details:

| Sr. No. | Name of Regional Centre with Code | No. of Learner Support Centers | No. of Centers for Practical |
|---------|-----------------------------------|--------------------------------|------------------------------|
| | | | |

b) Specify special infrastructure requirements, if any:

.....

c) Proposed date of completion of the following:

| Items | Proposed Date |
|---|---------------|
| Identification of the Academic Counselors | |
| Identification of Learner Support Centers | |
| Identification of Centers for Practical | |
| Advertisement | |
| Entrance Test | |
| Program Launch Cycle and Year* | |

**If program is ready by February / August, it will be considered for July / January Cycle, respectively. Launch date should not be more than two years from the approval of this form in the Academic Council.*

12. Assessment & Evaluation (specify components viz. assignments, project, fieldwork, internship)

| Course | Continuous Assessment | | Term End Examination | |
|--------|-----------------------|-----------|----------------------|-----------|
| | Component(s) | Weightage | Component(s) | Weightage |
| | | | | |

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

13. Expected Enrolment (Per Cycle /Annual) and its Rationale:

.....

14. Proposed budget for Design & Development of the program:

- a. Design:.....
- b. Development:.....

15. Estimated Fees of the Program:.....

16. In case of collaboration with any other agency; strategies to sustain the program after the duration of the collaboration is over:

.....

17. Status of Approval of Program Proposal Form by School Council & Planning Board

| Authority | Meeting No. with Dates | Item No. | Extract of the Minutes <i>(Please enclose copy of relevant Minutes)</i> |
|----------------|------------------------|----------|--|
| School Council | | | |
| Planning Board | | | |

Name & Signature of the Program Coordinator

Name & Signature of the Director of the School with seal

18. Consent from Operational Divisions (in the prescribed Pro-forma)

- (i) Audio- Video Center.....
- (ii) Print Production Center.....
- (iii) Student Registration Division.....
- (iv) Student Evaluation Division.....

19. Recommendation of the School Council on Program Proposal Report (PPR) & Program Development Form (PDF) & for placing before Academic Council.

(To be filled up after approval of School Council) *(Please attach relevant extract of the Minutes)*

| Status of Approval by School Council | | | |
|--------------------------------------|------------------------|----------|--|
| Program Activity | Meeting No. with Dates | Item No. | Extract of the Minutes <i>(Please enclose copy of relevant Minutes)</i> |
| Program Development Form (PDF) | | | |
| Program Project Report (PPR) | | | |

**Name & Signature of the
Director of School with Seal**

Enclosures:

1. PPF with relevant extract of the Minutes of School Council & Planning Board.
2. PPR with Minutes of Meeting of School Council that approved Program Development Form (PDF)
3. Audio Video Production Center
4. Print Production Center
5. Student Registration Division
6. Student Evaluation Division

Appendix-A

INTIMATION PROFORMA FOR AUDIO VIDEO CENTER

1. Program Title:.....
2. Mode of Delivery: ODL..... / Online.....
3. Program Code:.....
4. Name of the School proposing the Program:.....
5. Proposed Launch Cycle and year: July.....&/Or Jan.....
6. Name of Program Coordinator & Contact Number & e-mail:
.....
.....
.....
7. Tentative Schedule of Readiness of audio/video programs:

| Nature of Multimedia Supports | Title & Contents of the Audio/Video programs | Expected date of finalization of Audio/video program |
|-------------------------------|--|--|
| Audio | | |
| Video | | |

8. The Head, Audio Video Center may specify the name of producer assigned the responsibility for developing the audio and video programs:

Signature of Program Coordinator

Signature of Director of the School

Appendix-B

INTIMATION PROFORMA FOR PRINT PRODUCTION CENTER

1. Program Title:.....
2. Mode of Delivery: ODL...../ Online.....
3. Program Code:.....
4. Name of the School proposing the program:.....
5. Proposed Launch Cycle and Year: July.....&/Or Jan.....
6. Name of Program Coordinator & Contact Number & e-mail:
.....
.....
.....
7. Tentative Schedule for Printed Instructional Materials and other support resources

| Materials to be Printed | Details | Proposed date of readiness of CRC |
|--------------------------------|----------------|--|
| Text Books | | |
| Work Books | | |
| Program Prospectus | | |
| Hand Book & Brochure | | |
| Publicity Materials | | |

Signature of Program Coordinator

Signature of Director of the School

Appendix-C

INTIMATION PROFORMA FOR STUDENT REGISTRATION DIVISION

1. Program Code & Title:.....
2. Eligibility Criteria:.....
3. Mode of Delivery: ODL...../ Online.....
4. Name of the School proposing the program:.....
5. Proposed Launch Cycle and Year: July.....&/Or Jan.....
6. Entrance Test for admission: Yes...../No.....
7. Name of Program Coordinator, Contact Number & e-mail:
.....
.....
.....
8. Any other comments:
.....
.....
.....

Signature of Program Coordinator

Signature of Director of the School

Appendix-D

INTIMATION PROFORMA FOR REGIONAL CENTERS

1. Program Title:.....
2. Mode of Delivery: ODL...../ Online.....
3. Program Code :
4. Name of the School proposing the program:.....
5. Proposed launch cycle and year: July.....&/Or Jan.....
6. Name of Program Coordinator, Contact number & e-mail:
.....
.....
.....

7. Location of Learner Support Centers (LSC):

| Sr. No. | Location of Regional Center | No. of Lerner Support Centers | No. of Centers for Practical |
|---------|-----------------------------|-------------------------------|------------------------------|
| | | | |
| | | | |
| | | | |

8. Qualification of the Academic Counselors:

.....
.....
.....

| Items | Proposed date |
|---|---------------|
| Identification of the Academic Counselors | |
| Identification of LSCs | |
| Identification of Centers for Practical | |

9. Specific or Special Infrastructure required at LSC...

.....
.....
.....

10. Proposed date for completion of following activities:

.....
.....
.....

11. Infrastructure Required for Online Support / MOOCs

.....
.....
.....

12. Any other comments:

.....
.....
.....

Signature of Program Coordinator

Signature of Director of the School

Appendix-E

INTIMATION PROFORMA FOR STUDENT EVALUATION DIVISION

1. Program Title:.....
2. Mode of Delivery: ODL...../Online.....
3. Program Code:.....
4. Name of the School proposing the program:.....
5. Proposed Launch Cycle and Year: July...../ Jan.....
6. Entrance Test for admission: Yes...../No.....
7. Name of Program Coordinator, Contact number & e-mail:
.....
.....
.....
8. Assessment Strategy:

| Course | Strategy for | | Weightage | |
|--------|-----------------------|----------------------|-----------------------|----------------------|
| | Continuous Assessment | Term End Examination | Continuous Assessment | Term End Examination |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

9. Any other comments:

.....
.....
.....

Signature of Program Coordinator

Signature of Director of the School

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

**PROGRAM LAUNCH FORM
(To be submitted to Planning Board)**

| | | | | | |
|----|--|--------|--|---------------|--|
| 1. | Name of the School | | | | |
| 2. | Program Title: | | | Program Code: | |
| 3. | Name of Program Coordinator: | | | | |
| 4. | a) Program Proposal Form (PPF) approval: | PB No. | | Date | |
| | b) Program Development Form (PDF) approval | AC No. | | Date | |

5. (a). Readiness of Materials (Print Based Programs)

| | Materials | Status | | | Remarks |
|----|---|-------------------|------------------------------------|--------------------------|---------|
| 1. | Text Books & Work Books / Study Materials | CRC Stage | Under Print / PDF Formatting Stage | Printed / E-format Ready | |
| 2. | Assignments | Under Preparation | Submitted to CD for upload | Uploaded | |
| 3. | Program Guide | CRC Stage | Under Print | Printed & Stored | |
| 4. | Program Prospectus | CRC Stage | Under Print | Printed & Stored | |
| 5. | Publicity Materials | CRC Stage | Under Print | Printed & Stored | |
| 6. | Manual of Study Center Management | CRC Stage | Under Print | Printed & Stored | |

5. (b) Electronic Resources

| | | | | | |
|----|--------------------------------|-------------------|---------------|-----------|--|
| 1. | No of Audio Programs | Scripting Stage | Editing Stage | Produced | |
| 2. | No of Video Programs | Scripting Stage | Editing Stage | Produced | |
| 3. | Tele/Radio Counseling Schedule | Under Preparation | Ready | Submitted | |

6. (a). Readiness of Materials (Online Programs)

| | | | | | |
|----|---------------------------|----------------------|-----------------|----------------------|--|
| 1. | Contents (SCROM) | HTML Stage | Ready to upload | Uploaded | |
| 2. | Assignments/Tests/Quizzes | Under Preparation | Ready to upload | Uploaded | |
| 3. | LMS | Space / Link Created | Tested | Ready for admissions | |

| | | | | | |
|---|------------------------------------|------------------------|---------------------------------------|---------------------|--|
| 4. | Learning Schedules & Timelines | Under Preparation | Ready for upload | Uploaded | |
| 5. | Web Resources | Yet to be identified | Identified | Uploaded | |
| 7. Status of Readiness of Students | | | | | |
| 1. | Advertisement | Under Preparation | Details sent to SSD for Advertisement | | |
| 2. | Registration schedule | Not applicable | Under Preparation | Communicated to SSD | |
| 3. | Entrance Test | Not applicable | Under Preparation | Communicated to SED | |
| 4. | Evaluation Methodology | Yet to be Communicated | Communicated to SED | | |
| 5. | Material Dispatch /Upload Schedule | Under preparation | Communicated to SED/COE | | |
| 6. | Academic counselors | Not identified | identified | Appointed | |
| 7. | Study Centre | Not identified | identified | Notified | |
| 8. | Tele-conference Schedule | Under preparation | Communicated to EMPC | | |

8. Proposed Launch Date & Month:.....

9. Expected Enrolment in first Batch of Admission:.....

Signature of the Program Coordinator

Observations of the Director of the School:

.....

Signature of Director of the School

Note:

- 1. In case of Certificate and Diploma programm 100 % study materials should be ready before launch while Program with duration of more than one year, then 100 % materials of the first year & 80 % materials of second year should be ready before launch.*
- 2. The launch of an academic program needs to be linked with regular admission cycles and period of three months to be provided to SSD for preparation and orientation.*

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

PROGRAM PROJECT REPORT (PPR)

**To be annexed with Program Development Form for the Approval of the School Council &
Academic Council**

Name of the School: _____

Name of the Program: _____

| Sr. No. | Parameters | Details |
|---------|--|---------|
| a. | Program's Mission & Objectives:: <i>(its alignment with industrial/ learner demands)</i> | |
| b. | Relevance of program with Mission & Goals of the University: | |
| c. | Nature of Prospective Target Group of Learners: 1. Specify the Target Group: 2. Needs of the Target Group: <i>(Annex Need Assessment Studies Report)</i> | |
| d. | Appropriateness of program to be conducted in Open & Distance Learning mode to acquire specific skills & competence : Specify the expected learning outcomes in terms of: 1. Knowledge Attainment: 2. Skills and Competencies: 3. Compliances of academic, professional & occupational standards: | |
| e. | Instructional Design : 1. Curriculum Design <i>(Outcome of Expert Committee meeting; Program Structure: specify the theory, practical, fieldwork, project, etc components):</i> 2. Total Credit Points <i>(including course wise):</i> 3. Detailed Syllabi: 4. Duration of the program <i>(Minimum & Maximum):</i> 5. Medium of Instruction: 6. Type of Program <i>(General/Technical/ Professional):</i> 7. Faculty and Support Staff: 8. Instructional Design & Delivery Mechanism <i>(Media to be used -print, audio, video, online, computer aided, web based, etc. (course wise)):</i> 9. Student Support Service System <i>(Specify the provisions to be made at Head Quarter, Regional Centers, Learner Support Centers and Web based, etc):</i> | |

| Sr. No. | Parameters | Details |
|---------|--|---------|
| f. | Procedure for Admissions, Curriculum Transaction & Evaluation: <ol style="list-style-type: none"> 1. Define the Admission Policy <i>(including web based tools to be adopted:</i> 2. Eligibility Criteria: 3. Fee Structure: 4. Financial Assistance to Learners (if any): 5. Activity planner of all academic activities of the academic session: 6. Policy for Evaluation of learner progress along with methods and tools: | |
| g. | Requirement of the Laboratory Support and Library Resources: <ol style="list-style-type: none"> 1. Laboratory Support to the learners <i>(if any):</i> 2. Provision of Practical book for learners <i>(if any):</i> 3. Provision of Virtual Reality Methods for Practical in case of Online learning <i>(if any):</i> | |
| h. | Cost Estimate of the Program and the Provisions: <ol style="list-style-type: none"> 1. Indicate the Budgetary Requirement for: 1.Programme Development 2.Program Delivery 3.Program Maintenance | |
| i. | Quality Assurance Mechanism and expected Program Outcomes*: <ol style="list-style-type: none"> 1. Define the Review Mechanism of the Program for enhancing the standards of curriculum, instructional design relevant to professional requirements: 2. Define Program Benchmark Statements: 3. Mechanism for Monitoring the effectiveness of the program: <p>*(Minimum standards must adhere to UGC (ODL) Regulations,2017 & directions of the Statutory Bodies of the University)</p> | |

Name & Signature of Program Coordinator

Name & Signature of the Director of the School with Seal

Enclosure:

1. Report of Exploratory Expert Committee Meeting & Or
2. Need Assessment Report

**CENTER FOR INTERNAL QUALITY ASSURANCE (CIQA)
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK**

PROGRAM REVISION FORM (PRF)

Form for Initiating Design and Development of Additional Course (s) in Existing Programs or Major Revision / Minor Revision in Existing Course (s) / Programs for approval of the School Council and Academic Council

1. Proposed New Course (s) Title:.....
OR
Major / Minor Revision of Existing Course (s) Title:.....
2. Program / Course Title & Code:
.....
.....
.....
3. Nature of Academic Program (General/ Technical/Professional, etc.):
4. Name of the School offering the Program:.....
5. Name of the Course Proposer:.....
6. Program Coordinator:.....
7. Program Details (Please Give details of the program of which it forms a Part of)
 - a) Certificate UG Degree PG Degree
 UG Diploma PG Diploma Any Other
 - b) Total Credits:.....
 - c) Medium of Instruction: Marathi.....Hindi.....English.....Any other.....
 - d) Annual Enrolment in the Program to be revised over last three years (year wise)
8. (a) Details of Exploratory Meetings held for New Course (if any) (*Annex the minutes of the meeting*):.....
 (b) If Need Assessment has been done for the new course. (*Annex the report*):.....
9. (a) Details of the Program Evaluation done (if any) Summary of the feedback obtained from all stakeholders, on the course to be revised (*Annex the Report*):.....
10. Details of Broad Course Structure (*Give Attachment in the following format*)

| Sr. No. | Title of the course | Type of Course Compulsory Elective Theory Practical Project etc | Course Credits | Courses to be developed /adopted/adopted | Proposed No. of Text Books & Work Books | Proposed A/V component | Web Based Component | | Proposed No of Radio Counseling Sessions/ Teleconferencing Sessions | Proposed No. of Counseling Sessions (Total hours) | Any other component |
|---------|---------------------|--|----------------|--|---|------------------------|---------------------------|--------------|---|---|---------------------|
| | | | | | | | Synchronous (total hours) | Asynchronous | | | |
| | | | | | | | | | | | |

- (a) Details of Collaborative Arrangements different from the norm, if any provide details:

-

 b) Special features /requirements of the Course/Program, in respect of design, development, delivery and evaluation strategy, if any:

-

 c) Qualifications of the Academic Counselors (*Course wise, attach sheet if required*).

- i) Special Qualifications/ Experience /Exposure expected of Academic Counselors, if any:

-

 ii) If yes, in which types of institutions & regions are such Academic Counselors available? (*in arts/science colleges/professional colleges/ advance research centers etc.*):

11 Proposed Schedule for Course Development:

- i) Development Phase (*Please add sheet according to the format below*)

| Title of Course | Date by which CRC of all printed material will be ready for printing | Date by which all e-content will be uploaded on the website/portal | Date by which all A/V will be ready | Date by which assignments will be ready |
|-----------------|--|--|-------------------------------------|---|
| | | | | |

- ii) Assessment Strategy:

- a) Assessment strategy and weightage (*Please attach sheet according to format given below*):

| Course Title and Code | Weightage | | Strategy for | |
|-----------------------|-----------------------|----------------------|-----------------------|----------------------|
| | Continuous Assessment | Term End Examination | Continuous Assessment | Term End Examination |
| | | | | |

- iii) Program Delivery:

- a) Special infrastructure requirements, if any.....
 b) Identification of the Academic Counselors will be completed by.....
 c) Finalization of the list of LSCs.....
 d) Finalization of the list of Centers for Practical, if applicable.....

12 Budgetary Requirements:

- a) Design:.....
 b) Development:.....
 c) Estimated Fee:.....

13 Proposed Launch Cycle/Year:.....

Name & Signature of Course Proposer

Recommendation of the School Council (in case of Major Revision or addition of a New Course in an ongoing Program): (*Please attach relevant extract of the Minutes*)

Name & Signature of Director of the School with Seal

Explanatory Notes:

- i) Revision of less than 1/3 of contents of a Program/ Course will be treated as Minor Revision. In case of Minor Revision, PRF needs approval of School Council only.
- ii) If more than 1/3 of the content of a Program/ Course will be revised, then the revision will be treated as a Major Revision. In case of Major Revision, PRF needs the approval of the School Council followed by the approval of the Academic Council.
- iii) In case of addition of a new course in an ongoing Program, PRF needs the approval of the School Council followed by the approval of the Academic Council.
- iv) A Program Advisory Committee (PAC) may be constituted only after the approval of the School Council for drawing detailed course structure to be submitted to Academic Council.
- v) The same pro-forma (PRF) may be used for submission to the Academic Council after incorporating changes, if any, pertaining to course structure as advised by Course Expert Committee along with the approval of the School Council and a detailed syllabus.

Institutional Information for Quality Assessment (IIQA)

2. Profile of the Open University

1. Basic Information

| |
|--|
| Name and Address of the Open University: |
| Name: Yashwantrao Chavan Maharashtra Open University |
| Address: Dnyangangotri, Near Gangapur Dam, Govardhan, City: Nashik. Pin: 422 222. State: Maharashtra |
| Website: www.ycmou.ac.in , www.ycmou.digitaluniversity.ac |

2. For Communication:

| Designation | Name | Telephone with STD | Mobile | Fax | E-mail |
|-----------------|---------------------|--------------------|------------|--------------|---|
| Vice-Chancellor | Prof. E. Vayunandan | 0253-2230228 | 9403774888 | 0253-2230470 | vc@ycmou.digitaluniversity.ac |
| Registrar | Dr. Dinesh Bhonde | 0253-2230229 | 9423983006 | 0253-2230470 | registrar@ycmou.digitaluniversity.ac |
| Director CIQA | Dr. Surya Gunjal | 0253-2231474 | 982350342 | 0253-2230470 | directorciqa@ycmou.digitaluniversity.ac |

3. Nature of the University:

| | |
|--|---|
| Created by an Act of Parliament (Specify Act no.) | NA |
| Created by an Act of State Legislature (Specify Act no.) | Maharashtra Act No. XX of 1989 |
| Date, Month and Year of Establishment | 01.07.1989 - First July Nineteen Eighty-Nine |

(Enclosed copy of the Act and Notifications)

4. Territorial Jurisdiction of the Open University: Maharashtra State

5. Income and Expenditure over the last five years (in Lakhs)

Income

| Year | Grants from Government | Grants from UGC/DEB | Student Fees | Self Financing | Others | Total |
|------------------------|------------------------|---------------------|-----------------|----------------|----------------|-----------------|
| 2015-16 | 100.88 | 132.69 | 13955.55 | 407.93 | 222.39 | 14819.44 |
| 2016-17 | 145.68 | 175.00 | 17801.07 | 079.90 | 356.65 | 18558.31 |
| 2017-18 | 188.80 | 075.00 | 11570.91 | 142.31 | 331.62 | 12308.65 |
| 2018-19 | 013.79 | 159.72 | 11957.17 | 229.36 | 1767.37 | 14127.41 |
| 2019-20 up to 31.10.19 | 087.09 | 0.00 | 12269.67 | 049.55 | 0.00 | 12406.30 |
| Total | 536.24 | 542.41 | 67554.37 | 909.05 | 2678.03 | 72220.11 |

Expenditure

| Year | Salary | Construction of Building | Infrastructure Development | Development of Programs & Courses | Student Support Services | Staff Training & Development | Others | Total |
|--------------------------|-----------------|--------------------------|----------------------------|-----------------------------------|--------------------------|------------------------------|-----------------|-----------------|
| 2015-16 | 2686.34 | 29.57 | 100.61 | 568.08 | 1378.01 | 56.69 | 3586.63 | 8405.93 |
| 2016-17 | 2311.26 | 111.07 | 070.67 | 299.99 | 5239.57 | 99.26 | 5541.33 | 13673.14 |
| 2017-18 | 2462.71 | 101.78 | 073.35 | 405.83 | 0716.87 | 35.10 | 7049.99 | 10845.61 |
| 2018-19 | 2964.54 | 512.96 | 022.32 | 189.42 | 0534.31 | 18.08 | 11495.16 | 15736.80 |
| 2019-20 up to 31.10.2019 | 1835.00 | 114.81 | 033.13 | 061.87 | 0446.32 | 11.95 | 2202.33 | 4705.41 |
| Total | 12259.85 | 870.19 | 300.08 | 1525.19 | 8315.08 | 221.08 | 29875.44 | 53366.89 |

6. Details of Recognition

Details of Recognition/Approval by UGC and other Statutory/Regulatory Bodies

| Statutory/Regulatory Authority | Recognition/Approval Status of Institution | Date of Approval (dd/mm/yyyy) | Period of Validity | Remarks |
|--------------------------------|--|-------------------------------|--------------------|--------------------|
| UGC, New Delhi | Approval under 12B | 28.06.1989 | Permanent | Documents Attached |
| COA, New Delhi | Approved Granted | 16.05.2011 | 5 Years till 2016 | Document Attached |
| RCI, New Delhi | MOU Signed | 05.09.2017 | 5 Years till 2022 | Document Attached |

| | | | | |
|-------------------------------------|------------------|------------|-------------------|-------------------|
| UGC, New Delhi (M.Phil. & Ph.D.) | Approval Granted | 13.10.2017 | Continued | Document Attached |
| UGC, New Delhi | Approval Granted | 08.05.2019 | 4 Years till 2023 | Document Attached |
| NCTE, New Delhi | Approval Granted | Continued | Continued | Document Attached |

7. Does the University have graded autonomy (as recognized by the UGC)? Yes ✓ / No.
(Attached document of 12-B with the form)

8. Location of the Open University and Area

| | |
|----------------------------|--|
| Location | Rural Govardhan Village, Taluka, Dist Nashik Maharashtra, India. Latitude 20.022599 & Longitude 73.692432 |
| Campus Area in Sq. Meter | 593700.59 Sq. Meter |
| Built-up Area in Sq. Meter | 36801.24 Sq. Meter |

9. Total Number of Regional Centres: 8

Total number of Learner Support Centres: **1973**

10. Details of Programs offered by the Open University (Give data for preceding academic year)

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|---------------|--|----------|--|-----------------------|------------------|--------------------------|
| 1. | Certificate | Certificate Program in Aarogyamitra | 6 Months | 7th Std. Pass | Marathi | 60 | 47 |
| 2. | Certificate | Certificate Program in Self Help Group | 6 Months | 7th Std. Pass | Marathi | 420 | 99 |
| 3. | Certificate | Certificate Program in Arabic Language | 6 Months | 10th Std Pass / YCMOU Preparatory Pass | English | 20 | 3 |
| 4. | Certificate | Certificate Program in German Language | 6 Months | 10th Std Pass / YCMOU Preparatory Pass | English | 20 | 0 |
| 5. | Certificate | Certificate Program in French Language | 6 Months | 10th Std Pass / YCMOU Preparatory Pass | English | 20 | 0 |
| 6. | Certificate | Certificate Program in English Language | 6 Months | 10th Std Pass / YCMOU Preparatory Pass | Marathi | 20 | 0 |
| 7. | Certificate | Certificate Program in Tailoring | 6 Months | Any One Who Can Read & Write Marathi | Marathi | 20 | 0 |
| 8. | Certificate | Certificate Program in Beauty Parlour Management | 6 Months | 10th Std Pass / YCMOU Preparatory Pass | Marathi | 20 | 1 |
| 9. | Certificate | Certificate Program in Content-Cum Methodology | 1 Year | B. Ed / B. P. Ed. | Marathi | 700 | 8 |
| 10. | Certificate | Certificate Program in Water Management | 6 Months | Any One Who Can Read & Write Marathi | Marathi | 60 | 28 |
| 11. | Certificate | Certificate Program in Fire and Safety | 6 Months | Any One Who Can Read & Write Marathi | Marathi | 30 | 14 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|---------------|--|----------|--|------------------------------------|------------------|--------------------------|
| 12. | Certificate | Certificate Program in Value Education | 1 Year | 12th Std. Pass OR, YCMOU Preparatory Program Pass & 18 Years of age completed | Marathi | 60 | 50 |
| 13. | Certificate | Certificate Program in Gardening (Mali) Training) | 1 Year | SSC Pass / Fail | Marathi | 1260 | 1165 |
| 14. | Certificate | Certificate Programme in Human Rights | 1 Year | SSC OR YCMOU Preparatory Program Pass | Marathi | 1200 | 356 |
| 15. | Certificate | Certificate Program in Computer Operations for the Blind | 1 Year | 10 th Std. Pass | Braille Script / Marathi / English | 30 | 44 |
| 16. | Certificate | Certificate Programme in Counsellor Training | 6 Months | Any Graduate | Marathi | 2100 | 645 |
| 17. | Certificate | Certificate Program in Computer Fundamentals | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 118 |
| 18. | Certificate | Certificate Program in Office Tools | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 16 |
| 19. | Certificate | Certificate Program in Financial Accounting | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 1 |
| 20. | Certificate | Certificate Program in Data Structure Using C | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 1 |
| 21. | Certificate | Certificate Program in Oops and C++ | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 1 |
| 22. | Certificate | Certificate Program in Linux. | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 1 |
| 23. | Certificate | Certificate Program in ORACLE | 6 Months | 18 years of age complete; Knowledge of Computer | English | 300 | 2 |
| 24. | Certificate | Certificate Program in Mathematics | 6 Months | Admitted to YCMOU's MCA Program | English | 60 | 1 |
| 25. | Certificate | Certificate Program in Domestic Workers Skill | 6 Months | 18 years of age complete; Marathi read and write. | Marathi | 100 | 90 |
| 26. | Certificate | Certificate Program in Early Child Hood Care and Education | 6 Months | 12th Std. Pass Or Preparatory of YCMOU OR, SHG Pass, SSC Pass with 1-year experience in early childhood. | Marathi | 8400 | 205 |
| 27. | Certificate | Certificate Program in Foundation in Agriculture | 1 Year | 12th Std. Pass / Fail or Equivalent OR YCMOU Certificate Program in Gardening Pass | Marathi | 3360 | 3291 |
| 28. | Certificate | Certificate Program in Information Communication Technology for School Practices | 6 Months | SSC Pass and working experience in Education institute. | Marathi | 100 | 16 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|---------------|--|----------|---|-------------------------------|------------------|--------------------------|
| 29. | Certificate | Preparatory Program (Marathi, Hindi, English, Urdu, Army Person) | 6 Months | 18 Years of age completed & can read & write Marathi | Marathi, Hindi, English, Urdu | Open | 30153 |
| 30. | Certificate | Certificate Program in Rughnasahayak (Patient Assistant) | 1 Year | 10th Std. Pass / Fail / Appeared | Marathi | 1500 | 714 |
| 31. | Diploma | Diploma in Agri-Business Management | 2 Years | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 6480 | 3139 |
| 32. | Diploma | *Diploma in Electrical Engineering | 3 Years | 10 Std. Pass | English | 540 | 36 |
| 33. | Diploma | *Diploma in Mechanical Engineering | 4 Years | 10 Std. Pass | English | 3120 | 1480 |
| 34. | Diploma | *Diploma in Electronics and Telecommunication | 4 Years | 10 Std. Pass | English | 2400 | 10 |
| 35. | Diploma | *Diploma in Ophthalmic Technical Assistant | 2 Years | 12th Science | English | 800 | 2 |
| 36. | Diploma | Diploma in Agro-Journalism | 2 Years | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 6480 | 2995 |
| 37. | Diploma | Diploma in Cooperative Management | 1 Year | SSC + 5 Years Experience in Registered Co-opp Society OR, HSC+ 3 Years Experience Or Graduate in any stream | Marathi | 600 | 191 |
| 38. | Diploma | Diploma For Electrician & Domestic Appliances Maintenance | 1 Year | 10th Std Pass / YCMOU Preparatory Pass | Marathi | 200 | 91 |
| 39. | Diploma | Diploma For Civil Supervisor | 1 Year | 10th Std. Pass or Preparatory | Marathi | 200 | 51 |
| 40. | Diploma | Diploma For Fitter | 1 Year | 10th Std. Pass or Preparatory | Marathi | 200 | 6 |
| 41. | Diploma | Diploma in Floriculture & Landscape Gardening | 2 Years | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 2160 | 670 |
| 42. | Diploma | Diploma in Fruit Production | 2 Years | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 2160 | 635 |
| 43. | Diploma | Diploma in Interior Design and Decoration | 1 Year | 10th Std. Pass or Preparatory Pass | English | 200 | 28 |
| 44. | Diploma | Diploma in Horticulture | 2 Years | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 6480 | 3034 |
| 45. | Diploma | Diploma in Aviation & Hospitality | 1 Year | 12th Pass or equivalent exam of Maharashtra / other states HSC Board. | Marathi | 180 | 67 |
| 46. | Diploma | Diploma in Gandhi Vichar Darshan | 1 Year | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 750 | 432 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|----------------|--|----------|--|-------------------------|------------------|--------------------------|
| 47. | Diploma | Diploma in Value & Spiritual Education | 1 Year | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 2500 | 417 |
| 48. | Diploma | Diploma in Saloon Techniques | 1 Year | 18 Years of age completed and able to read write Marathi | Marathi | 120 | 68 |
| 49. | Diploma | Diploma in Mass Communication Journalism | 1 Year | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 1500 | 695 |
| 50. | Diploma | Diploma in Fire and Safety Management | 1 Year | 10 th Pass or Preparatory Program of YCMOU Pass | Marathi | 200 | 66 |
| 51. | Diploma | Diploma in School Management | 1 Year | Any Graduate or Head Master and Sub Headmaster | Marathi | 8800 | 5192 |
| 52. | Diploma | Diploma in Vegetable Production | 2 Year | YCMOU Foundation in Agriculture Pass OR SAU's Diploma in Agriculture Pass. | Marathi | 2160 | 638 |
| 53. | Diploma | Diploma in Laboratory Technique | 1 Year | 12th Pass | English | 3000 | 2141 |
| 54. | Diploma | Diploma in Animation | 1 Year | 10th Std Pass / YCMOU Preparatory Pass | English | 120 | 0 |
| 55. | Diploma | Diploma in Computer Hardware Maintenance & Networking Technique- (Win2008) | 1 Year | 10th Std Pass / YCMOU Preparatory Pass | English | 120 | 0 |
| 56. | Diploma | Diploma in Fabrication | 1 Year | 10th Std Pass / YCMOU Preparatory Pass | English | 60 | 0 |
| 57. | Diploma | Diploma in Yog-Shikshak | 1 Year | 12th Std. Pass | Marathi | 1500 | 1353 |
| 58. | Diploma | Diploma in Industrial Science | 2 Years | 10 th Std. Pass | English | 720 | 406 |
| 59. | Diploma | Diploma in Pharmaceutical Science | 2 Years | 10 th Std. Pass | English | 200 | 0 |
| 60. | Diploma | Diploma in Pharma-Manufacturing and Packaging | 2 Years | 10 th Std. Pass | English | 200 | 0 |
| 61. | Under Graduate | Bachelor of Arts (for Army Persons) – Hindi | 3 Years | 12 th Std. Pass Or Preparatory of YCMOU Pass Or Associate Degree of IGNOU | Marathi; Hindi; English | 360 | 4 |
| 62. | Under Graduate | Bachelor of Arts (for Army Persons) | 3 Years | 12th Std. Pass Or Preparatory of YCMOU Pass Or Associate Degree of IGNOU | Marathi; Hindi; English | 1500 | 1011 |
| 63. | Under Graduate | * Bachelor of Arts (Police Administration) | 3 Years | 10th Std. Pass or Preparatory Pass | Marathi; Hindi; | 1080 | 12 |
| 64. | Under Graduate | *Bachelor of Arts Public Services | 3 Years | 12th Std. Pass Or (21 years age + 10th Std. Pass + Preparatory Pass) | Marathi | 1080 | 11 |
| 65. | Under Graduate | *Bachelor of Science Medical Lab Technician | 3 Years | 12th Science | English | 9000 | 1534 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|----------------|---|----------|--|-----------------------|------------------|--------------------------|
| 66. | Under Graduate | *Bachelor of Science Optometry | 4 Years | 12th Science | English | 8400 | 308 |
| 67. | Under Graduate | *Bachelor of Arts Road Transportation | 3 Years | SSC OR Preparatory Program of YCMOU Pass | Marathi | 180 | 4 |
| 68. | Under Graduate | *Bachelor of Fine Arts - Painting | 4 Years | 12th Std. Pass Or (21 years age + 10th Std. Pass + Preparatory Pass) | English | 160 | 10 |
| 69. | Under Graduate | * Bachelor of Technology in Electronics Engineering | 6 Years | 10 Std. Pass | English | 5760 | 3 |
| 70. | Under Graduate | *Bachelor of Architecture | 5 Years | 12 Std. Science Pass | English | 1000 | 369 |
| 71. | Under Graduate | *Bachelor of Design | 4 Years | 12 Std. Science Pass | English | 480 | 114 |
| 72. | Under Graduate | Bachelor of Arts in Mass Communication & Journalism | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi/English | 3000 | 1851 |
| 73. | Under Graduate | Bachelor of Arts | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 600000 | 378385 |
| 74. | Under Graduate | Bachelor of Commerce (English Medium) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | English | 30000 | 16609 |
| 75. | Under Graduate | Bachelor of Commerce (Marathi Medium) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 150000 | 71540 |
| 76. | Under Graduate | Bachelor of Commerce (Army) | 3 Years | 12th Std. Pass Or Preparatory of YCMOU Pass Or Associate Degree of IGNOU | Marathi/English | 360 | 37 |
| 77. | Under Graduate | Bachelor of Commerce - Cooperative Management | 3 Years | 12th Std. Pass or equivalent /Preparatory of YCMOU Pass / 10th Std. Pass with two years diploma approved by Govt certificate or diploma e.g. DEE, DME, DEE, D PHARM, DAIR TECH, TD ATD NCTVT, IIT, MCVC. | Marathi | 1440 | 73 |
| 78. | Under Graduate | Bachelor of Education Special | 3 Years | Any Graduate | Marathi | 1500 | 993 |
| 79. | Under Graduate | Bachelor of Library and Information Science | 3 Years | Any Graduate | Marathi | 5280 | 930 |
| 80. | Under Graduate | Bachelor of Science (Automotive Techniques) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 21 Years of age completed | English | 180 | 106 |
| 81. | Under Graduate | Bachelor of Science (Construction Practices) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 21 Years of age completed | English | 180 | 64 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|----------------|--|----------|--|-----------------------|------------------|--------------------------|
| 82. | Under Graduate | Bachelor of Science (Interior Design) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 21 Years of age completed | English | 1980 | 983 |
| 83. | Under Graduate | Bachelor of Science (Agriculture) | 5 Years | 12th Std. Pass/Fail | Marathi | 3240 | 2320 |
| 84. | Under Graduate | Bachelor of Science (Facility Services) | 3 Years | 12th Std. Pass / YCMOU Preparatory Pass) | English | 1440 | 235 |
| 85. | Under Graduate | Bachelor of Science (Fashion Design) | 3 Years | 12th Std. Pass Or (21 years age + 10th Std. Pass + Preparatory Pass) | English | 1350 | 356 |
| 86. | Under Graduate | Bachelor of Science (Horticulture) | 5 Years | T12, T15, T16, T17 and YCMOU CET in Horticulture Pass. | Marathi | 1080 | 798 |
| 87. | Under Graduate | Bachelor of Science (Media Graphics & Animation) | 3 Years | 12th Std. Pass Or (21 years age + 10th Std. Pass + Preparatory Pass) | English | 1800 | 651 |
| 88. | Under Graduate | Bachelor of Arts (Consumer Services) | 3 Years | 12th Std. Pass OR, Preparatory Program of YCMOU Pass and 18 Years of age completed | Marathi | 4200 | 1609 |
| 89. | Under Graduate | Bachelor of Business Administration-Aviation & Hospitality | 3 Years | 12th pass or Equivalent exam of Maharashtra or other states H.Sc. Board / 12 level exam Pass from any station body of any state | English | 1080 | 256 |
| 90. | Under Graduate | Bachelor of Science (Laboratory Technique) | 3 Years | 12th Science Std. Pass | English | 9000 | 2963 |
| 91. | Under Graduate | Bachelor of Computer Application | 3 Years | 12th standard of HSC Board of Maharashtra OR, it's Equivalent (Including MCVC) OR 3 years Diploma of Board of Technical Examination OR Equivalent OR Two years ITI Programme of any Trade after 10th Standard Pass. OR Two Years course of Maharashtra State Board of Vocational Education after 10th OR (YCMOU Preparatory Pass.) | English | 9000 | 2284 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|---------|----------------|---|----------|--|-----------------------|------------------|--------------------------|
| 92. | Under Graduate | Bachelor of Science (Industrial Science) | 3 Years | 12 th . Std Pass OR Its Equivalent OR 3 years Diploma of Board of Technical Examination OR Two years ITI Program after 10th Std. Pass. OR Two Years MCVC Course after 10th Std OR YCMOU Preparatory Pass. | English | 3000 | 1409 |
| 93. | Under Graduate | Bachelor of Science (Computer System Administration) | 3 Years | 12th Std. Pass / Diploma of BTE/ 2 years ITI Program/ 2 Years MCVC / YCMOU Preparatory Program Pass | English | 600 | 66 |
| 94. | Under Graduate | Bachelor of Business Administration (Business Process Management) | 3 Years | 12th Std. Pass OR equivalent including MCVC | English | 1500 | 328 |
| 95. | Under Graduate | Bachelor of Education | 2 Years | D.Ed.; Min. 2 Years Experience & Graduate | Marathi | 3000 | 2979 |
| 96. | Under Graduate | Bachelor of Science (Hospitality and Tourism Studies) | 3 Years | 12th Std. Pass OR 21 years age + 10th Std. Pass + YCMOU Preparatory Pass | English | 5400 | 1674 |
| 97. | Under Graduate | Bachelor of Science (Hospitality Studies and Catering Studies) | 3 Years | 12th Std. Pass Or (21 years age + 10th Std. Pass + Preparatory Pass | English | 5400 | 2468 |
| 98. | Under Graduate | Bachelor of Science (Fire & Safety Studies) | 3 Years | 12th Std. Pass / YCMOU Preparatory Pass | English | 540 | 93 |
| 99. | Under Graduate | Bachelor of Science (Electrical and Electronic Techniques) | 3 Years | 12th Std. Pass / YCMOU Preparatory Pass | English | 180 | 24 |
| 100. | Under Graduate | Bachelor of Science (Physics, Chemistry, Mathematics) | 3 Years | HSC Pass with Mathematics / Engineering Diploma | English | 15480 | 5470 |
| 101. | Under Graduate | Bachelor of Science (Actuarial Science) | 3 Years | 12th Std. Pass /FDAD /Equivalent Pass | English | 180 | 47 |
| 102. | PG Diploma | Post Graduate Diploma in Fire and Safety | 1 Years | Any Graduate | English | 60 | 7 |
| 103. | Post Graduate | Master of Arts Hindi | 2 Years | Any Graduate | Hindi | 13080 | 2322 |
| 104. | Post Graduate | *Master of Arts Public Services | 2 Years | Any Graduate | Marathi | 720 | 7 |
| 105. | Post Graduate | *Master of Arts English | 2 Years | Any Graduate | English | 30500 | 11075 |
| 106. | Post Graduate | *Master of Architecture | 2 Years | B.Arch. Pass | English | 160 | 1 |
| 107. | Post Graduate | *Master of Public Health | 2 Years | Medical Degree | English | 60 | 21 |
| 108. | Post Graduate | Master of Arts in Distance Education | 2 Years | Any Graduate | Marathi | 1800 | 85 |
| 109. | Post Graduate | Master of Arts in Educational Communication | 2 Years | Any Graduate | Marathi | 1800 | 239 |
| 110. | Post Graduate | Master of Arts in Subject Communication | 2 Years | Any Graduate | Marathi | 1800 | 1057 |

| Sr. No. | Program Level | Name of Program | Duration | Entry Qualification | Medium of Instruction | Student Strength | No. of Students Admitted |
|-----------------------|---------------|---|----------|---|-----------------------|------------------|--------------------------|
| 111. | Post Graduate | Master of Arts Marathi | 2 Years | Any Graduate | Marathi | 32940 | 19847 |
| 112. | Post Graduate | Master of Commerce | 2 Years | Any Graduate | Marathi | 10000 | 4623 |
| 113. | Post Graduate | Master of Library & Information Science | 2 Years | B. Lib Pass | Marathi | 1500 | 471 |
| 114. | Post Graduate | Master of Science in Agricultural Extension | 2 Years | B.Sc. Agri. Pass in First Class (CGPA 7.5/10) | English | 40 | 33 |
| 115. | Post Graduate | Master of Science in Subject Communication | 2 Years | Graduate of Science OR Technology Faculty | English | 1800 | 1128 |
| 116. | Post Graduate | Master of Arts in Education/ Physical Education/Special Education | 2 Years | Graduate in Education OR Bachelor of Education of any University | Marathi | 2700 | 1374 |
| 117. | Post Graduate | Master of Arts English | 2 Years | Any Graduate | English | 30500 | 11075 |
| 118. | Post Graduate | Master of Business Administration | 2 Years | Any Graduate, Open 45% and 40% YCMOU Reserved category & CET 2016 Pass | English | 12000 | 5261 |
| 119. | Post Graduate | Master of Computer Application | 3 Years | Any Bachelor degree of minimum 3 year duration & Mathematics at 10+2 level. | English | 2400 | 25 |
| 120. | Post Graduate | Master of Science (Mathematics) | 2 Years | B. Sc. / B.E. /B.Tech. | English | 4800 | 1965 |
| 121. | Post Graduate | Master of Science (Environmental Science) | 2 Years | B.Sc./B.E./ B.Tech/ B.Pharm/ B.A.M.S. & Equivalent Pass. | English | 960 | 351 |
| Total Programs | | 121 | | | | 11,15,820 | 6,22,865 |

(* indicates 17 Programs dis-continued but students admitted in second & or third years)

11. Details of Sponsored programmes (if any)

| Sr. No. | Sponsored programmes offered | Name of the Sponsoring Agency | Student Strength |
|---------|--|--|------------------|
| 1 | Bachelor of Science Facility Services | Bharat Vikas Group (BVG) India Pvt. Ltd. Pimpri-Chinchwad, Maharashtra | 68 |
| 2 | Bachelor of Arts Value & Spiritual Education | Bramhakumari's Education Wing, Rajyoga Education & Research Foundation, Mount Abu, Rajasthan | 11 |

12. List of the Departments/ Schools and levels of programmes being offered: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree-awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages, etc.)

| Faculty/Schools | UG | PG | Research |
|--|----|----|----------|
| School of Humanities & Social Sciences | 4 | 2 | 1 |
| School of Commerce & Management | 3 | 2 | 1 |

| | | | |
|--|---|---|---|
| School of Agricultural Sciences | 2 | 0 | 0 |
| School of Education | 2 | 1 | 2 |
| School of Computer Sciences | 2 | 1 | 0 |
| School of Continuing Education | 1 | 0 | 0 |
| School of Architecture, Science & Technology | 1 | 1 | 3 |
| School of Health Sciences | 2 | 0 | 0 |

13. Number of Teaching & Non-Teaching Positions in the Open University

| Positions | Teaching | | | Other Academics | | | Non-Teaching | Technical |
|-------------|-----------|---------------------|---------------------|--------------------------------|---------------------------------|---|--------------|-----------|
| | Professor | Associate Professor | Assistant Professor | Director/Sr. Regional Director | Dy. Director /Regional Director | Assistant Director/ Assistant Regional Director | | |
| Sanctioned | 11 | 24 | 31 | 0 | 0 | 0 | 233 | 63 |
| In position | 3+1= 4 | 5+14=19 | 13 | 0 | 0 | 0 | 173 | 37 |

14. Qualifications of the Academic Staff

| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
|--|-----------|---|---|---------------------|---|---|---------------------|----|--------------|-------|
| | M | F | T | M | F | T | M | F | T | |
| Permanent Teachers | | | | | | | | | | |
| D.Sc./D.Litt. | - | - | - | - | - | - | - | - | - | - |
| Ph.D. | 4 | 0 | 0 | 9 | 4 | 0 | 5 | 4 | 0 | 26 |
| M.Phil. | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | 5 |
| PG | 0 | 0 | 0 | 1 | 0 | 0 | 3 | 0 | 0 | 4 |
| | | | | | | | | | Total | 35 |
| Teachers on the Contract (Consultants) | | | | | | | | | | |
| Ph.D. | 5 | 0 | 0 | 1 | 1 | 0 | 4 | 1 | 0 | 12 |
| M.Phil. | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 4 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 21 | 0 | 30 |
| | | | | | | | | | Total | 46 |
| Other Academics | | | | | | | | | | |
| Ph.D. | - | - | - | - | - | - | - | - | - | - |
| M.Phil. | - | - | - | - | - | - | - | - | - | - |

| | | | | | | | | | | |
|----|---|---|---|---|---|---|---|---|---|---|
| PG | - | - | - | - | - | - | - | - | - | - |
|----|---|---|---|---|---|---|---|---|---|---|

15. Number of Visiting Faculty / Guest Faculty (Academic Consultants) engaged with the University

| Highest Educational qualifications | Male | Female | Transgender |
|------------------------------------|------|--------|-------------|
| 0 | 0 | 0 | 0 |

16. Number of Academic Counsellors engaged / empanelled with the Open University over the last five years

| Year | Current Year (2019-20) | Year 2 (2018-19) | Year 3 (2017-18) | Year 4 (2016-17) | Year 5 (2015-16) |
|------------------------------------|------------------------|------------------|------------------|------------------|------------------|
| Total Number of Counsellors | 11638 | 11695 | 11824 | 12041 | 11730 |

**Includes certificate and diploma programs.*

17. Furnish the Number of Students admitted in the Open University over the last five years (M- Male, F-Female, and TG-Transgender)

| Categories | Current Year | | | Year 2 | | | Year 3 | | | Year 4 | | | Year 5 | | |
|--------------------------|------------------|--------|----|---------------|--------|----|---------------|--------|----|---------------|-------|----|---------------|--------|----|
| | M | F | TG | M | F | TG | M | F | TG | M | F | TG | M | F | TG |
| SC | 39208 | 24757 | 3 | 43061 | 26249 | - | 46120 | 26807 | - | 51518 | 30772 | - | 63395 | 37534 | - |
| ST | 18920 | 11104 | 1 | 20569 | 11667 | - | 21183 | 11675 | - | 23306 | 12908 | - | 26802 | 14664 | - |
| OBC | 70333 | 35792 | 13 | 73685 | 36773 | - | 76538 | 36470 | - | 87664 | 44092 | - | 99752 | 52129 | - |
| General | 228125 | 121163 | 35 | 222222 | 118013 | - | 218979 | 115378 | - | 180297 | 99357 | - | 209792 | 115566 | - |
| Others | 49895 | 22188 | 3 | 49440 | 21187 | - | 52414 | 21400 | - | 58537 | 24955 | - | 63859 | 27486 | - |
| Total Grant Total | 621540 | | | 622865 | | | 626964 | | | 613406 | | | 710979 | | |
| | 31,95,755 | | | | | | | | | | | | | | |

**Includes certificate and diploma programs.*

18. Number of Students Awarded Degrees over the last five years

| Program Level | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|-----------------------|--------------|--------|--------|--------|--------|
| Under Graduate Degree | - | 120078 | 118313 | 124916 | 124342 |
| Post Graduate Degree | - | 20003 | 20644 | 17905 | 5259 |
| M.Phil. | - | 3 | 0 | 1 | 12 |
| Ph. D | - | 1 | 31 | 17 | 30 |
| Certificate | - | 27048 | 40336 | 27438 | 58172 |
| Diploma | - | 18988 | 16977 | 18110 | 46791 |

| | | | | | |
|--------------------|---|---------------|---------------|---------------|---------------|
| Grand Total | - | 186118 | 196270 | 188370 | 234576 |
|--------------------|---|---------------|---------------|---------------|---------------|

19. Unit Cost of Education (in INR):

| Unit Cost of Education* | Including Salary Component | Excluding Salary Component |
|--------------------------------|-----------------------------------|-----------------------------------|
| 1669.93 | 1669.93 | 1286.30 |

** (Unit Cost = Total annual recurring actual expenditure divided by total number of students enrolled)*

20. Date of establishment of Centre for Internal Quality Assurance (CIQA) (dd/mm/yyyy)

CIQA Notification: No. YCMOU / RO / Noti / CIQA / 2019 / 222. Dated: 14/08/2019

21. Applicable Only after the First Cycle of Accreditation

A. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

B. Date of Accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result ...

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result

Cycle 4: (dd/mm/yyyy) Accreditation Outcome/Result

3. Extended Profile of the Open University

1. Curricular Aspects

1.1 Number of Programmes offered by the institution over the last five years

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|--------------------|--------------|--------|--------|--------|--------|
| Number of Programs | 104 | 108 | 114 | 106 | 203 |

1.2 Number of Learners enrolled over the last five years

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|-----------------------------|--------------|--------|--------|--------|--------|
| Number of learners enrolled | 621540 | 622865 | 626964 | 613406 | 710979 |

1.3 Number of Courses offered by the University over the last five years

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|-------------------|--------------|--------|--------|--------|--------|
| Number of Courses | 441 | 457 | 480 | 465 | 806 |

2. Teaching-Learning and Evaluation

2.1 Number of Sanctioned Posts over the last five years

| Year | | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|---------------------------|------------------|--------------|--------|--------|--------|--------|
| Number of Teachers | Sanctioned posts | 66 | 67 | 67 | 67 | 67 |
| | In position | 34 | 35 | 35 | 34 | 35 |
| Number of Other Academics | Sanctioned posts | - | - | - | - | - |
| | In position | - | - | - | - | - |
| Total | Sanctioned posts | 67 | 67 | 67 | 67 | 67 |
| | In position | 34 | 35 | 35 | 34 | 35 |

2.2 Number of Full-time Teachers and Other Academics over the last five years

| Year | | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|---------------------------|---------------------------|--------------|--------|--------|--------|--------|
| Number of Teachers | In position without Ph.D. | 10 | 11 | 11 | 11 | 11 |
| | In position With PhD | 26 | 25 | 25 | 24 | 25 |
| Number of Other Academics | In position without Ph.D. | - | - | - | - | - |

| Year | | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|-------|--------------------------|--------------|--------|--------|--------|--------|
| | In position With PhD | - | - | - | - | - |
| Total | In position without Ph.D | 10 | 11 | 11 | 11 | 11 |
| | In position With PhD | 26 | 25 | 25 | 24 | 25 |

2.3 Total Number of in-house faculty in the institution over the last five years

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|---|--------------|--------|--------|--------|--------|
| Number of in-house faculty in curriculum designing (Programs & Course Coordination) | 35 | 36 | 36 | 35 | 35 |
| Number of in-house faculty in Writing of units in the curriculum | 21 | 22 | 22 | 21 | 21 |
| Number of in-house faculty edited blocks (content, format & language) | 14 | 14 | 14 | 14 | 14 |
| Total number of in-house faculty | 35 | 36 | 36 | 35 | 35 |

3. Research, Innovations, and Extension

Number of Teachers Recognized as Research Guides over the last 5 years

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|--|--------------|--------|--------|--------|--------|
| Number of teachers recognized as Research Guides | 14 | 18 | 18 | 20 | 20 |

4. Infrastructure and learning resources

Total Expenditure Excluding Salary

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|---|--------------|----------|---------|----------|---------|
| Expenditure on Campus Maintenance & Development (INR in Lakhs) | 147.94 | 535.28 | 175.13 | 181.73 | 130.18 |
| Total Expenditure of University Excluding Salary (INR in Lakhs) | 2870.41 | 12772.25 | 8382.91 | 11361.88 | 5719.59 |

5. Learner Support and Progression

5.1 Number of Learners of Disadvantaged Groups

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|--|--------------|--------|--------|--------|--------|
| Number of learners of disadvantaged Groups | 485734 | 471662 | 501876 | 553264 | 672110 |

5.2 Number of Pass out Learners

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|-----------------------------|--------------|--------|--------|--------|--------|
| Number of Pass out Learners | 130527 | 132281 | 113274 | 149636 | 123296 |

6. Governance, Leadership and Management

Number of full-time Non-academic Staff

| Year | Current Year | Year 2 | Year 3 | Year 4 | Year 5 |
|------------------------------|--------------|--------|--------|--------|--------|
| Number of Non-academic staff | 210 | 230 | 224 | 224 | 213 |



YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

Dnyangangotri, Near Gangapur Dam, Nashik - 422 222 (India)

ज्ञानसिमा खरोचरी

Telephones : (0253) 2231714,2231715,2230227 Fax : (91) 253-2230470

A-13

No. : YCMOU/VC/2020/742

Date : 03/11/2020

To

The Directors of the Schools / The Registrar / The Finance Officer / The Controller of Examination / The Regional Directors & Heads of the Center / Sections / Units / Cells

Subject: Action Plan for the NAAC Assessment & Accreditation.

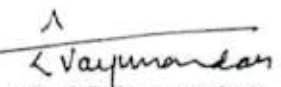
Dear Colleagues

It is high time to inform you that we need to complete our university NAAC Assessment & Accreditation process before June-2021. The Center for Internal Quality Assurance (CIQA) of the university is coordinating with Criterion wise Groups Leaders involved in documentation since from last 12 months. However, It is fact that the process of documentation has been slowed down due to outbreak of Corona from March-2020, the corona situation is improving day by-day and now we need to speed the pending work to meet out the deadline set for NAAC Accreditation.

Recently, University has provided additional man power to each Criterion wise Group Leaders to speed up their documentation and to complete the back log of the work. The man power provided to you shall be optimally used to finish your part of work in view with the deadlines given by CIQA Center.

I am attaching herewith the Action Plan for collection, formation & validation of documentation to be undertaken by each unit of the university, for your information and necessary action. You are requested to go through it, prepare your own time table and complete your documentation part before the end of December - 2020 with copy to me and the Director, CIQA Center for information.

Enclosed: Action Plan for NAAC Accreditation


(Prof. E. Vayunandan)
Vice Chancellor

Copy for information to:

1. The Director, Center for Internal Quality Assurance (CIQA)
2. The NAAC Criterion Wise Group Leaders (7)
3. The Directors of School (All)
4. The Registrar
5. The Finance Officer
6. The Controller of Examination
7. The Planning Officer
8. The Regional Directors (All)
9. The Heads of Center (All)
10. The Heads of Section/Unit (All)
11. The Head of Krishi Vigyan Kendra

ACTION PLAN: PREPARATION FOR YCMOU NAAC ACCREDITATION

SCHOOLS: All Schools are required to make arrangement for displaying the following information & documents at a designated place of the Schools on the university website from Jan-2015...

1. Genesis, Vision and Mission of the School
2. Minutes of the Meetings of the School Council
3. Minutes of the Program Advisory Committee (PAC)
4. Minutes of Expert Committee Meetings
5. List of Faculty in position and their profiles
6. Publications of the Faculty for past five years (from Jan 2015 till date)
7. List of permanent administrative staff and contractual staff (separately)
8. List of Programs on offer, their duration, eligibility and Fee structure
9. Statement of income & expenditure generated by the School
10. Program wise enrollment data for Five years (June 2015) & passed out learners
11. List of academic consultants (if any)
12. Updated Stock Registers and Inventories
13. Extension education Activities undertaken by the School
14. Prospectus & Admission form, Program Guides, Brochures, Posters and Study Material of the School
15. Study Center Management Booklet of the School
16. List of Updated Files and Records along with files & records
17. Pictorial Presentation of School activities and other related work
18. Programs under Development

DIVISIONS: All Divisions / Centers / Units / Cells are required to make arrangement for displaying the following information & documents at a designated place of the Divisions / Centers / Units / Cells on the university website...

1. University Administrative & Financial Policy Documents & Manuals
2. Role and Responsibilities University Officers
3. Minutes of the Statutory Bodies like School Council, Academic Council, Planning Board, Finance Committee, Board of Examination, Research Council & Board of Management
4. Annual Income & Expenditure Statement & Annual Audit Report
5. List of Permanent Academic Staff Member, their Profile & Publication
6. List of Contractual Academic Staff Member & their profile
7. List of Non-academic staff & their profile
8. List of Vacant Positions, Recruitment and Promotion Policy including Roster for reservation
9. Updated Stock Registers and Inventories
10. Updated List of Files and Records
11. Pictorial Presentation of activities and other related work undertaken

REGIONAL CENTRES & LEARNER SUPPORT CENTRES: All Regional Centers are required to make arrangement for displaying the following information & documents at a designated place on the university website.

1. Profile of Regional Center, Brochures, Promotional Material, Manuals etc.

2. Role and Responsibilities of Regional Center and its Staff
3. List of Permanent and Contractual Staff Members (separately)
4. List of Academic staff and their profiles and Publications
5. Updated Stock Registers and Inventories
6. Updated List of Files and Records
7. Pictorial Presentation of activities and other related work undertaken
8. List of Learner Support Centers (LSCs) and their Profiles
9. School wise, Program wise & District wise distribution of LSCs
10. Staffing at Learners Support Centers with the Names and Designation
11. Program wise List of Academic Counselors
12. Study Center wise List of Academic Counselors
13. Monthly / Quarterly monitoring reports of Learners Support Centers.
14. Regional Centers shall ensure the following information, documents & Physical Facilities at all LSCs:
 - 14.1 Program wise List of learners
 - 14.2 Program wise Study Materials
 - 14.3 A/V program, CDs & CD ROM
 - 14.4 Library Services / Reading room
 - 14.5 Records of learner attendance
 - 14.6 Records of learners assignments received and evaluated
 - 14.7 List of Academic Counselors attached to LSC
 - 14.8 Records of Practical's conducted (In case of Technical Programs)
 - 14.9 Records of Payments made to Academic Counselors
 - 14.10 Records of conduct of term end examination
 - 14.11 Updated Stock Registers and Inventories
 - 14.12 Updated List of Files and Records
 - 14.13 Pictorial presentation of activities and other work undertaken

GENERAL INSTRUCTIONS FOR ALL

1. Updating information on respective web pages at least once in a month.
2. Proper filing and maintenance of files
3. Disposal of broken furniture and obsolete items
4. Disposal of e-waste & recyclable wastes (bio-degradable waste)
5. Whitewashing of entire Campus buildings (interior and exterior)
6. Beautification of Campus & Special drive to ensure plastic- free campus
7. Maintenance of Green & Clean Campus

Important Instruction to All Schools/ Division/Sections:

Please upload on the university website & provide a copy of minutes of all meetings & Report of all Seminars / Conference / Workshop / Academic & Extension activities and Minutes of the Statutory Bodies like School Council, Academic Council, Planning Board, Finance Committee, Board of Examination & Board of Management held from Jan-2015 till December-2019 to the CIQA Center in PDF Format for information.

Important Instruction to University Website Administrator:

Please Collect, Update, Validate & Upload all above cited information in PDF File before 30.12.2020 & updates it on fortnight basis...

Dated: 02.11.2020

Dr. Surya Gunjal
Director, Center for Internal Quality Assurance (CIQA)

Dear Sir/Madam,

I am pleased to inform you that the **48th Meeting of Planning Board is scheduled to be held on 13th January, 2020 at 11.00 AM, in the Board / Conference Room of VC Block, IGNOU, Maidan Garhi, New Delhi-110 068.** The Agenda Items, along with the relevant documents will be sent shortly.

Kindly inform your travel plans to the undersigned at Phone No.: 011-29571718, 29571707 or e-mail: pdd@ignou.ac.in at the earliest to enable us to make necessary arrangement for your stay at IGNOU Guest House. TA/DA will be paid as per IGNOU norms. **Air tickets may be purchased from Air-India. Kindly confirm your participation in the meeting.**

Kindly make it convenient to attend the meeting.

With regards,

Yours sincerely,

(Pankaj Khare)
Member Secretary-Planning Board

To
Professor Suryakant Gunjal
Director, Center for Internal Quality Assurance (CIQA)
Yashwantrao Chavan Maharashtra Open University,
Gangapur Road, Goverdhan, Nashik – 422 222.

**ASSESSORS' ORIENTATION PROGRAMME (AOP)
(OPEN UNIVERSITY AND DUAL MODE UNIVERSITY)**

Venue: NAAC Conference Hall, Bengaluru Date: 23rd - 24th January 2020

Tentative Program Schedule

Day 1: Thursday 23rd January 2020

| | |
|-------------------|--|
| 09.00 - 09.30 hrs | Registration |
| 09.30 - 09.35 hrs | Welcome - Dr. A. Mumtaj, Academic Consultant, NAAC |
| 09.35 - 09.40 hrs | Opening Remarks by Prof. S. C. Sharma, Director, NAAC |
| 09.40 - 10.00 hrs | <i>Self-Introduction by Participants</i> |
| 10.00 - 11.00 hrs | Session - I : > Overview of A&A Process and introduction to AOP - Dr. M. S. Shyamasundar, Adviser, NAAC > Unique features of the Manuals of Open University and Dual Mode University - Prof. Nageshwar Rao, Vice- Chancellor, Indira Gandhi National Open University, Delhi |
| 11.00 - 11.15 hrs | Tea |
| 11.15 - 12.00 hrs | Session - II: > Revised Accreditation Framework (RAF) -An ICT Perspective - End to End solution for NAAC A&A process - Prof. Amiya Kumar Rath, Adviser, NAAC & Ms. Kavya P. S, ICT, NAAC |
| 12.00 - 12.45 hrs | Session - III > Data Validation and Verification (DVV) and Assessor and Assessment Modules - Dr. Vinita Sahu, Assistant Adviser, NAAC & Dr. Ruchi Tripathi, Assistant Adviser, NAAC |
| 12.45 - 13.00 hrs | Questions and Answers |
| 13.00- 14.00 hrs | Group Photo followed by Lunch |
| 14.00 - 14.45 hrs | Session - IV > Onsite visit & Report Writing and Accreditation Outcome Document - Mr. B. S. Ponmudiraj, Deputy Adviser, NAAC |
| 14.45 - 15.00 hrs | Session - V > Introduction to Group Activity - Dr. A. Mumtaj, Academic Consultant, NAAC |
| 15.00- 17:45 hrs | Session - VI Group Activity at NAAC Campus > Report writing : Each Group will prepare report for QIMs (Finalization of the Peer Team Report and QIM Scores) (Group 1 and Group 2 - Open University/ Group 3 and Group 4- Dual Mode University) GROUP - 1 Venue: Conference Hall - Dr. Shyam Singh Inda , Assistant Adviser, NAAC GROUP - 2 Venue : Board Room - Dr. N.R. Mohan, Assistant Adviser, NAAC GROUP - 3 Venue : Guest House Board Room -Dr. Vinita Sahu, Assistant Adviser, NAAC GROUP - 4 Venue : Library - Dr. Ruchi Tripathi, Assistant Adviser NAAC (Each Team has to prepare the Peer Team Report & QIM Scores) |

**ASSESSORS' ORIENTATION PROGRAMME (AOP)
(OPEN UNIVERSITY AND DUAL MODE UNIVERSITY)**

Venue: NAAC Conference Hall, Bengaluru Date: 23rd – 24th January 2020

Tentative Program Schedule

Day 2: Friday 24th January 2020

| | |
|-------------------|---|
| 09.30 – 10.30 hrs | Session – VI Group Activity..... Contd... |
| 10.30 – 10.45 hrs | Tea |
| 10.45 – 12.30 hrs | Session – VII :Group Activity ➤ Group Activity Continues..... (Report writing) |
| 12.30 – 13.30 hrs | Lunch |
| 13.30 - 14.30 hrs | Session – VIII Venue: Conference Hall, NAAC Presentation of the Report by Chairpersons of each group -5 minutes followed by Rapporteurs Remarks by each group - 5 minutes And any other observations by the larger group - 5 minutes |
| 14.30 – 15.00 hrs | Session – IX ➤ Video presentation and briefing ➤ Mock Exit Meeting |
| 15.00 – 16.00 hrs | Session – X ➤ Open Forum - Prof. Nageshwar Rao, Vice- Chancellor, IGNOU, New Delhi Delhi - Dr. M. S. Shyamasundar, Adviser, NAAC - Prof. H. K. Ananth Subba Rao, Academic Consultant, NAAC - Dr. Vinita Sahu/Dr. Dr. Ruchi Tripathi/ Dr. A. Mumtaj- DVV Team. ➤ Followed by closing remarks |
| 16.00 – 16.05 hrs | Session – XI ➤ Vote of Thanks - Dr. K. R. Vishnu Mahesh, Assistant Adviser , NAAC |
| 16.05 – 16.30 hrs | High Tea |

Compeering of the Program / Event for two days - **Dr. A. Mumtaj, Academic Consultant, NAAC**

END OF THE PROGRAM

CO-ORDINATORS OF THE PROGRAM

Mr. B. S. Ponmudiraj, Deputy Adviser, NAAC

Dr. Ganesh Hegde, Deputy Adviser, NAAC

Prof. H. K. Ananth Subba Rao, Academic Consultant, NAAC

Dr. A. Mumtaj, Academic Consultant, NAAC



इग्नू
जन-जन का
विश्वविद्यालय

प्रो० नागेश्वर राव
कुलपति
Prof. Nageshwar Rao
Vice Chancellor
E : vc@ignou.ac.in; nageshwarrao@ignou.ac.in
P : +91-11-29532484, 29532707
F : +91-11-29535933



A-16
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UNIVERSITY

VC/V-4/20 -16/
January 29, 2020

**Sub.: Request for your gracious presence in
33rd Convocation of IGNOU on 17th February, 2020.**

Dear Dr. Gunjal,

IGNOU is Celebrating its 33rd Convocation on Monday, 17th February, 2020 at 12.00 noon at the University's Campus, Baba Saheb Ambedkar Convocation Centre, IGNOU, New Delhi.

Shri Ramesh Pokhriyal 'Nishank', Hon'ble Minister of Human Resource Development, Govt. of India will be the **Chief Guest** and **deliver the Convocation Address**. Over two lakh students will be presented with the degree certificates in concurrent convocation functions at 39 Regional Centers across the country.

I cordially invite you **to join the Academic Procession** of the **33rd Convocation** of the University. We would appreciate for your kind presence on 17th February, 2020 by 11.00 am so that rehearsal of the Academic Procession will arrange before the arrival of the Chief Guest.

Kindly confirm your participation to the Registrar (Administration), IGNOU either by email registraroffice@ignou.ac.in or by telephone 011-29532098/fax no. 011-29532312/mobile no. +9418040037, which will help us to make appropriate arrangements for your accommodation and transport.

We look forward for your gracious presence.

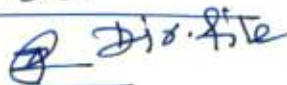
With regards,

Yours sincerely,


(Nageshwar Rao)

Dr. Surya Gunjal,
Professor & Director,
School of Agricultural Sciences,
Yashwant rao Chavan Maharashtra Open University,
Dnyangangotri, Near Gangapur Dam,
Nashik - 422 222 (Maharashtra)
e-mail: Suryagun@hotmail.com

O.S.



कुलपति कार्यालय
Vice Chancellor's Office

इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
Indira Gandhi National Open University
मैदान गढ़ी, नई दिल्ली - 110068, भारत | www.hindi.ignou.ac.in
Maidan Garhi, New Delhi - 110068, INDIA | www.ignou.ac.in



कुलपति
और प्रबंध मण्डल के सदस्य
इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय
के

“33^{वें} दीक्षांत समारोह”

में आपको सादर आमंत्रित करते हैं
मुख्य अतिथि

श्री रमेश पोखरियाल 'निशंक'

माननीय मंत्री, मानव संसाधन विकास मंत्रालय, भारत सरकार

सोमवार, 17 फरवरी, 2020 को 12:00 बजे

विश्वविद्यालय परिसर
स्थित

बाबा साहेब अम्बेडकर सभागार
इग्नू, मैदान गढ़ी, नई दिल्ली-110068
में दीक्षांत भाषण देंगे।

The Vice-Chancellor &
Members of the Board of Management

Indira Gandhi National Open University

Cordially invite you to the

“33rd Convocation”

Chief Guest

Shri Ramesh Pokhriyal 'Nishank'

Hon'ble Minister, Ministry of Human Resource Development,
Government of India

will deliver the Convocation Address

on

Monday, February 17, 2020 at 12.00 hrs

At University Campus

Baba Saheb Ambedkar Convention Centre
IGNOU, Maidan Garhi, New Delhi 110068

उत्तरापेक्षी
कुलसचिव
011-29532098

RSVP
Registrar
011-29532098



सुरक्षा निर्देश / Security Instructions:

- ❑ यह निमन्त्रण कार्ड अन्तर्निष्प्रेष्य है।
This invitation card is non-transferable.
- ❑ आपको अनुरोध है कि 11:00 बजे तक स्थान पर आ जाएं।
You are requested to be seated by 11:00 hrs.
- ❑ इस निमन्त्रण कार्ड को प्रकट डिमांड और अपने पहचान पत्र के साथ मूल रूप में साथ लाएं।
Please bring this invitation card in original along with the cover and an identity proof.
- ❑ बंदूक/बंदूक केस/किरीची इत्यादि आग/दहलाने वाली वस्तुएं/बाग/कैमरा आदि की अनुमति नहीं दी जाएगी।
Items such as rifle/case/and bag/any kind of arms/camera etc. will not be permitted.
- ❑ कृपया, मोबाइल फोन बंद रखें।
Please switch off Mobile Phone.



The webcast of the function will be available at
<http://webcast.ignouonline.ac.in>
<http://www.ignouonline.ac.in/gyandarshan>

इं गं रा मु वि
33वाँ दीक्षांत समारोह
सोमवार, 17, फरवरी, 2020

IGNOU
33rd Convocation
Monday, 17th February, 2020



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
Indira Gandhi National Open University
www.ignou.ac.in

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA, MUMBAI
P. B. Marg, Worli, Mumbai - 400 030.

Tel. No.022-24940027 Fax No.022-24902558 Email : krishidarshanddkmumbai@gmail.com / krishivartaddkmumbai@gmail.com

Date-07/02/2020

No. DDK-M/Krishidarshan/AAC(1)/2020

To,
The Member,
Agricultural Advisory Committee

Sub.: Quarterly meeting of Agricultural Advisory Committee and Topics / Subjects for Krishidarshan & Amachi Mati Amachi Manse Programmes (Doordarshan Mumbai).

Sir,

Next meeting of Agricultural Advisory Committee for Doordarshan Mumbai's Krishidarshan Programmes (Broadcast Mode) under the scheme "Mass Media Support to Agriculture Extension" will be held on Friday, **13th March 2020 at 11.30 A.M.** at **Dr. Balasaheb Sawant Konkarn Agricultural University, Dapoli, Dist-Ratnagiri.**

- 1) Programmes for the quarter **April to June 2020** for Krishidarshan (Broadcast Mode) and Amachi Mati Amachi Manse of Mumbai Doordarshan will be finalized in this meeting.
- 2) Subjects / topics along with names of experts / participants should reach to us on or before **Tuesday, 25th February 2020** for inclusion in the draft schedule for meeting.
Please send the details by **Email- krishidarshanddkmumbai@gmail.com / krishivartaddkmumbai@gmail.com**
- 3) Kindly send "Success Story" concerning to your department with Names, Addresses, Emails and telephone nos. of the farmers / beneficiaries. The success stories of women farmers may also be included.
- 4) A kind request for attending the meeting by you/ your representative invariably.

Date of Meeting :- Friday, 13th March 2020 at 11.30 A.M.

Venue for Meeting :- Dr. Balasaheb Sawant Konkarn Agricultural University, Dapoli, Dist-Ratnagiri.

**Contact Person :- Dr. Santosh Warwadekar, Assistant Professor, Dr. Balasaheb Sawant Konkarn Agricultural University, Dapoli, Dist-Ratnagiri. Email: debskkv@gmail.com / santosh.warwadekar@gmail.com
Mob - 9404161435/ 9527530885 Phone - 02358-2802558/284393**

Kindly confirm your attendance for the meeting.
It is requested to send the subjects at the earliest.
With Regards,

(Javed Shaikh)
Programme Executive
For Addl. Director General (P)

प्रति.

१. श्री एकनाथ डवले, सचिव, कृषी विभाग, ५०९ वि., मंत्रालय, चर्चगेट, मुंबई - ४०००३२. फोन-०२२-२२०२५३५७, ई-मेल: acs.agri@maharashtra.gov.in
२. इंजि असीमकुमार गुप्ता, सचिव, ग्रामीण विकास विभाग, बांधकाम भवन ७ वा मजला, मझबान पथ, मुंबई, फोन-०२२-२२०६०४४६, ई-मेल: sec.rdd@maharashtra.gov.in
३. सहसंचालक (प्रसार माध्यम), कृषी मंत्रालय, कृषी व सहकारीत विभाग , कृषी विस्तार सदन, पुसा, नवी दिल्ली-११००१२. टेलीफॅक्स - ०११-२५७४१३८५ ईमेल - ussingh.mlb@gmail.com / us.singh@nic.in
४. श्री. सुहास दिवसे, आयुक्त, कृषी , कृषी आयुक्तालय , सेंट्रल विल्डिंग , पुणे - ४११००१. फोन-०२०-२६१२३६९८/२६१२८१५०.ईमेल- commagricell@gmail.com / dydirproject.pune@agri.maharashtra.gov.in
५. श्री लक्ष्मीकांत मिश्रा, आयुक्त , पशुसंवर्धन (लक्षवेध:-डॉ.बी.ए.शेख , उपआयुक्त), पशुसंवर्धन आयुक्तालय , महाराष्ट्र राज्य , स्पायसर कॉलेज समोर , औंध , पुणे - ४११००७ मो. ९४२२०४५५७ फोन - ०२०-२५६९०४८४/०२०-२५६९०४८१, फॅक्स -०२०-२५६९०४८३ ई-मेल - cah.livestk-mh@gov.in / cah.livestockandpoultry@gmail.com
६. आयुक्त, (लक्षवेध:- जगदीश पाटील) , सहकार आयुक्तालय व निबंधक , सहकारी संस्था , महाराष्ट्र राज्य पुणे , सेंट्रल विल्डिंग , पुणे - ४११००१. फोन-०२०-२६१२२८४६, फॅक्स-२६१३३०८२/२६१३३०८०. ई-मेल - dirmkts@gmail.com / com.coop@coop.maharashtra.gov.in
७. आयुक्त, साखर आयुक्तालय , साखर संकुल , शिवाजीनगर , पुणे - ४११००५.मो- ९४२२०७२७९९, फोन -०२०-२५५३८०४१/४२/४३/४४, फॅक्स - ०२०-२५५३८४९७. ईमेल- skadupatil@gmail.com / commsugarvikas@gmail.com / commissioner.sugar@gmail.com
८. आयुक्त, मत्स्य, (लक्षवेध:- डॉ. राजेंद्र जाधव , सह-आयुक्त) , मत्स्य विभाग , महाराष्ट्र राज्य , तारापोरवाला मत्स्यालय , नेताजी सुभाष मार्ग , चर्नी रोड , मुंबई -४००००२. मो.९८२१२०७७७० फोन-०२२-२२८२१६२२/२३९, ईमेल - commfishmaha@gmail.com / rajendraj48@gmail.com
९. डॉ. के.पी.विश्वनाथा, कुलगुरु, महात्मा फुले कृषी विद्यापीठ, राहुरी, जि. अहमदनगर - ४१३७२२. फोन - ०२४२६-२४३२०८, फॅक्स - ०२४२६-२४३३०२, ई-मेल - vcmpkv@gmail.com
१०. डॉ. व्ही.एम.भाते, कुलगुरु, डॉ. पंजाबराव देशमुख कृषी विद्यापीठ, कृष्णनगर, जि. अकोला - ४४४१०४, फोन- ७७२४-२२५८३६५, फॅक्स- ७७२४-२२५८२१९ ईमेल - vc@pdkv.ac.in
११. डॉ.संजय सावंत, कुलगुरु, डॉ. बाळासाहेब सावंत कोकण कृषी विद्यापीठ , दापोली, जि. रत्नागिरी - ४१५७१२, फोन- ०२३५८ - २८२०६४, फॅक्स- ०२३५८ - २८२०७४, मो ९३७१००८६४९, ई-मेल - vcbskkv@yahoo.co.in
१२. डॉ. अशोक दवण, कुलगुरु, वसंतराव नाईक मराठवाडा कृषी विद्यापीठ, परभणी - ४१३४०२, फोन - ०२४५२ - २२३००२,फॅक्स- ०२४५२ - २२३५८२, ई-मेल - vcmau@rediffmail.com / vcvnmkv@gmail.com
१३. डॉ. आशिष पातुरकर , कुलगुरु, महाराष्ट्र पशू व मत्स्य विज्ञान विद्यापीठ , सेमिनरी हिल्स, नागपुर - ४४०००६, मो - ९८२०२०१५२२, फोन - ०७१२ - २५११०८८ फॅक्स - ०७१२ - २५११२८२, ई-मेल - vcmafpu@gmail.com
१४. डॉ. किरण कोकाटे, संचालक, विस्तार शिक्षण, महात्मा फुले कृषी विद्यापीठ, राहुरी, जि. अहमदनगर - ४१३७२२. मो - ९४२०६१६७२१ / ९८६०२४७२६२,फोन - ०२४२६-२४३२५१, फॅक्स - ०२४२६-२४३२३० / २४३२२८, ई-मेल- dcmpkv@gmail.com / deempkv@rediffmail.com / pdkharde@gmail.com / sachinsadaphal@gmail.com
१५. डॉ. दिलीप मानकर, संचालक, विस्तार शिक्षण, डॉ. पंजाबराव देशमुख कृषी विद्यापीठ, कृष्णनगर, जि. अकोला - ४४४१०४, मो - ९८६१२५१८५९ / ७५८८९६२८३७ फोन- ७७२४-२२५८१७४, ई-मेल - deepdkv@yahoo.com / prodkv@gmail.com
१६. डॉ.संजय भावे, संचालक , विस्तार शिक्षण , डॉ. बाळासाहेब सावंत कोकण कृषी विद्यापीठ , दापोली , जि. रत्नागिरी - ४१५७१२ , मो -९४२२५५६५६५, फोन- ०२३५८ - २८२५५८/२८४३९३,फॅक्स- ०२३५८ - २८२३८८/२८२०७४/२८४३९३, ई-मेल - debskkv@gmail.com / atlickv@gmail.com / santosh.warwadekar@gmail.com

P.T.O

१७. डॉ. पी. जी. इंगोले, संचालक, विस्तार शिक्षण, वसंतराव नाईक मराठवाडा कृषी विद्यापीठ, परभणी - ४१३४०२, मो - ९७६७२०२९७६, फोन - ०२४५२ - २२८६०१, फॅक्स - ०२४५२-२२८६०१, ई-मेल - deemau@rediffmail.com / bbbhosale@gmail.com / deevnmkv@gmail.com
१८. डॉ. पी.टी.जाधव, संचालक, विस्तार शिक्षण, महाराष्ट्र पशू व मत्स्य विज्ञान विद्यापीठ, सेमिनरी हिल्स, नागपूर - ४४०००६, फोन - ०७१२ - २९८००१४ फॅक्स- ०७१२-२९११२७३,ई-मेल - malsudet@yahoo.co.in / sariputlandge@gmail.com
१९. मुख्य सार्वजनिक संचालक, (लक्षवेध - श्री. हेमंत पाटील, उप महाव्यवस्थापक) राष्ट्रीय कृषी व ग्रामीण विकास बँक, नाबाई ५४, वेलेस्ली रोड, मुंबई-पुणे रोड, शिवाजीनगर, पुणे- ४११००५, फोन-०२०-२५५०००१२६, मो. ९८९०४०४५८९, ई-मेल - pune@nabard.org / rajendra.chaudhari@nabard.org
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