



Centre for Internal Quality Assurance

Subject: Report on '*INTERNAL ACADEMIC AUDIT MEETING MINUTES 2023-24*'

Date: 15th September, 2023

Time: 11.00 am to 5.30 pm

Introduction:

Centre for Internal Quality Assurance is focuses on quality improvement through conducting the audits of all Schools and Student Services Division of University. As per UGC guidelines and need of the NAAC, it has made mandatory to conduct academic audit of the institution every year as per NAAC manual Key Indicator 6.5 Internal Quality Assurance System. Therefore CIQA has conducted the Data Collection & Academic Audit of each School/Division/Centre for AY 2023-24. Two days internal Audit committee visit was organised on 15th September 2023, in each School as per pre designed schedule.

Internal Academic Audit Committee

1. **Hon. Vice Chancellor** - Chairman
2. **Prof. Jaydeep Nikam** (Director, School of Continuing Education, YCMOU) - Internal Member
3. **Prof. Kavita Salunke** (Director, School of Online Learning, YCMOU) - Internal Member
4. **Prof. Prakash Deshmukh** (Director, Student Services Division, - Internal Member
5. **Prof. Hemant Rajguru**, Member
6. **Dr. Ram Thakar** (Director, CIQA, YCMOU) Secretary

The Internal Academic Audit committee has visited to Schools on **15th September 2023**.

Program Schedule:

Schedule of Internal Academic Audit Committee Visit 15th September 2023

Day & Date	Particulars	Time	
Day – 1 15/09/23	1. School of Humanities & Social Sciences	11.00 pm - 12.00 pm	
	2. School of Computer Science	12.05 pm - 01.05 pm	
	Lunch Break		01.10 pm - 02:00 pm
	3. School of Education	02.05 pm – 03.05 pm	
	4. School of Continuing Education	03.10 pm – 4.10 pm	
	5. School of Health Science	04.15 pm – 5.15 pm	

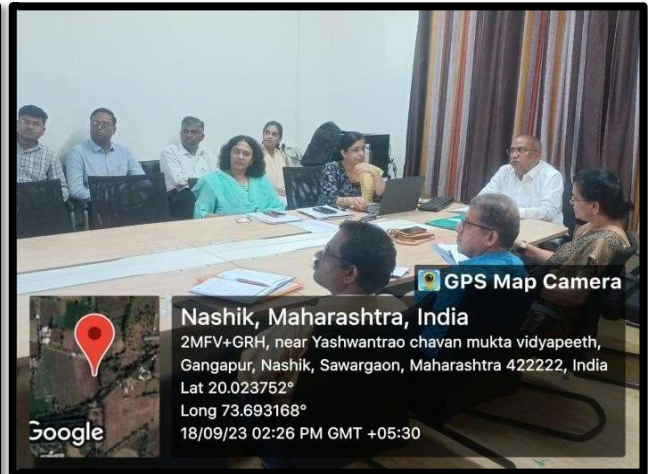
In order to get reported accurate data and criterion wise activities conducted in each school during AY 2023-24, a Academic Audit Manual was prepared and circulated to school. PPT Template was also given to all for presentation. The assessment of all programs (Certificate, Diploma, PG Diploma, UG, PG and Ph.D) offered by School in AY 2023-24 was done by Audit Committee.

Schedule wise presentations were done in front of Academic Audit committee and suggestions were given by committee member for improvement in Audit Report and performance of School. It was told to Schools to implement all suggestion given by Internal Committee member and include it while External Audit Committee Visit.

Following Schools were presented,

1. School of Humanities & Social Sciences
2. School of Computer Sciences
3. School of Education
4. School of Continuing Education
5. School of Health Science

Geo tagged Photos of Activity:




Director
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