

Code of Conduct of Learners

The “Quality Mandate” of the University Grants Commission (UGC) emphasizes importance of promoting high quality research and creation of new knowledge by faculty members. For this purpose, efforts to distinguish between standard and predatory/ dubious/deceptive journals and ensure that Indian academic work appears only in globally recognized and acceptable journals, the UGC has set up a Consortium for Academic and Research Ethics (CARE), as announced vide the UGC’s notification of 14 January 2019 to continuously monitor and identify quality journals across disciplines. The main task of the CARE is to improve the quality of research in Indian universities and to promote academic and research integrity as well as publication ethics. The University Grants Commission believes and advises that all faculty members and research scholars should exercise utmost care in selecting journals to publish in and ensure that the journal they opt for follows the globally accepted standard policies for research publications as defined by the Committee on Publication Ethics. They must avoid publishing in predatory/ dubious journals and must not be associated in any capacity with them. Publications or presentations in dubious / predatory/deceptive journals and conferences should not be considered for any academic benefits.

The credibility of research publications is extremely important because it represents the academic image of not just an individual, but of the institution and the nation as well. The number of research articles published in reputed journals, is one of the globally-accepted indicators considered for various academic purposes including institutional ranking, appointments and promotions of faculty members, and award of research degrees. Publications in dubious / sub-standard journals reflect adversely leading to long-term academic damage and a tarnished image. The problem of predatory / dubious / sub-standard

journals has become a cause of serious concern all over the world. The percentage of research articles published in poor quality journals is reported to be high in India, which has adversely affected its image. To improve this situation, UGC-CARE has taken up the responsibility of preparing “UGC-CARE Reference List of Quality Journals” (Henceforth referred as “UGC-CARE List”). Research journals from all disciplines, indexed in Scopus (Source list) or Web of Science (Arts and Humanities Citation Index Source Publication, Science Citation Index Expanded Source Publication, Social Science Citation Index Source Publication) are accepted globally as quality journals and are considered for all academic purposes. The UGC-CARE List, therefore, includes journals indexed in Scopus and / or Web of Science. UNIVERSITY GRANTS COMMISSION Consortium for Academic and Research Ethics CARE 7 Consortium for Academic Research and Ethics CARE Apart from these, a list of Indian journals, especially from disciplines of Arts, Humanities, Languages, Culture and Indian Knowledge Systems, needs to be prepared. For this purpose, the UGC-CARE has established an Empowered Committee (EC) to create and maintain the UGC-CARE List.

The Objective of UGC, To promote the quality research by the faculty members and creating credible research. To promote academic and research integrity as well as publication ethics. To promote high quality publications in reputed journals that would help in achieving higher global ranks and overall improvement of the quality of research and education. To Develop an approach and methodology for identification of good quality journals. To prevent publications in dubious / sub-standard journals which reflect adversely and tarnish the image of research work and thus lead to a long term academic damage. To create and maintain a “CARE Reference List of Quality Journals” for various academic evaluations.

Plagiarism Policy - Penalties OR Guidelines for Action:

(RPEC) of the university based on recommendations of the Research and Publication Ethics Committee (RPEC) shall impose penalty considering the severity of the Plagiarism. This Committee will submit its report to the Academic Council and then to the Board of Management for a final decision in this regard. The Committee of experts will use the best possible software provided by UGC-INFLIBNET or university for detecting the plagiarism.

8. Depending on the severity of crime the punishment could be:

- I. Level 0: Similarities up to 10% - Minor similarities, no penalty.
- II. Level 1: Similarities above 10% to 40% i) shall be asked to withdraw manuscript.
- III. Level 2: Similarities above 40% to 60%
 - i) shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to one annual increment.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of two years.
- IV. Level 3: Similarities above 60%
 - i) Shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to two successive annual increments.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of three years.

Note 1: Penalty on repeated plagiarism - Shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In case

level 3 offence is repeated then the disciplinary action including suspension/termination as per service rules shall be taken by the University.

Note 2 : Penalty in case where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period recommended by RPEC and approved by the Head of the Institution.

Note 3 : University shall create a mechanism so as to ensure that each of the paper publication/thesis/dissertation by the student, faculty, researcher or staff of the University is checked for plagiarism at the time of forwarding/submission.

Note 4 : If there is any complaint of plagiarism against the Head of an HEI, a suitable action, in line with these regulations, shall be taken by the Controlling Authority of the University.

Note 5 : If there is any complaint of plagiarism against the Director of School or Center / Division at the university level, a suitable action, in line with these regulations, shall be recommended by the RPEC and approved by the Competent Authority.

Note 6: If there is any complaint of plagiarism against any member of RPEC, then such member shall excuse himself / herself from the meeting(s) where his/her case is being discussed/investigated.

Mandatory Instructions for final submission of thesis Part I Candidate have to submit his/her original thesis from 1st page to last page in searchable pdf format plagiarism check. All the formats for plagiarism check are available are <http://ycmou.ac.in/portals/8/Plagiarism20%policy.pdf> on Yashwantrao Chavan Maharashtra Open University, Nashik websites Library &

Resource Centre portal (after getting plagiarism checking report from Head, Library Library & Resource Centre further process should be followed for final submission of Ph.D. Thesis.

Part II

1. Give following details in one page soft copy in pdf format (In English) (This soft copy should be same as per the information given in the final thesis CD-ROM)

1. University Name:

2. Department of:

3. Name of Researcher:

4. Name of Guide:

5. Type of Degree-Ph.D.:

6. Registration Date:

7. Completed Date:

8. Thesis Title:

9. Keywords:

10. Total pages & thesis:

Part III

Details of file format for C D Submission: Please arrange the Ph.D. thesis files in the following sequence and in the pdf. format for final submission in soft copy and Give Roman Numbers from Certificate to Abbreviation page continuously and Give Arabic Numbers from Chapter 1 to last pages of thesis.

General Guidelines for YCMOU Learners

1. To select appropriate educational programme Satisfying their educational and Professional needs
2. To ensure that an the study material is required
3. To attend counselling sessions regularly.
4. To submit internal assessment and responded to the remarks of the counsellors.
5. To read additional books, journal for supporting further study
6. To take part in extra curriculum activities sports competitions.
7. To make other assist others to get into the make stream of education
8. To observe rules and regulations of the University
9. To future education through takings admission to Post Graduate and Other Professional programme
10. To popularise Open are Distance educations programmes.