

यशवंतराव चव्हाण महाराष्ट्र
मुक्त विद्यापीठ, नाशिक

नेक मानांकित 'अ' श्रेणी
ज्ञानगंगोत्री, गंगापूर घरणाजवळ, गोवर्धन
नाशिक - ४२२ २२२ (महाराष्ट्र) भारत



Yashwantrao Chavan Maharashtra
Open University, Nashik

NAAC Accredited 'A' Grade

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कृषि विज्ञान विद्याशाखा / School of Agricultural Sciences

धारिका: SAS-127/2026/15

दिनांक: 23.02.2026

परिपत्रक

श्वानपालक प्रबोधन प्रमाणपत्र शिक्षणक्रमासाठी अभ्यासकेंद्र प्रस्ताव

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ अंतर्गत कृषि विज्ञान विद्याशाखेमार्फत श्वानपालक प्रबोधन प्रमाणपत्र शिक्षणक्रम महाराष्ट्र राज्यात विविध अभ्यासकेंद्रांमार्फत शैक्षणिक वर्ष 2026-27 करिता राबविण्यात येणार आहे.

महाराष्ट्रातील पुढील पात्रता असणाऱ्या सर्व संस्थांना कळविण्यात येते की श्वानपालक प्रबोधन प्रमाणपत्र शिक्षणक्रम आपल्या शिक्षण संस्थेमार्फत सुरू करावयाचा असल्यास Manual for Dog Owner Awareness, Programme Learning Support Centre Management, School of Agricultural Sciences, YCMOU 2026 मधील Annexure 1: Requirements for opening of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness, Annexure 2: Application form for opening of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness मधील मुद्द्यांनुसार प्रस्ताव विद्यापीठात हार्ड कॉपी स्वरूपात 10 मार्च 2026 पर्यंत प्रत्यक्षरीत्या सादर करावा.

श्वानपालक प्रबोधन प्रमाणपत्र शिक्षणक्रमासाठी अभ्यासकेंद्र पात्रता निकष:

महाराष्ट्रातील पशुवैद्यकीय महाविद्यालये / कृषि महाविद्यालये / कृषि विज्ञान केंद्र / पशुधन व्यवसाय व दुग्धोत्पादन पदविका विद्यालय/ पशुवैद्यकीय शिक्षण आणि प्रशिक्षण देणाऱ्या संस्था/ शासनमान्य श्वान पालन आणि प्रशिक्षण केंद्र ज्यांच्याकडे B. V. Sc. / M. V. Sc. अशा पात्रतेचे तज्ज्ञ शिक्षक असणे आवश्यक आहे.

प्रति अभ्यासकेंद्र पडताळणी शुल्क रुपये 5,000 संबंधीत संस्थेला / महाविद्यालयांना मा. वित्त अधिकारी यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांच्याकडे ऑनलाइन पद्धतीने जमा करावे लागेल. त्यासाठीची लिंक केंद्र पडताळणीपूर्वी संबंधित संस्थेस / महाविद्यालयास कळविण्यात येईल.

धन्यवाद....!



(Signature)
23.02.2026

(प्रा. डॉ. माधुरी सोनवणे)

संचालक,

कृषि विज्ञान विद्याशाखा

Annexure 1: Requirements for opening of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness

- 1.1 The Organization intending to start Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness shall be the registered organization under **Public Trust Act (1860) and Societies Registration Act (1950)**.
- 1.2 The Organization shall have fully functional **College of Veterinary and Animal Sciences** constituent and affiliated to MAFSU, Nagpur OR **College of Agriculture** affiliated to State Agricultural University (SAUS) OR **Krishi Vigyan Kendra (KVK)** affiliated to Indian Council of Agricultural Research (ICAR), New Delhi OR **Livestock Management and Dairy Production Diploma Schools** affiliated to MAFSU, Nagpur OR **Institution providing Veterinary and Animal Sciences Education and Training** OR **Government recognized Dog Husbandry Centre** having minimum 3 to 5 Qualified Teachers or faculty with B. V. Sc. / M. V. Sc.
- 1.3 The Organization intending to open YCMOU Center must provide the resolution of the organization signed by **The Chairman & The Secretary both, giving approval to establish** Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness with all rules & regulations binding on them & their organization. The Organization must provide last three years Audit Report/Annual Report showing their Academic and financial status to that effect.
- 1.4 The Organization intending to establish Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness will have well-furnished class rooms with minimum 40 students seating capacity. (1 Classroom, Seminar Hall, Library)
- 1.5 The Organization intending to establish Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness, must provide at least 3-5 teacher counselors with B. V. Sc. / M. V. Sc. The center must have supporting staffs including One Centre Accountant, One Centre Assistant and One Centre Peon.
- 1.6 The Organization intending to Open Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness must have Dog kennel/ house with accommodation of 15 to 25 dogs from different 5 breeds, kennel registration with kennel club of India and loafing area for dogs.
- 1.7 The Organization shall have clinical room with examination table, scales, sinks, storage cabinets, stethoscope, thermometer, blood pressure cuff and pulse oximeter and Minimal drug and medicine stock room.
- 1.8 Nearby Veterinary mini polyclinic or polyclinic for dog treatment.
- 1.9 The Organization shall have grooming tools such as grooming brushes and combs, shears and clippers, shampoo and conditioner, blow dryer, nail clippers and grinders, training equipment such as leashes and collars, clickers and treats, obedience training equipment



such as jumps, tunnels and weave poles, feeding equipment such as various types of bowls, mats, various types of feeders, etc.

- 1.10 The Organization must provide **Self Signed Bio-data of all Center Management Staff and Academic Faculty Members** intended to participate in teaching and operation of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness in the format prescribed by the university.
- 1.11 The Organization shall have separate building & accommodation facility for Open University students, Library & Reading Room with sufficient number of Books in Hindi & Marathi, magazines.
- 1.12 The Organization shall have separate accommodation facility for Open University students, Inverter/Battery backup facility to the laboratory instruments, 1000 sq. ft. carpet area of Library & Reading Room with sufficient number of books, magazines, etc.,
- 1.13 The Organization intending to start OR continue with their Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness shall apply giving full details regarding point 1-12 above before 20th March each year, Rs. 5,000 inspection fee for establishing new Learning Support Centre and continuation of existing Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness for further duration. The inspection fee payment should be done online to Finance Officer, YCMOU, Nashik.
- 1.14 The Director of the School of Agricultural Sciences on behalf of YCMOU reserves the right to recognize, derecognize or re-locate Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness to any organization within 50 Kilometers radius without assigning any reason. He shall see the potential and feasibility of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness within the 50 kilometer radius of existing Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness in the area. The dispute between YCMOU & the intending Organization shall be resolved within the legal jurisdiction of Nashik.



Annexure 2: Application form for opening of Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness

Inspection report of New Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness (Inspection report as per clause 1.1 to 1.12 in Annexure- 01, Manual for Learning Support Centre Management, YCMOU Nashik-2025.)

I] Detail Information of Host Organization

01] Full Name & Detail Address of College of Veterinary and Animal Sciences constituent and affiliated to MAFSU, Nagpur OR College of Agriculture affiliated to State Agricultural University (SAUS) OR Krishi Vigyan Kendra (KVK) affiliated to Indian Council of Agricultural Research (ICAR), New Delhi OR Livestock Management and Dairy Production Diploma Schools affiliated to MAFSU, Nagpur OR Institution providing Veterinary and Animal Sciences Education and Training OR Government recognized Dog Husbandry Centre:

Taluka: _____ District: _____ Pin: _____

Communication: Phone no. With STD Code: _____ E-mail: _____

02] Organization Type

Sr. No.	Organization Type	Yes/No	Committee Remark
01	Government		
02	Semi- Government		
03	NGO		
04	Private		
05	Co-Operative		

03] Date and Year of registration (under Public Trust Act (1860) and Societies Registration Act (1950)) of the Organization/Institution intending to start Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness:

04] Date and Year of MAFSU / Agricultural University's / ICAR affiliation/ Government Recognition:

05] Name & Address of the MAFSU / Agricultural University's / ICAR affiliation/ Government Recognition to which the Institution has affiliation:

Taluka: _____ District: _____ Pin: _____



Communication: Phone no. With STD Code: _____ E-mail: _____

06] Whether there is/are any Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness approved by and working under YCMOU, within the radius of 50 kilometers (Under such condition, one must not apply for the Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness) : Yes/No. Actual Details: _____

07] Organization (Host Institute) Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:
Phone no. With STD Code: _____ E-mail: _____

08] Chairman of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication: Phone no. With STD Code: _____ Mobile No: _____
E-mail: _____

09] Vice-Chairman of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:
Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____

10] Secretary of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:
Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____



(Handwritten signature)

11] Name & Address of Principal/ Training Organizer/Head of College of Veterinary and Animal Sciences / College of Agriculture/ Krishi Vigyan Kendra / Livestock Management and Dairy Production Diploma Schools / Veterinary and Animal Sciences Education and Training OR Government recognized Dog Husbandry Centre :

Taluka: _____ District: _____ Pin: _____

Communication:

Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____

Programme Name	Yes/No	Committee Remark
Certificate Programme in Dog Owner Awareness		

II] Details of Teacher Counselors /Administrative staff available on the Dog Owner Awareness Learning Support Centre & their Biodata : Please Provide appointment orders of teacher Counselors - Administrative staff alongwith proposal.

Sr. No.	Designated Post/ Teacher Counselors	Name (in full form), Address, Pin , Mob. No., E-mail ID	Educational Qualification	Specialization	Experience	Remark For Committee
01.	Centre Head	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
02.	Centre Co-ordinator	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
03.	Centre Accountant	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
04.	Centre Assistant	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
05.	Centre Peon	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				



III] Building & other Infrastructure Facilities Details:

A] Class Rooms Details:

Sr. No.	No. of Designated Infrastructure	Quantity (No.) with Size/ Dimensions (X = Sq. Meter)	Remark For Committee
01	Class Room		
02	Library		
03	Reading Room		
04	Seminar Hall		
05	Dog Kennel/ House		
06	Clinical room		
07	Minimal drug and medicine stock room		
08	Guest House/ Hostel (Rooms)		
09	Parking Site		
10	Urinary Male (For Student)		
11	Urinary Female (For Student)		

B] Laboratory Detail

i] Clinical room:

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Examination Table	2		
02	Scales	2		
03	Sinks	2		
04	Storage Cabinets	1		
05	Stethoscope	4		
06	Thermometer	4		
07	Blood Pressure Cuff	1		
08	Pulse Oximeter	2		

ii] Grooming tools:

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Grooming Brushes	4		
02	Combs	4		
03	Shears and Clippers	4		
04	Shampoo and Conditioner	-		
05	Blow Dryer	2		
06	Nail Clippers	2		
07	Grinders	2		

iii] Obedience, feeding & training equipments :

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Leashes and Collars	4		
02	Clickers and Treats	4		
03	Jumps, Tunnels and Weave Poles	3 to 4		
04	Types of Bowls	2-3 of each type		
05	Mats	2		

(Handwritten signature)



06	Various types of feeders	1-2 of each type		
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C] Other Teaching Aids Details

i] List of Teaching Aid:

Sr. No.	Name of the Teaching Aids	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
1	Charts	8-10		
2	Posters	8-10		
3	Video	20-30		
4	Model	1 of each body systems (if possible)		

(Please Attach Separate Sheet if Necessary)

ii] List of Books & Magazines in Library Details:

Sr. No.	Name the Books, Magazines & Newspapers	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
1	Books related to Certificate Programme in Dog Owner Awareness	20-30		
2	Magazines related to Certificate Programme in Dog Owner Awareness	4 - 5		

(Please Attach Separate Sheet if Necessary)

IV) Checklist at the time of Inspection:

Sr. No.	Check List-Items	Remark	Remark For Committee
01	CA Certified Audit Report		
02	MOU Submitted		
03	Inspection Fees Paid Amount: Rs. _____ Transaction ID: _____ Date: _____		
04	Physical Presence of all the Teacher Counselors at the time of Inspection		
05	Biodata of All the YCMOU Concern Staff		
06	Written Consent From the Head of the Organization or Management Decision (Consent shall be typed on Letter Head of Organization)		
07	Appointment Orders of YCMOU's Concern Staff		
08	Battery Backup Supported Laboratories		
09	Switch on Laboratory Instruments at the time of Inspection		
10	Students Accommodation Facility at the time of Examination		



11	Potable Drinking Water Facility to Students		
12	Student Travelling Facility for Dog House/Clinic Visit		
13	Paid Xerox Facility to Students		
14	Internet connectivity		
15	CCTV for hostels and premises		
16	Design & Layout of Loafing area for dogs		
17	Kennel registration with kennel club of India		

V] Brief information about the activities of the Organization:
(Please Attach Separate Sheet if necessary)

Date of Inspection / Visit: _____

Undertaking

The **Principal of the Institution** and authorities concerned to Institution do hereby undertake to give all necessary cooperation for the efficient functioning of the Learning Support Centre for YCMOU Certificate Programme in Dog Owner Awareness, if granted to our College.

All the above information is true.

(Signature, Name & Seal)

Principal/ Director/Head of the Institution

(Signature, Name & Seal)

Chairman/ Secretary/Head of the Institution

For Office Use only (YCMOU):



(Handwritten signature)

(Signature, Name & Seal)

**Co-ordinator-
Learning Support Centre
Management /
Inspection Committee- Member
YCMOU, Nashik**

(Signature, Name & Seal)

**Inspection Committee- Expert
Member
YCMOU, Nashik**

(Signature, Name & Seal)

**Director
School of Agricultural Sciences/
Inspection Committee- Chairman
YCMOU, Nashik**

