



YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

Dnyangangotri, Near Gangapur Dam, Nashik 422 222 (Maharashtra, India)

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Visit us on Internet <http://www.ycmou.digitaluniversity.ac>

To,

Enquiry No. : 831

Date : 4.02.2022

Subject : Quotation for "A4 Size Copier Paper"

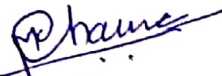
Dear Sir,

- (01) We need the item listed in the table below from only **Authorised Dealer**. Rates are quoted on your **letterhead**.
- (02) Please let us have your most competitive offer clearly stating your normal terms and conditions, Delivery Time, Payment Terms, GST.
- (03) Please send your sealed quotation to the "Assistant Registrar, Purchase section, Yashwantrao Chavan Maharashtra Open University, Dnyangangotri, Near Gangapur Dam, Nashik 422222".
- (04) The final Date for receiving quotation as on 10.02.2022 at 2.00 PM
- (05) The quotation should be valid for 60 days from the date of enquiry.
- (06) Please write on sealed envelope in bold letter 'Enquiry No. 831 date: 4.02.2022 and Quotation for "A4 Size Copier Paper"'.
- (07) Your GST registration number must be shown in your invoice.
- (08) Fax/Telegraphic/e-mail quotation will not be accepted.
- (09) The supplier should necessarily follow the above instructions otherwise quotation will not be considered for further process.

Rates Should be quoted as per our Proforma as follows

Material Description	Quantity	G.S.T.%	Rate per Ream
A4 Size Copier Paper 70 GSM, (1 Ream - 500 Sheets) Make : 1. J.K.Green easy Copier 2. B2B (West Coast Co.) 3. Sheshai 4. Shirpur 5. Andhra Paper (Reflection Brand) 6. Satia Paper	500 Ream		

Yours Faithfully,


Assistant Registrar
Purchase Section