

**Yashwantrao Chavan Maharashtra Open University**  
(State Open University)  
(NAAC Accredited 'A' Grade)  
Dnyangangotri, Near Gangapur Dam, Govardhan,  
Nashik 422 222

# **Annual Report**

**OF**

**CENTRE FOR INTERNAL QUALITY  
ASSURANCE (CIQA)**

**PROGRAMMES UNDER**

**OPEN AND DISTANCE LEARNING  
MODE**

**AY 2022-23**

## Contents

Part – I: General Information .....	3
Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning .....	12
Part – III: Human Resources and Infrastructural Requirements .....	24
Part – IV: Examinations .....	28
Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM).....	32
Part – VI: Programme Delivery through Learner Support Centre (LSC) .....	33
Part – VII: Self Regulation through disclosures, declarations and reports .....	36
Part – VIII: Admission and Fees.....	38
Part – IX: Grievance Redressal Mechanism.....	41
Part – X: Innovative and Best Practices .....	42
DECLARATION .....	44

## Part – I: General Information

### 1.1 Date of notification of the Centre (attach a copy of the notification):

[https://ycmou.ac.in/media/post\\_image/18.pdf](https://ycmou.ac.in/media/post_image/18.pdf)

### 1.2 Details of Director, CIQA

1. Name: **Prof. Suryakant Gunjal (03/07/2019 to 04/07/2022)**

Qualification: Ph.D. (Biotechnology), M.Sc. (Agriculture)

Appointment Letter and Joining Report:

[https://ycmou.ac.in/media/post\\_image/Dr. Surya Gunjal Appointment Order .jpg](https://ycmou.ac.in/media/post_image/Dr. Surya Gunjal Appointment Order .jpg)

2. Name: **Prof. Hemant Rajguru (05/07/2022 to 31/10/2022)**

Qualification: Ph.D. (Agriculture Economics), M.Sc. (Agriculture)

[https://ycmou.ac.in/media/post\\_image/Dr Hemant Rajguru.pdf](https://ycmou.ac.in/media/post_image/Dr Hemant Rajguru.pdf)

3. Name: **Dr. Ram Thakar (01/11/2022 to till the date)**

Qualification: Ph.D. (Mechanical Engineering), Mechanical Engineering (IIT, Madras)

[https://ycmou.ac.in/media/post\\_image/Dr.Ram Thakar .pdf](https://ycmou.ac.in/media/post_image/Dr.Ram Thakar .pdf)

### 1.3 Details of CIQA Committee:

#### a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. P.G. Patil	Public Administration	Ex-Officio Chairman
b.	Three Senior teachers of HEI	Member 1	Dr. Hemant Rajguru	Agriculture	15/09/2020 to 14/09/2023
		Member 2	Dr. Suresh Patil	Education	15/09/2020 to 14/09/2023
		Member 3	Dr. Ram Thakar	Mechanical Engineering	15/09/2020 to 14/09/2023
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Prof. Jaydeep Nikam	Geology	15/09/2020 to 14/09/2023
		Member 5	Dr. Kavita Salunke	Education	15/09/2020 to 14/09/2023
		Member 6	Dr. Sunanda More	Electronic Engineering	15/09/2020 to 14/09/2023
d.	Two External Experts of ODL and/or Online Education	Member 7	Prof. V.V. Subramaniam	Computer Science	15/09/2020 to 14/09/2023
		Member 8	Dr. Atul Wadekar		15/09/2020 to 14/09/2023
e.	Officials from departments of HEI	Member 9 Administration	Shri. Bhatuprasad Patil	Civil Engineering	Ex-officio Member
		Member 10 Finance	Dr. Govind Katalakute	Computer Application	Ex-officio Member
f.	Director, CIQA	Member Secretary	Prof. Surya Gunjal (03/07/2019 to 04/07/2022)	Agriculture	Ex-officio Member Secretary
			Prof. Hemant Rajguru (05/07/2022 to 31/10/2022)	Agriculture	Ex-officio Member Secretary
			Dr. Ram Thakar (1/11/2022 to Till Date)	Mechanical Engineering	Ex-officio Member Secretary

#### b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N) Y

**1.4 Number of meetings held and its approval:****a. No. of meetings held every year: 12****b. Meeting details:**

<i>Meetings</i>	<i>Date-Month-Year</i>	<i>No. of External Expert Present</i>	<i>Minutes</i>	<i>Approval of Minutes</i>
Meeting 1	29/07/2022	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_29-07-20221.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_29-07-20221.pdf</a>	
Meeting 2	14/09/2022	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_14-09-2022.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_14-09-2022.pdf</a>	
Meeting 3	24/09/2022	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_24-09-2022.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_24-09-2022.pdf</a>	
Meeting 4	20/10/2022	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_20-10-20221.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_20-10-20221.pdf</a>	
Meeting 5	14/01/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_14-01-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_14-01-2023.pdf</a>	
Meeting 6	18/01/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_18-01-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_18-01-2023.pdf</a>	
Meeting 7	19/01/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_19-01-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_19-01-2023.pdf</a>	
Meeting 8	20/01/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_20-01-20231.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_20-01-20231.pdf</a>	
Meeting 9	25/01/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_25-01-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_25-01-2023.pdf</a>	
Meeting 10	25/02/2023	2	<a href="https://ycmou.ac.in/media/post_image/Framing_of_Course_Structure_and_Impl_25-02-23.pdf">https://ycmou.ac.in/media/post_image/Framing_of_Course_Structure_and_Impl_25-02-23.pdf</a>	
Meeting 11	09/03/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_09-03-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_09-03-2023.pdf</a>	
Meeting 12	27/04/2023	2	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_27-04-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_27-04-2023.pdf</a>	

**1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020: 33****From June 2022 Academic session:**

<i>Sr. No.</i>	<i>Name of the Department</i>	<i>Certificate Title</i>	<i>Duration (months)</i>	<i>No. of Credits</i>	<i>Admission Eligibility</i>	<i>Fee (Rs.)</i>	<i>Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/Regulatory authority (if required)</i>	<i>No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus</i>	<i>Number of students admitted (Male/Female/ )</i>			
									<i>M</i>	<i>F</i>	<i>T G</i>	<i>Total</i>
1	Center for Collaborations & Special Initiatives	Certificate Program in Security Guard	6	6	SSC or equivalent Course	3000	NA	4	6	0	0	6
		Certificate Program in Gram Rojgar Sevak	6	8	SSC or equivalent Course	1500	NA	14	24	21		45
		Advance Certificate Program for Security Officer	6	8	12th (HSC) or equivalent Course	4000	NA	6	22	4		26
		Certificate Program in Farmer Producer Company Management	6	8	SSC or equivalent Course	2000	NA	20	124	58		182
		Certificate Programme in Beekeeping	6	8	SSC or equivalent Course	1500	NA	12	122	31		153
		Certificate program in Pali Literature & Grammar	6	6	5 <sup>th</sup> Pass	1500	NA	3	23	10		33
		Certificate Programme in GST	6	6	12th Standard Pass		NA	1	10	5		15
2	School of Education	Early Childhood Care & Education	6	16	12th Standards	1675	NA	62	192	454		646

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/ )			
									M	F	T G`	Total
		Self help Group	6	16	7 <sup>th</sup> pass	1600	NA	7	20	44		64
		Content cum-based teaching methods	12	12	B.Ed, B.P.Ed, D.H.E	4600	NA	10	16	6		22
		Certificate in ICT for School Practices	6	16	SSC Passed and working experience in Education institute.	3220	NA	1	1			1
		Certificate Programme in Value Education : Fundamental	12	12	12th (HSC) or equivalent Course	2700	NA	4	12	47		59
		E36 - Domestic Workers Skill(with Credits)- Distance Education-2018 Pattern-Domestic Workers Skill-Domestic Workers Skill	6	16	A person who can read and write at least in Marathi, Hindi and English	1600	NA	1	0	2	0	2
3	School of Agricultural Science	Certificate in Gardening	12	32	SSC Passed/Failed	6000	NA	32	910	126		1036
		Foundation in agricultural Science	12	32	HSC Passed/ Failed or YCMOU Certificate in Gardening passed	6000	NA	61	3910	823		4733
4	School of Continuing Education	Certificate in Beauty Parlour Management	6	8	10 Passed	4100	NA	2		5		5
		Certificate in Video Production	6	8	10 <sup>th</sup> Passed	6600	NA	1	2	1		3
		Certificate in Patkath Lekhan	6	8	10 <sup>th</sup> Passed	6600	NA	1	1			1
		Certificate in Digital Photography	6	8	10 <sup>th</sup> Passed	6600	NA	2	4			4
		Certificate in Fire Safety Engineering and management	6	8	Any Who Can Read and Write	11100	NA	4	18			18
		Certificate in German Language	6	8	SSC or equivalent Course	1900	NA	2	14	4		18
		Certificate in English Language	6	8	SSC or equivalent Course	1900	NA	1	1	1		2
		Certificate in French Language	6	8	SSC or equivalent Course	1900	NA	1	3	2		5
5	School of Health Science	Certificate in Arogyamitra	6	16	7 <sup>th</sup> Passed	3600	NA	8	6	15		21
		Certificate in Rugnsahayak	12	24	10 <sup>th</sup> Passed/fail/Appeared	8600	NA	28	30	385		415
6	School of Computer Science	Certificate in Mathematics	6	6	18 Years of age complete.	2600	NA	21	33	20		53
		Computer Fundamental	6	6	18 Years of age complete. Knowledge of Computers	2600	NA	2	1	1		2
		Office tools	6	6	18 Years of age complete. Knowledge of Computers	2600	NA	2	1	1		2
		Computerized financial Accounting	6	6	18 Years of age complete. Knowledge of Computers	2600	NA	5	5			5
		Programming Expertise in C	6	6	18 Years of age complete. Knowledge of Computers	2600	NA	2	1	2		3
		Linux	6	6	18 Years of age complete. Knowledge of Computers	2600	NA	3	1	2		3

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/ )			
									M	F	TG	Total
7	Academic Service Division	Certificate Programme in Counselling Training	6	12	Any Graduate	1800	NA	41	630	412		1042
		Certificate Programme in Human Right	6	12	SSC or equivalent Course	1800	NA	38	171	104		275

Note: Mention details separately for <Month, Year> academic session, as applicable, as above.

### 1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020: 32

From 2022-23 academic sessions: June 2022

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1	School Of Humanities and Social Science	Diploma in Journalism & Mass Communication	12	24	12th Passed	3100	NA	62	644	150		794
		Advanced Diploma - Value and Spiritual Education)	12	36	12th Passed	3200	NA	25	40	33		73
		Diploma - Value and Spiritual Education)	12	36	12th Passed	3200	NA	19	20	54		74
		Diploma in Dramatics Program	12	48	H.S.C. passed or equivalent examination of Maharashtra or other state HSC Board.	8000	NA	1	42	14		56
2.	School of Commerce and Management	Diploma in Co-operative Management	12	48	SSC+5Year Experience in Registered Co-opp Society OR, HSC+3 Year Experience or Graduate in any stream	3600	NA	9	61	9		70
		Diploma in Cooperative Management (Banking) (DCM-Banking)	12	48	SSC+5Year Experience in Registered Co-opp Society OR, HSC+3 Year Experience or Graduate in any stream	4600	NA	8	44	13		57
		Diploma in Aviation, Hospitality and Travel & Tourism Management	12	40	H.S.C. passed or equivalent examination of Maharashtra or other state HSC Board.	16100	NA	2	10	34		44
3	School of Education	Diploma in School Management	12	32	Any Graduate or Head Master and Sub Head Master	3100	NA	185	3866	3176		7042
4	School of Agricultural Science	Diploma in Horticulture	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	60	2249	512		2761

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/ Regulatory authority (if required)	No. of Learner Support Centre Operational ized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
		Diploma in Agri business Management	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	60	2553	620		3173
		Diploma in fruits Production	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	30	356	85		441
		Diploma in Floriculture Landscape Gardening	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	26	320	81		401
		Diploma in Vegetable Production	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	27	380	87		467
		Diploma in Agro Journalism	24	32	YCMOU Foundation in Agriculture Passed or SAU's Diploma in Agriculture passed	6000	NA	59	1772	429		2201
5	School of Architecture, Science and Technology	Diploma in Essential Skills	12	48	SSC (10 <sup>th</sup> ) Pass Marklist/ Board Certificate	1702	NA	2	34	12		46
		Diploma in Environmental Science	12	32	B.Sc./ B.Sc. (Agri)/ B.E. /B. Tech./ B. Pharm Graduate Degree or Equivalent pass.	18202	NA	3	3	0		3
		Diploma in Statistic	12	32	Any Degree/Under Graduate Pass from	4000	NA	9	42	12		54
6	School of Continuing Education	Diploma in Interior Design Decoration	12	32	10th Passed or equivalent	13100	NA	2	1	1		2
		Diploma for Civil Supervisor	12	32	10th Passed or equivalent	6600	NA	4	53	13		66
		Diploma for Fitter	12	32	10th Passed or equivalent	40100	NA	2	6	0		6
		Diploma in Hospitality Studies	12	40	(12th passed) or (212s age + 10th passed	40100	NA	3	127	48		175
		Advanced Diploma in Hospitality Studies	12	40	Diploma Hospitality Studies (V121) registered	40100	NA	1	172	63		235
		Diploma in Fashion Design	12	32	(12th passed)	40100	NA	1	1	3		4
		Diploma in Interior Design	12	36	12th passed) or (212s age)	40100	NA	3	42	29		71
		Advanced Diploma in Interior Design	12	40	Diploma Interior Design (V125) registered	40100	NA	2	26	18		44
		Diploma for Electrician & Domestic Appliances Maintenance	12	32	10th Passed or equivalent	6600	NA	7	166	8		174
		Diploma in Automobile Techniques	12	32	10th Passed or equivalent	6600	NA	1	30	16		46
		Diploma in Fire Safety Engineering and Management	12	32	10th Passed or equivalent	21100	NA	2	36	0		36

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/ Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
		Diploma in Event Management	12	40	12th passed) or (212s age), 10th Passed AND 212s age)	40100	NA	2	5	3		8
7	School of health Science	Diploma in Yog Shikshak (Yog Teacher)	12	32	12th passed) or (212s age)Exam Pass/10+2 Diploma Pass	6600	NA	62	564	1194		1758
		Advance Diploma in Counseling and Mental Health (P 152)	12	36	Any Graduate	10000	NA	17	33	31		64
8	Academic Services Division	Diploma in Gandhi Vichar Darshan	12	16	12th passed) or (212s age)	1900	NA	18	81	60		141

### 1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order: 0

**AY 2022-23: Nil**

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition n Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.**

### 1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order: 12 AY 2022-23

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial	Number of students admitted (Male /Female/ Trans-gender)			
								M	F	T	Total
1	Bachelor of Arts	3	108	1. H.S.C. or equivalent examination of Maharashtra or other state HSC Board. 2. H.S.C. or equivalent examination of Maharashtra or other state HSC Board. 3. 11th standard passed (Before 1975) 4. Government recognised certificate / diploma of minimum two years after SSC	6200	F.No.:111-1/2017(DEB-IV) Dated: 14/08/2018	843	66542	40271		106813
2	Bachelor of Commerce (English / Marathi Medium)	3	108	1. H.S.C. or equivalent examination of Maharashtra or other state HSC Board. 2. 11th standard passed (Before 1975) 3 Government recognized certificate / diploma of minimum two years after SSC	6200	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	541	26179	13412		39591



Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recogni-tion Letter No. and	No. of Learner Support Centre Operation alized as per territorial	Number of students admitted(Male /Female/ Trans-gender)			
								M	F	T	Total
3	Bachelor of Arts in Mass Communication and Journalism	3	120	HSC/ Diploma in Journalism/ Preparatory or equivalent examination.	9300	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	49	403	127		530
4	Bachelor of Commerce - Cooperative Management	3	108	1. H.S.C. or equivalent examination of Maharashtra or other state HSC Board. 2. 11th standard passed (Before 1975) 3. Government recognized certificate / diploma of minimum two years after SSC 4. Certificate Programme for Self Help Group facilitators of YCMOU	7200	F.No.:111-1/2017(DEB-IV) Dated: 14/08/2018	2	0	0		0
5	Bachelor of Library and Information Science	1	32	Degree from any recognised University	8600	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	72	632	492		1124
6	Bachelor of Computer Applications	3	132	12th standard of HSC Board of Maharashtra, or its equivalent [including MCVC] OR • 3-year Diploma of Board of Technical Examination or equivalent OR • 2-year ITI Programme of any trade after 10th standard OR • 2-year course of Maharashtra State Board of Vocational Education after 10th OR • YCMOU Preparatory	57300	F.No.:111-1/2017(DEB-IV) Dated: 14/08/2018	55	1803	456		2259
7	Bachelor of Science (Computer System Administration)	3	132	The learner should have passed 12th passed or 3 years Diploma from any branch after 10th	45800	F. No. 1-18/2018 (DEB-I) Dated: 08/05/ 2019	1	36	10		46
8	Bachelor of Special Education	2	80	Degree in Humanities, Social Studies, Science or Commerce from a UGC recognized University A minimum of 50% marks (49.5 points or more) is required for graduate or post-graduate degrees.	28000	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	4	79	75		154
9	Bachelor of Education	2	80	1. Degree / Graduate Degree in any discipline from UGC Recognized University 2.	43000	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	35	924	567		1491
10	Bachelor of Science (Media Graphics & Animation)	3	160	H.S.C. passed or equivalent examination of Maharashtra or other state HSC Board. 12th level examination passed from any statutory board of any State.	87300	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	7	374	120		494
11	Bachelor of Science (Physics, Chemistry, Mathematics)	3	132	10+2 (12th) Science Pass or Passed in 10+3 or 12+2 Years Engg Diploma approved by Univ/ Board	18300	F.No.:111-1/2017(DEB-IV) Dated: 09/11/2018	63	2961	1620		4581
12.	Bachelor Of Business Administration-Business Process Management	3	108	12th Passed or its equivalent (including MCVC)	45800		1	12	7		19

Note: Mention details separately for <Month, Year> academic applicable, as above

**1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order: 17  
AY 2022-23**

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Of f Campus	Number of students admitted (Male/Female/ Transgender)			
								M	F	TG	Total
1.	Master of Commerce	2	92	1.Bachelor's Degree in Commerce (B.Com) OR Bachelor of Business Administration (BBA) OR Bachelor of Management Studies (BMS) OR Bachelor of Business Management (BBM)	8700	F.No.:111-1/2017(DE B-IV) Dated: 14/08/2018	193	2662	2603		5265
2.	Master of Arts (Education)	2	78	BA Degree in Education from any recognized university OR Education subjects taken up to at least second year of successfully completed degree OR B.Ed. Degree from any recognized university OR BA B.Ed. (Integrated) Degree Passed or B.Sc. B.Ed.(Integrated) Degree Passed OR B.Ed. Special Education Degree Passed OR B.P. Ed. Degree Passed	18075	F.No.:111-1/2017(DE B-IV) Dated: 14/08/2018	97	3383	1691		5074
3.	Master of Library & Information Science	1	32	B.LIB. or any equivalent degree from recognized university	12100	F.No. 1-18/2018 (DEB-I) Dated: 08/05/2019	37	283	282		565
4.	Master of Business Administration	2	96	Passed minimum three year duration Bachelor's Degree awarded by any of the universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of back ward class categories and persons with disability belonging to Maharashtra State only) or its equivalence	32700	F.No.:111-1/2017(DE B-IV) Dated: 09/11/2018	208	3498	1613		5111
5.	Master of Science (Mathematics)	2	80	B.Sc. with Mathematics	24000	Dated: 10/03/2022	42	925	681		1606
6.	Master of Science (Environmental Science)	2	64	B.Sc., B.E., B.Tech, B.Pharm./BAMS or equivalent Pass	36200	F.No.:111-1/2017(DE B-IV) Dated: 09/11/2018	23	232	222		454
7.	Master of Science Physics	2	48	B.Sc. (PCM)/ B.Sc. with Physics at FY and SY/ B.Sc.(Electronics)/ B.E./B.Tech. Degree or Equivalent pass	40000	Dated: 10/03/2022	9	99	71		170
8.	Master of Science Chemistry	2	48	B.Sc. (PCM)/ B.Sc. with Chemistry at FY and SY or Equivalent pass	40000	Dated: 10/03/2022	27	385	290		675
9.	Master of Science Zoology	2	48	B.Sc. with Zoology at FY and SY/ B.Sc.(Agri) Degree or Equivalent pass	40000	Dated: 10/03/2022	10	55	62		117

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Of f Campus	Number of students admitted (Male/Female/ Transgender)			
								M	F	TG	Total
10.	Master of Science Botany	2	48	B.Sc. with Botany at FY and SY/ B.Sc.(Agri) Degree or Equivalent pass	40000	Dated: 10/03/2022	9	75	85		160
11.	Master of Arts-Economics	2	64	Any Graduate degree from any recognized University	10000	Dated: 10/03/2022	129	1802	1044		2846
12.	Master of Arts Public Administration	2	64	Any Graduate degree from any recognized University	10000	Dated: 10/03/2022	80	931	426		1357
13.	Master of Arts Urdu	2	64	Any Graduate degree from any recognized University	10000	Dated: 10/03/2022	21	95	242		337
14.	Master of Arts Marathi	2	64	Any Graduate degree from any recognized University	10000	Dated: 10/03/2022	290	4943	4869		9812
15.	Master of Arts Hindi	2	64	Any Graduate degree from any recognized University	1000	Dated: 10/03/2022	118	560	582		1142
16.	Master of Arts English	2	64	Bachelor's Degree from a recognized University	8200	Dated: 10/03/2022	289	4161	4517		8678
17.	Master of Computer Application	3	108	Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics or Statistics as one of the subject at 10+2 level or graduation level. Learners who took admission into MCA and did not have mathematics/ statistics at 10+2 level or at graduate level have to do D125 Certificate course in Mathematics.	75,300	F.No. 1-18/2018 (DEB-I)  Dated: 08/05/ 2019	44	113	48		161

\*Not for Private University

Note: Mention details separately for <Month, Year> academic session, as applicable, as above.

## Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

### 2.1 Action taken on the functions of CIQA:-

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	<p>After completion of admission process the study materials is dispatched to registered learners by the dedicated Store and dispatch Section of the University.</p> <p>More than 50 lakh copies of printed books are distributed to the registered learners at around 1583 LSCs learner support centers during the year.</p> <p>The printed study material is stored at two termite proof warehouses located at YCMOU campus.</p> <p>The University uses two strategies for identification of study materials (i) Alpha-Numeric Code on the and (ii) color combination on front page of the booklet. The alpha-numeric code denotes the level of the program, discipline, and nature of the course.</p> <p>All processes and activities involved in admission and study materials dispatch are monitored by the Student Services Division.</p> <p>The Regional Centers of YCMOU supervise the Learners Support Centers (LSC) and provide guidance whenever necessary regarding administrative clarification.</p> <p>The Personal Contact Sessions (PCPs) are conducted at LSCs as per pre-defined Schedule.</p> <p>The learning material is developed in regional/ vernacular language, relevant to the local conditions.</p> <p>the seamless access to learner-centric quality education, skill up-gradation and training, by using modern and innovative technologies, methodologies and ensuring convergence with ODL mode required for national development.</p> <p>Admission calendar is widely publicized through different media as well as University website.</p> <p>Program specific details about the admission procedure, program learning outcomes, online registration, evaluation process, academic calendar, etc. are shared through the Program Prospectus and appropriate links to other relevant information.</p> <p>Live (on-line) and off-line coverage of various promotional activities undertaken by the university is also available through webcasting on the University website. Use of Social Media like Facebook and YouTube for publicity and promotion of university programs is also utilized effectively during admission period.</p> <p>A dedicated Student Service Division (SSD) is in place for attending the queries and clarifications regarding admission process, program specific academic requirements and help redress academic grievances of existing students.</p> <p>All grievances and queries are monitored by Student Service Divisions. Appropriate solution and suggestions are provided to learners under specific time limit.</p>	<p><a href="https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf">https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf</a></p> <p><a href="https://ycmou.ac.in/media/post_image/ba9b4482258722187ee504a3643e2bf5.pdf">https://ycmou.ac.in/media/post_image/ba9b4482258722187ee504a3643e2bf5.pdf</a></p>
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	<p>The evaluation of skill based components in professional programs includes assessment of compulsory field work, practicum, workshops, laboratory based sessions, internship, hands-on training, Viva voce, etc.</p> <p>Statewide capability for delivering interactive academic programs through Yash Vani - an educational Web Radio channel; The University uses Continuous Assessment (CA) and Term End Examination (TEE) for assessing the progress of learners and evaluation of their performance. Continuous evaluation is done through self check exercises built into the SLMs and through tutor marked assignments. Active engagement in social and educational upliftment of village communities by way of adopting villages under Krishi Vigyan Kendra and Unnat Bharat Abhiyan;</p>	<p><a href="http://ycmou.digitaluniversity.ac/Content.aspx?ID=26471">http://ycmou.digitaluniversity.ac/Content.aspx?ID=26471</a></p>

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
		Focus on Innovative methods of teaching and learning in open and distance education and strive towards continuous development of methods and strategies for knowledge generation in the frontier areas of Open and Distance Learning. Promoting life-long learning and continuous professional development through short duration Certificate and Diploma Programs	<a href="https://www.kvknashik.org/">https://www.kvknashik.org/</a> <a href="https://ycmou.ac.in/self_learning_material">https://ycmou.ac.in/self_learning_material</a>
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	<p><b>Course Design and Development:</b> Guidelines on approval and launch of new academic programs and revision / addition / deletion of course(s) in existing programs were revised in accordance with the UGC (ODL) Regulations 2017.</p> <p><b>Learner Support System:</b> The Learner Support Center management, Relevant and updated SLM, transparent evaluation process, effective human support for teaching-learning process are some of the key areas wherein quality assurance is vital by every HEI.</p> <p>The CIQA along with SSD has developed the manual of Study Centre Management to maintain standard as well as to bring uniformity in operations across all LSCs and RCs.</p> <p><b>Continuous up gradation of SLM for students benefit:</b> The revision of all programs of some courses therein is carried out by school.</p> <p>Audio lectures related to various courses of educational programs are broadcast through Yash Vani, web radio of YCMOU, to provide web enabled Academic Support, thereby enhancing the learning experience of the learners.</p> <p>As mentioned above, grievance redressal is also provided through a web based portal to the learners.</p> <p><b>Adaptation of new methods in examination and evaluation:</b> The online evaluation mode has been adopted by the examination and evaluation division in place of physical evaluation mode, during COVID 19 period.</p> <p>Webinars services are provided to learners in selected programs</p>	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/2.5.4_1629442387_6649.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/2.5.4_1629442387_6649.pdf</a>
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	NA	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for Quality improvement.	<p>Feedback from different stakeholders comprises an integral part of quality monitoring process.</p> <p>CIQA has introduced effective feedback system to get feedback from Counselors, Regular students and Alumni.</p> <p>The curricula of Academic programs are revised and updated periodically based on the suggestions/comments received from stakeholders including learners, employers, subject experts and alumni.</p> <p>The feedback is collected by CIQA through SSD and RCs with the help of specially designed questionnaire. The response is properly computed and tabulated. The information received vide feedback is communicated to SSD and the concerned School for necessary action.</p> <p>The feedback of stakeholders is used to revise the syllabi, update the SLM and to introduce innovative Teaching-Learning methodologies. Similarly, orientation workshops of Learners Support Centre coordinators and counselors are also arranged periodically at RCs of YCMOU HQ.</p> <p>The discussions and suggestions are also taken into account while revising the syllabi of framing policies for administrative procedures. Such mechanism has proved efficient and effective for sustaining the quality of education as well as program delivery.</p>	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/1.4.1_1629108198_6649.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/1.4.1_1629108198_6649.pdf</a>

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	Monitoring of quality aspects from an integral part of qualitative improvement process, Accordingly the responsibility is entrusted to each Director/Head of School, Division, Centre, Section and Unit to monitor different quality parameters at regular interval and submit the information/ data to CIQA. Recent and Current development trends like NEP 2020 Implementation in the Higher Education System were communicated to the Directors/Heads of Schools/Centres through formal meeting. All concerned teaching as well as non teaching staff had been involved in the process. Feedback and Action taken report were periodically obtained from them regarding compliance of suggestions.	<a href="https://ycmou.ac.in/media/post_image/Final_Minutes_14-01-2023.pdf">https://ycmou.ac.in/media/post_image/Final_Minutes_14-01-2023.pdf</a> <a href="https://ycmou.ac.in/media/post_image/Framing of Course Structure and Impl 25-02-23.pdf">https://ycmou.ac.in/media/post_image/Framing of Course Structure and Impl 25-02-23.pdf</a>
7.	Implementation of its recommendations through periodic reviews	A Core Committee is constituted by CIQA to provide support in advising and monitoring the quality assurance aspects of the University. The Core Committee met at regular intervals throughout the year.	<a href="https://ycmou.ac.in/media/post_image/CIQA_Committee-2021.pdf">https://ycmou.ac.in/media/post_image/CIQA_Committee-2021.pdf</a>
8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The shifts in paradigm as well new trends can be effectively disseminated to stakeholders through deliberations in the workshops, seminars and conferences. Therefore, the CIQA organised such events for the benefit of all stakeholders including teachers, learners and technical staff. The promotion of social values was also possible through such events. Workshops and trainings on Research Methodology and innovative practices are regularly conducted for the faculty members and the research students. Which includes following – Guest Lecture on , Intellectual Property Right (IPR), Seminar on Implementation of NEP-2020, Training to All Teaching and Non-teaching staff of the University for the Skill enhancement, One day seminar on Progression on NEP-2020 Implementation of various Schools, One Day Training Program for Teaching Staff on “Library Resources for Research”, Development of Uniform Guidelines & Forms for Program Development & Revision, Preparation of Action Plan for Annual Quality Assurance Report (AQAR) AY 2022-23, Feedback Mechanism for various Stakeholders, Minor Research Project (MRP) for Teaching staff and Research Students, Webinar on DELNET: Recourses and services, Seminar on “National Education Policy 2020”, Online Workshop on Academic Bank of Credit, Webinar on ABC Implementation, Workshop on “मुद्रित शोधन”, State Level on “संशोधन अहवालाच्या मूल्यांकनासाठी रुब्रीकचा वापर”, Yoga National Conference and Workshop on “भारतीय संविधान साक्षरता”	<a href="https://ycmou.ac.in/media/post_image/CIQA_Activity_Report_AY_2022-23.pdf">https://ycmou.ac.in/media/post_image/CIQA_Activity_Report_AY_2022-23.pdf</a>
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Technology enabled learner support services for admission, payment of fees, hall-ticket, examination timetable, model question papers, learning material, etc.; Lush green, clean and eco-friendly campus, horticulture plantation, food production following environment friendly practices; Quality learning material in local language relevant to local condition with global standard; Network of RCs and LSCs in rural and remote locations in hilly regions, tribal areas and coastal areas; Modern office infrastructure with ICT facilities at head quarter, regional centers and learner support centers.	<a href="https://ycmou.ac.in/media/post_image/1936fd9c97671fb87aea444a0ded5c4d.pdf">https://ycmou.ac.in/media/post_image/1936fd9c97671fb87aea444a0ded5c4d.pdf</a>
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	The strategic plans for academic programs deployed by the Schools of Studies are in a series of distinct phases reflecting: (i) Program Proposal phase, (ii) Program Development phase, and (iii) Program Launch phase. Each phase requires the approval of statutory bodies. Similarly, planned activities for Divisions/ Centers/Units are deployed with appropriate timelines. The rigorous need assessment activity is carried out before development of every new academic program. The inferences drawn from need assessment survey are very vital to decide important parameter of the proposed program, such as format of SLM, fee structure, duration, assessment pattern , etc	<a href="https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf">https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf</a> <a href="https://ycmou.ac.in/media/post_image/c868b8b831fcd136beed5fdde41f62d.pdf">https://ycmou.ac.in/media/post_image/c868b8b831fcd136beed5fdde41f62d.pdf</a>



S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
		<p>Similarly, the program wise enrollment data performing to last five years was compiled to estimate the trends of admissions with respect to regional spread, as well as LSC wise spread.</p> <p>Centre for Internal Quality Assurance (CIQA) promote quality assurance; developed quality benchmarks and parameters for quality management; coordination with apex bodies for recognition/approvals for YCMOU programs.</p> <p>The need was expressed by the faculty members and non teaching staff seeking orientation training pertaining to benchmarks and parameters in Quality Assurance process to be undertaken by them. Accordingly CIQA organised such training programs on regular basis. Such training programs were of short duration.</p> <p>The center also conducts training, seminar, webinar and workshops for capacity building of teaching and nonteaching staff in quality parameters in program development and intellectual property issues.</p>	<a href="https://ycmou.ac.in/media/post_image/CIQA_Activity_Report_AY_2022-23.pdf">https://ycmou.ac.in/media/post_image/CIQA_Activity_Report_AY_2022-23.pdf</a>
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	CIQA checked that all the new programs have been approved by the Academic Council/ Academic Planning Board. The PPR prepared by the Schools for new program to be launched are being reviewed by CIQA for further approval by statutory authorities.	<a href="https://ycmou.ac.in/media/post_image/c868b8b831fcdal36beed5fdde41f62.pdf">https://ycmou.ac.in/media/post_image/c868b8b831fcdal36beed5fdde41f62.pdf</a>
12.	Mechanism to ensure the proper implementation of Programme Project Reports	<p>The academic programs are developed by aligning the vision and mission statements of the University. Accordingly, the academic programs are designed on the basis of results compiled through need assessment and analysis reports. The courses included in programs focus on enhancing employability, competencies and skills among learners.</p> <p>Rigorous processes are followed for the design, development and delivery of the curricula, involving subject experts from across the state. Program proposals are examined by the SC, PB and AC to ensure that the curricula are of high quality and consistent with laid down standards.</p>	<a href="https://ycmou.ac.in/media/post_image/c868b8b831fcdal36beed5fdde41f62.pdf">https://ycmou.ac.in/media/post_image/c868b8b831fcdal36beed5fdde41f62.pdf</a>
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	Annual Report of the university prepared by the Planning Officer every year is approved by Board of Management and further submitted to Government of Maharashtra. Periodical review is taken from all the departments of University and implemented in next Annual year. The Annual Accounts of the University are prepared each year in the format and is placed before the Finance Committee and the Board of Management (BOM) for approval. A brief of the audited Annual Accounts of the University is included in the Annual Report of the University. In order to ensure transparency, the university places the audited Annual Accounts in public domain at its official website.	<a href="https://ycmou.ac.in/downloads_department/index/7">https://ycmou.ac.in/downloads_department/index/7</a>
14.	Inputs provided to the Higher Educational Institution for Restructuring of programmes in order to make them relevant to the job market.	<p>Center for Internal Quality Assurance is focuses on Quality Assurance in all activities of University through conducting various seminars and activities. As per UGC guidelines and need of implementation of NEP-2020, Centre for Internal quality Assurance has conducted seven meetings from this three meeting specially arranged for the guidelines and suggestion on the restricting of programs as per the NEP 2020, participated in one meeting held at SPPU Pune conducted by UGC for Higher Education Institutions and organized two seminar, one workshop for Implementation of NEP 2020 in University.</p> <p>Various guidelines were provided by CIQA by considering the UGC regulations and NEP 2020 Guidelines. Focus was given on the Skill based education in order to get skill based Jobs. The suggestions from</p>	<a href="https://ycmou.ac.in/media/post_image/3aaf30ec3001c951743c8e4702f4b6dc.pdf">https://ycmou.ac.in/media/post_image/3aaf30ec3001c951743c8e4702f4b6dc.pdf</a> <a href="https://ycmou.ac.in/media/post_image/4f0606df6ee7c661e1c0e4a31d83e11.pdf">https://ycmou.ac.in/media/post_image/4f0606df6ee7c661e1c0e4a31d83e11.pdf</a>

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
		students, faculty of LSC & all other stakeholders is being considered to make syllabus job oriented.	
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Minor Research Project (MRP) was Completed by many faculty members; most of the topics of MRP were related to University system and process. Mobile App -E- Suvidha was made available for students to get detail information. The SLM itself is prepared as it works as student centric. Project Management System (PMS) is implemented for MBA Online Project & Synopsis Submission and Evaluation.	<a href="https://pmsycmou.digitalluniversity.ac/">https://pmsycmou.digitalluniversity.ac/</a> <a href="https://ycmou.ac.in/pages/index/200">https://ycmou.ac.in/pages/index/200</a>
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	YCMOU has successfully submitted SSR in Year 2021 and Accredited with CGPA of 3.02 on four point scales at A grade until up to April 11, 2027 in National Assessment and Accreditation Council (NAAC) in First Cycle of NAAC. After securing A grade in first cycle of NAAC, Annual Quality Assurance Report (AQAR) was successfully submitted in stipulated time for the year 2021-22.	<a href="https://ycmou.ac.in/ciqa/letters">https://ycmou.ac.in/ciqa/letters</a>
17.	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit	<b>Quality audits:</b> on environment, green and energy regularly undertaken by the Institution. Green Audit is also done yearly. <b>Programme related Quality Activities:</b> The Development of program proposals are based on the assessment and need analysis report thoroughly examined by the School Council (SC), Planning Board (PB) and Academic Council (AC) to ensure that the University's Mission Statements are translated into program and course learning outcomes with courses to enhance employability, competencies and skills. <b>Financial Audit:</b> Internal and external audits accounts are conducted annually. External audit is done by the Chartered Accountant appointed by the university. The Audit Report of the university is submitted to the finance committee and the BOM of the University and subsequently submitted to Government of Maharashtra.	<a href="https://ycmou.ac.in/downloads_department/index/15">https://ycmou.ac.in/downloads_department/index/15</a> <a href="https://ycmou.ac.in/ciqa/letters">https://ycmou.ac.in/ciqa/letters</a>
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	CIQA is continuously following the guidelines given by UGC for Implementation of National Education Policy (NEP) 2020. By coordinating with UGC the meetings were arranged, Seminar and workshops were conducted. Presentations were done by all schools of University in front of SUKANU committee member Sri. Mahesh Dabak. CIQA Committee was constituted by as per the University Grants Commission (ODL) Regulations, comprising teachers, academics, administrators, students, employers /industrialists to be chaired by the Hon. Vice Chancellor to advise CIQA on its activities. The printed course materials are prepared on the basis of the detailed curriculum designed for the program. YCMOU has standardized the SLM (print) based on the "credit system" which is in conformity with the UGC (ODL) Regulations. PPR approved by CIQA are based on the structure defined by UGC and as per the guidelines given by UGC ODL regulations, Staff recruitment as per UGC guidelines.	<a href="https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf">https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf</a>
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	1. CIQA is in continuous coordination with IGNOU CIQA department, as it is Central Open University for studying their experience all quality related activities and system. Also coordinating with Dr. Babasaheb Ambedkar Open University – BAOU, Ahmadabad for various initiatives taken by them while NAAC process and for other Guidance. 2. CIQA Director, UGC DEB Coordinator and Controller of Examinations from Dr. B. R. Ambedkar Open University, Hyderabad visited YCMOU on 27-28 March 2023 for discussions & interaction about program implementation as per NEP 2020 guidelines.	<a href="https://ycmou.ac.in/media/post_image/CIQA_Meeting_Minutes_28-12-2022.pdf">https://ycmou.ac.in/media/post_image/CIQA_Meeting_Minutes_28-12-2022.pdf</a> <a href="https://ycmou.ac.in/media/post_image/Report_on_Two_days_Visit_of_BROU_staff_to_YCMOU_Campus_Regarding_NEP_2020.pdf">https://ycmou.ac.in/media/post_image/Report_on_Two_days_Visit_of_BROU_staff_to_YCMOU_Campus_Regarding_NEP_2020.pdf</a>
20.	Recorded activities undertaken on quality assurance in the form of an annual	Various meetings were organised by CIQA related to all criteria of AQAR, Two Webinar and one workshop were conducted on National Education Policy (NEP) implementation, review meetings were conducted for AQAR related database and NEP Implementation progress	<a href="https://ycmou.ac.in/media/post_image/Framing_of_Course_Structure_and_Impl_25-02-">https://ycmou.ac.in/media/post_image/Framing_of_Course_Structure_and_Impl_25-02-</a>



S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
	report of Centre for Internal Quality Assurance.	of various schools of University, Online Feedback Mechanism in process for taking the feedback of all stakeholders and doing improvement in system as per the suggestions receive by all stakeholders. Feedback is taken by following stakeholders. 1. Learners 2. Alumni 3. Academic Councillors 4. Subject Experts 5. Teachers	<a href="#">23.pdf</a> <a href="https://ycmou.ac.in/pages/index/227">https://ycmou.ac.in/pages/index/227</a>
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	At the end of each Academic year CIQA Annual Report is submitted for Approval to Board of Management and after receiving its Approval it is submitted to State Government for Information.	<a href="https://ycmou.ac.in/media/post_image/CIQA_Annual_Report_2021-22.pdf">https://ycmou.ac.in/media/post_image/CIQA_Annual_Report_2021-22.pdf</a>
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	CIQA submit its Annual Report in the format as specified by the Commission at the end of each Academic year for Approval to Board of Management and after receiving its Approval it is submitted annually to the Commission and displayed on university website.	<a href="https://ycmou.ac.in/media/post_image/CIQA_Annual_Report_2021-22.pdf">https://ycmou.ac.in/media/post_image/CIQA_Annual_Report_2021-22.pdf</a>
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	Various meeting were arranged for all school and non academic staff for the discussion of Academic Bank of Credit, Credit Transfer in various stages, Multiple Entry and Exit option, Formative and Summative Assessment, Rubric Assessment Method, Credit distribution structure, Collaborative Learning, Industrial Tie up, Internship, Apprenticeship / On Job Training (OJT), Evaluation Pattern, Exam Schedule, Challenges to Open Universities, Credit Equivalency, Online Examination. Structural Designing of Program. The CIQA take periodic review on quality assurance systems process by way of conducting core committee meeting & guiding to School, RC, LSC and when required.	<a href="https://ycmou.ac.in/ciqa/letters">https://ycmou.ac.in/ciqa/letters</a>
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	The printed course materials are prepared on the basis of the detailed curriculum designed for the program. YCMOU has standardized the SLM (print) based on the “credit system” which is in conformity with the UGC (ODL) Regulations. Digital repository of SLMs is always on website for easy access to students. YCMOU has adopted learner-centric pedagogy wherein curriculum is transacted mainly through Self Learning Material (SLM) (in print), in which the teacher is inbuilt into the text with provision of access devices (structure, learning outcomes, sections and sub-sections, self-assessment exercise, flowcharts/illustrations etc.) and language used is simple and conversational, to facilitate the learning process and make the learner think, write and do/act in his/her own pace in the domain. Interactive ICT are being used for enrichment of SLM using audio video programs, Yash Vani (Web Radio) and e-books of all the programs are available on university website.	<a href="https://ycmou.ac.in/self_learning_material">https://ycmou.ac.in/self_learning_material</a>
24.	Promote automation of learner support services of the Higher Educational Institution	<b>Automation of Processes associated with Learner Support Services</b> <b>Learner Support Centers:</b> RCs and LSCs have been provided with secure login accounts credentials for online transmission of assignment evaluation data, project evaluation data, practical examination data etc. to the headquarters. <b>Database Access:</b> Regional Centers have been provided with secure	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/2.5.4_1629442387_6649.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/2.5.4_1629442387_6649.pdf</a>

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
		<p>login for accessing/ downloading student data of their region from the central database of the university located and hosted at the head quarter.</p> <p><b>Admission Services:</b> The process of admission and re-registration (registration in subsequent semester/year of a program) has been made online. Applicants now register on the online admission portal, submit their application, upload documents, make online payment, get the confirmation of their admission online and download their hall ticket for the examination from the portal. The same facility is available for re-registration.</p> <p><b>Post-admission Services:</b> Requests for change of Learner Support Center from the learner or change in courses are processed online. Students can see their registration status on the website, study center, status of assignments submitted, examination result etc.</p> <p><b>Submission of Examination Form:</b> Students submit their examination form on the examination form submission portal (www.ycmou.digitaluniversity.ac), make online payment, get confirmation of submission and later on download their examination hall-ticket from the examination portal.</p> <p><b>Registration for Convocation:</b> Students can register for their presence in the convocation online and pay the requisite fee online. (B) Automation of processes associated with Regional Center and Learner Support Center Operations Transmission of evaluation data by Regional Centers and</p> <p><b>Examination Management System (EMS):</b> Examination Management System takes care of all the examination related operations like examination scheduling, hall ticket generation, and question paper delivery, online evaluation of question paper, result processing to declaration of final results. University has successfully implemented in house developed Secured Remote Paper Delivery (SRPD) System for question paper printing and delivery to all YCMOU examination centers with all required security features. The EMS take care of operations of Verification of Answer booklets, Secure Remote Paper Delivery (SRPD), Online Attendance and copy case marking, conduct of examination, scanning and digitization of papers, Creation of Dash Board for digital evaluation and downloading of answer sheet for verification and re-evaluation of answer sheets.</p> <p><b>Web Conferencing:</b> Meetings of all the Regional Centers are arranged with the headquarters using the Zoom Platform, Google Meet, Webex web conferencing application</p>	<a href="https://ycmou.ac.in/media/post_image/5f5b006ab4bef79c888d2baf73773319.pdf">https://ycmou.ac.in/media/post_image/5f5b006ab4bef79c888d2baf73773319.pdf</a>
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	Annual review is taken from all stakeholders of University and for that Feedback Mechanism is developed. It includes the feedback from External subject experts, Alumni, Learners, Counsellors and Teachers. Google form was developed for taking their views on the existing curriculum and their suggestions were taken in to consideration.	<a href="https://ycmou.ac.in/pages/index/227">https://ycmou.ac.in/pages/index/227</a>
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Three types of audit are done every year from an external agency for taking a review of in-house processes. This includes Green Audit, Environmental Audit and Energy Audit. The CIQA coordinates the activities with building and construction section in university.	<a href="https://ycmou.ac.in/ciqa/letters">https://ycmou.ac.in/ciqa/letters</a>
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	The LSC are affiliated to other universities & hence the accreditation of LSC is done by respective LSC under the affiliated university. Student Services Division of the University approves the Learners Support Centers after verifying all the Educational as well as infrastructural documents of the respective LSC.	<a href="https://ycmou.ac.in/media/post_image/2022-23_LSC_Affiliation_Letters_Samples.pdf">https://ycmou.ac.in/media/post_image/2022-23_LSC_Affiliation_Letters_Samples.pdf</a>
28.	Promoted	To cater to the special target groups deprived of education, Centre for	<a href="https://ycmou.ac.in/me">https://ycmou.ac.in/me</a>

S. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome there of (Not more than 500 words)	Upload Relevant Document
	collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	Collaborations and Special Initiatives (CCSI) was established in the university to help the special target groups to raise their socio-economic status by providing general, vocational and technical courses, to bring them into the mainstream of education by certifying their working skills. Need based courses has developed by the CCSI for special target groups in the community such as Indian Army, prisoners, policemen, drivers, farmers, industrial workers and functionaries of non government organizations etc. Currently the Center is coordinating with the Indian Army, Maharashtra Police and Maharashtra for joint collaboration for course development and operations. The research council of university maintains all the research activity under chairmanship of Vice Chancellor. All the schools admit the students for their doctoral research program as per statute / ordinance approved by URC.	<a href="#">dia/post_image/2.1-28 CCSI Achievement s.pdf</a>
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	P.G. Diploma Programme was started by Centre for Collaborations and Special Initiatives (CCSI) in Leadership, Politics and Governance by collaborating with Rambhau Mhalgi Probhoddhini Wadala (Mumbai), also started Certificate / Diploma (18 Trades) Programmes by collaboration with Artillery centre, Nashik Road. The Center is coordinating with Maharashtra Jails for joint collaboration for course development and operations. Started Certificate and Diploma programme in Yoga by collaborating with Janardan Swami Yogabhyasi Mandal, Nagpur.	<a href="https://ycmou.ac.in/media/post_image/7c4f9c7399b798deac2aad200cb02f9d.pdf">https://ycmou.ac.in/media/post_image/7c4f9c7399b798deac2aad200cb02f9d.pdf</a>

## 2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr. No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	The University has established a Centre for Internal Quality Assurance (CIQA) for promoting quality assurance; developing quality benchmarks and parameters for quality management; coordinating with apex bodies for recognition/approvals for YCMOU programs. CIQA Center undertakes orientation training of academic and administrative staff of the university on regular basis as per the demand of the faculty members. The center also conducts training, seminar, webinar and workshops for capacity building of teaching and nonteaching staff in quality parameters in program development and intellectual property issues. YCMOU has in place a well developed leadership structure by evolving participative decision making processes for the creation of a harmonious and inclusive organization culture. The University functions through various statutory bodies namely the Board of Management (BOM), the highest executive body of the University; School Councils (SC); Planning Board (PB); Academic Council (AC); Research Council (RC); Board of Examination (BOE) and Finance Committee (FC). The Administration division organizes meeting of BOM and its Standing Committees. The composition of statutory bodies comprises external and internal members to ensure participatory decision making. Administration Division also deals with various sections related to house allotment, space allocation, license fee, payment of electricity bills, property tax, and welfare measures/.	<a href="https://ycmou.ac.in/pages/index/193">https://ycmou.ac.in/pages/index/193</a> <a href="https://ycmou.ac.in/pages/index/102">https://ycmou.ac.in/pages/index/102</a>
2.	Articulation of Higher Educational Institution Objectives	YCMOU has started its journey with the motto, Reach to Unreached. According to that University set its objective to achieve the motto. YCMOU is the premier Open and Distance Learning	<a href="https://ycmou.ac.in/pages/index/251">https://ycmou.ac.in/pages/index/251</a>

Sr. No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
		(ODL) Institution with the jurisdiction of entire Maharashtra State having international recognition, shall: Strive to achieve its objectives enlisted in the university Act: to offer high quality, innovative and need based academic programs at various levels in the state of Maharashtra and to reach out to the disadvantaged sections of population in rural, tribal and remote areas by providing access to higher education at affordable costs. The PPR of each program was well defining program specific outcomes that can be achieved by the student at the end of program.	
3.	<p>Programme Development and Approval Processes</p> <ol style="list-style-type: none"> <li>Curriculum Planning, Design and Development</li> <li>Curriculum Implementation</li> <li>Academic Flexibility</li> <li>Learning Resource</li> <li>Feedback System</li> </ol>	<ol style="list-style-type: none"> <li>In order to ensure quality, the CIQA has developed a well documented Standard Operating Procedure (SOP) and the documents for the design and development of a program duly approved by statutory bodies namely, the School Council, Planning Board and Academic Council and Research Council for research degree programs as per the provisions under Statutes. YCMOU has notified standard formats, procedure and flow charts for the Design, Development, Delivery and Evaluation of Open and Distance Learning programs.</li> <li>The printed course materials are prepared on the basis of the detailed curriculum designed for the program. YCMOU has standardized the SLM (print) based on the "credit system" which is in conformity with the UGC (ODL) Regulations-2020. A "credit" is equal to 30 hours of self study by the learner, preparation of assignments, interaction in counseling sessions, which is equivalent to the content covered in 15 hours of classroom teaching. The length of a Course is determined by the credit weightage,. Each Course is divided into Units. Units are thematically clubbed into a book in some Programs; all Units of a Course are printed in one book.</li> <li>YCMOU has adopted learner-centric pedagogy wherein curriculum is transacted mainly through Self</li> <li>Learning Material (SLM) (in print), in which the teacher is inbuilt into the text with provision of access devices (structure, learning outcomes, sections and sub-sections, self-assessment exercise, flowcharts/illustrations etc.) and language used is simple and conversational, to facilitate the learning process and make the learner think, write and do/act in his/her own pace in the domain.</li> <li>Standardization of Self Learning Material (SLM) in Print, Digital repository</li> <li>Introduced effective feedback system to get feedback from all stakeholders including Counselors, Regular students and Alumni.</li> </ol>	<p><a href="https://ycmou.ac.in/media/post_image/Academic_program_approval_form.pdf">https://ycmou.ac.in/media/post_image/Academic_program_approval_form.pdf</a></p> <p><a href="https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf">https://ycmou.ac.in/media/post_image/b26c3a5ecb490c98b6d5a25ba8ef503d.pdf</a></p> <p><a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/1.4.1_1629108198_6649.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/110464/1.4.1_1629108198_6649.pdf</a></p> <p><a href="https://ycmou.ac.in/pages/index/227">https://ycmou.ac.in/pages/index/227</a></p>
4.	Programme Monitoring and Review	YCMOU always provide such facilities that provides easy access to students regarding SLM, Pre-Examination Services & Post-Examination Services Developed Students Management System to support online delivery of services like submission of examination forms and management & monitoring of	<p><a href="https://ycmou.digitaluniversity.ac/PreExamV2_DownloadHallTicket_New.aspx?ID=28070">https://ycmou.digitaluniversity.ac/PreExamV2_DownloadHallTicket_New.aspx?ID=28070</a></p> <p><a href="https://ycmou.digitaluniversity.ac/PreExamV2_DownloadHallTicket_New.aspx?ID=28070">https://ycmou.digitaluniversity.ac/PreExamV2_DownloadHallTicket_New.aspx?ID=28070</a></p>

<i>Sr. No.</i>	<i>Provisions in Regulations</i>	<i>Action taken in respect of ODL</i>	<i>Upload relevant document</i>
		pre-examination and post-examination activities. Appropriateness of tutor comments and correctness of grade/ marks; Segregations of 1-2 per cent assignments for monitoring by concerned Schools. In addition to this, university has 60 LCD TV, 20 LCD Projector, 3 HD Professional Camera, 3 Wireless Lapel Mics, 120 CCTV Camera, 31 Scanners, 4 Biometric Attendance Machines for monitoring staff attendance.	<a href="https://university.ac/PreExamv2_ExamformSubmission_PpAmAtWise.aspx">university.ac/PreExamv2_ExamformSubmission_PpAmAtWise.aspx</a>  <a href="https://ycmou.digitaluniversity.ac/downloads/YCMOU%20Digilocker%20Presentation.pdf">https://ycmou.digitaluniversity.ac/downloads/YCMOU%20Digilocker%20Presentation.pdf</a>
5.	Infrastructure Resources	YCMOU has its headquarters at Nashik and 8 Regional Centers (RCs) in the States of Maharashtra. Three Regional Centers have been housed in our own buildings and remaining 5 Regional Centers have been housed in the buildings shared by local Municipal Corporation and Regional Universities. The infrastructure re-allocation has also been implemented at the university headquarters for optimal utilization of available office space	<a href="https://ycmou.ac.in/media/post_image/f40a15a23830fb394960bc4a28bfa48d.pdf">https://ycmou.ac.in/media/post_image/f40a15a23830fb394960bc4a28bfa48d.pdf</a>
6.	Learning Environment and Learner Support	The University has made special efforts to extend its outreach by establishing Special Learning Centers for Rural Youth, Farmers and farm women and Special LSCs in Jails, rural and remote areas. All SC / ST learners are provided fee exemption / reimbursement.	<a href="https://ycmou.digitaluniversity.ac/Content.aspx?ID=1269">https://ycmou.digitaluniversity.ac/Content.aspx?ID=1269</a>
7.	Assessment and Evaluation	YCMOU has started the online submission of Internal Assessment (Home Assignments) of MBA Program on primary basis to look out its feasibility. Later on it will be applicable to all programs offered by the University. Continuous assessment and evaluation in most of the courses is implemented through tutor marked assignments, which are sent separately to all the learners as per the set schedule. All the learners are expected to work on these assignments and submit their responses to their respective Learner Support Centers (LSCs) as per the pre-set schedule published on the website.	<a href="https://ycmou.ac.in/media/post_image/File_No.2_Mulyamapan_Vibhag_Nirdeshika.pdf">https://ycmou.ac.in/media/post_image/File_No.2_Mulyamapan_Vibhag_Nirdeshika.pdf</a>
8.	Teaching Quality and Staff Development	Centre for Internal Quality Assurance aim to Improve Quality internally. For that purpose CIQA organizes various workshop / seminar / training program on regular basis for the teaching as well as non-teaching staff. YCMOU has adopted learner-centric pedagogy wherein curriculum is transacted mainly through Self-Learning Material (SLM), in which the teacher is inbuilt into the text with provision of access devices and language used is simple and conversational, to facilitate the learning process and make the learner think, write and do/act in his/her own pace in the domain. CIQA organized one day training program on Research i.e. Library Resources for Research for the all staff of University, to know the available sources of information at LARC. For the non-teaching staff CIQA organized specific Training Program i.e. Office Automation, to work smartly in Office tools.	<a href="https://ycmou.ac.in/special_features">https://ycmou.ac.in/special_features</a>

### 2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

<i>Sr. No.</i>	<i>Provisions in Regulations</i>	<i>Action taken in respect of ODL</i>	<i>Upload relevant document</i>
----------------	----------------------------------	---------------------------------------	---------------------------------



Sr. No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	University has prescribed a calendar of academic activities keeping in view having whole academic information in hands of Stakeholders for smooth academic working. The University prepares time table for admission, teaching & examination and strictly follows the academic calendar.	<a href="https://ycmou.ac.in/media/post_image/Academic_Calendar_2022-23_Final.pdf">https://ycmou.ac.in/media/post_image/Academic_Calendar_2022-23_Final.pdf</a>
2.	Validation	The Development of program proposals are based on the assessment and need analysis report thoroughly examined by the School Council (SC), Planning Board (PB) and Academic Council (AC). YCMOU has been at the forefront of maintaining academic standard and providing essential services to the students with recognized learner support centers in Maharashtra. This has created huge impact on access to education even during the difficult situations. External Financial audit is done by the Chartered Accountant appointed by the university. The Audit Report of the university is submitted to the finance committee and the BOM of the University and subsequently submitted to Government of Maharashtra on environment, green and energy regularly undertaken by the Institution. Green Audit is also done yearly by recognized agencies.	<a href="https://ycmou.digitaluniversity.ac/Content.aspx?ID=1356">https://ycmou.digitaluniversity.ac/Content.aspx?ID=1356</a>  <a href="https://ycmou.ac.in/downloads_department/index/3">https://ycmou.ac.in/downloads_department/index/3</a>
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Learner Support Centres (for Open and Distance Learning programmes) b. Reports from Examination Centres c. External Auditor or other External Agencies report d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels e. Reporting and Analytics by the Higher Educational Institution f. Periodic Review	a. Learner Support Centers (LSC) monitored through a well define structure by Student Services Division of university. The counselor's training is being conducted time to time to implement qualitative development. b. Developed Students Management System to support online delivery of services like submission of examination forms and management & monitoring of pre-examination and post-examination activities. Students are free to appear for examination, for specific courses or for the whole program, subject to the norms stipulated in the Program Guide/ Program prospectus of the relevant program, provided that the minimum period of study prescribed for the relevant course/ program has been completed. Eligibility for taking examinations is decided on the basis of completion of mandatory course(s) like environment studies and practicum component such as Projects work / Practical work / Dissertation / Internship / Field Work / Extension Program, etc. prescribed from time to time. To ensure smooth conduct of TEE, University takes the following measures: 1. Examination Schedule is prepared and announced well in advance at the beginning of academic year. 2. Examination Papers are sent through most secured and tamper free Secure Remote Paper Delivery (SRPD) system and Examination is conducted on designated examination centers. 3. Examination materials and answer sheets are kept in the safe custody of the concerned Examination Center. 4. Answer scripts are collected after the examination as per schedule prepared by the Controller of examination. 5. Examination Centers are given orientation by the respective Regional Centers regarding smooth conduct of examination. 6. University ensures the availability of infrastructure and security arrangements in the Examination Centers. 7. University through its Regional Centers arranges to depute Senior Supervisors and Flying Squad for surprise checks to all examination Centers for all	<a href="https://ycmou.ac.in/Student_Services_Division/">Student Services Division (ycmou.ac.in)</a>  <a href="https://ycmou.ac.in/media/post_image/bfc7dd887772251b7a06c6860e9e2a00.pdf">https://ycmou.ac.in/media/post_image/bfc7dd887772251b7a06c6860e9e2a00.pdf</a>  <a href="https://ycmou.digitaluniversity.ac/Content.aspx?ID=28389">https://ycmou.digitaluniversity.ac/Content.aspx?ID=28389</a>  SRPD <a href="http://portal.ycmou.org.in/SRPDMAY23/">http://portal.ycmou.org.in/SRPDMAY23/</a>  <a href="https://ycmou.ac.in/media/post_image/YCMOU_GAR_22-23_optimize.pdf">https://ycmou.ac.in/media/post_image/YCMOU_GAR_22-23_optimize.pdf</a>  <a href="https://ycmou.ac.in/media/post_image/YCMOU_EAR_22-23_optimize.pdf">https://ycmou.ac.in/media/post_image/YCMOU_EAR_22-23_optimize.pdf</a>  <a href="https://ycmou.ac.in/media/post_image/YCMOU_Env_Ar22-23_optimize.pdf">https://ycmou.ac.in/media/post_image/YCMOU_Env_Ar22-23_optimize.pdf</a>

<i>Sr. No.</i>	<i>Provisions in Regulations</i>	<i>Action taken in respect of ODL</i>	<i>Upload relevant document</i>
		<p>examinations.</p> <p>8. University follows the norms and guidelines stipulated by the concerned regulatory bodies from time to time for PwD learner.</p> <p>9. The blank answer books provided to the Examination Centre for the use of examinees bear the serial number, barcode and a number of other security features.</p> <p>10. The Examination division at head quarter maintains the records of details of the serial numbers of the answer books sent to different examination centers.</p> <p>11. Invigilator verifies hall ticket and identity card of the examinees. The signature of invigilator is mandatory on every answer script.</p> <p>12. The answer scripts are collected only with the intact sealed and signed condition.</p> <p>13. All the answer sheets received at headquarter are scanned and uploaded on the server.</p> <p>14. These answer sheets are made available to the respective evaluators for on screen evaluation at the designated online Central Assessment Program (CAP) centers identified by the regional centers in different parts of Maharashtra to ensure transparency in the evaluation. 15. The Cases of unfair means reported by flying squads are dealt with as per the university ordinance for dealing with unfair means.</p> <p>c. Energy, Green and Environmental Audit conducted by external agencies every year.</p> <p>d. The performance of learner is measured on the basis of end examination and certain measures taken to improve qualitative performance of learners.</p> <p>e. Planning division of the university present the data related to learners in the meeting for suggestions and development.</p> <p>f. Periodic review about admission, exam and assessment taken place to get review of the system.</p>	<p><a href="http://ycmou.ac.in/pages/index/219">ycmou.ac.in/pages/index/219</a></p> <p><a href="http://ycmou.ac.in/Planning%20and%20Coordination%20section%20-%20Yashwantrao%20Chavan%20Maharashtra%20Open%20University%20(ycmou.ac.in)">Planning and Coordination section - Yashwantrao Chavan Maharashtra Open University (ycmou.ac.in)</a></p>

## Part – III: Human Resources and Infrastructural Requirements

### 3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, at least Associate Professor Or

**Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor**

Sr. No.	Name of School	Name of Director	Designation
1	School of Health Science	Dr.Jaydeep Nikam	Professor
2	School of Agricultural sciences	Dr.Madhuri Sonawane	Professor
3	School of Architecture, Science & Technology	Dr. Sunanda More	Assistant Professor
4	School of Continuing Education	Dr. Jaydeep Nikam	Professor
5	School of Computer Sciences	Shri. Madhav Palshikar	Associate Professor
6	School of Education	Dr. Kavita Salunke	Professor
7	School of Commerce & Management	Dr. Surendra Patole	Associate Professor
8	School of Humanities & Social Sciences	Dr.Pravin Ghodeswar	Associate Professor

### 3.2 Compliance status of “Human Resource and Infrastructural Requirements” – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:*

*University fulfills all Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations*

Programmes Name ( UG+PG= 29)	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG	36	35	Yes	NA
PG	51	44	Yes	NA
PGD	-	-	-	-

*Note: 04 Program compressing UG and PG required 05 staff together therefore number of faculty appointed accordingly.*

Sr. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience (Years)	Type (Regular/ Contract) with gross salary/ month			Date of joining programme and Joining report
							Type	Gross salary/ month	Contract period	
01	Bachelor of Arts		Dr. Pravin Ghodeswar	Associate Professor	M.A. SET, NET, Ph.D.	20		211499		1/11/2000
			Dr. Sunil Gawande	Assistant Professor	Ph.D.	4		30000		01/06/2020
			Shri. Ranjit Ahire	Assistant Professor	B.A., M.A.	2.5		25000		03/02/2021
02	Bachelor of Commerce (English / Marathi Medium)		Dr. Biyani Pramod B.	Professor	M.Com, M.Phil, Ph.D.	27		284103		25/06/1993
			Shri. Nikhil Tamhankar	Assistant Professor	M.Com	18		88308		01-06-2020
			Dr. Archana Pandagale	Assistant Professor	B. Com, M.Com, M. Phill, Ph.D.	3.5		30000		13/01/2020



Sr. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience (Years)	Type (Regular/ Contract) with gross salary/ month			Date of joining programme and Joining report
							Type	Gross salary/ month	Contract period	
03	Master of Commerce		Dr. B.K. Mohan	Associate Professor	MBA, Ph.D.	03		70000		01-06-2020
			Dr. . Pradeep Ohol	Assistant Professor	M.Com, NET Ph.D.	01		30000		01/06/2020
04	Bachelor of Arts in Mass Communication and Journalism		Dr.Ramesh Shekokar	Associate Professor	PhD	2		132045		01-06-2020
			Dr. Sneha Rathod	Assistant Professor	M.A. MCJ, Ph.D.	01		30000		01-06-2020
			Mr. Santosh Sable	Assistant Professor	M.A. MCJ	5		50000		01-06-2020
05	Bachelor of Commerce - Cooperative Management		Dr. Deshmukh Prakash A.	Associate Professor	M.Com, M.Ed. M.A., M.Phil. Ph.D.	30		211499		24/08/2002
			Smt. Tanuja Kulkarni	Assistant Professor	M.Com	13		51500		01-06-2020
			Shri. Patil Magan	Assistant Professor	M.Com	23		94647		01-06-2020
06	Bachelor of Library and Information Science		Dr. Shewale Madhukar N.	Associate Professor	M.Lib, Ph.D.	30		259446		17/12/1990
			Dr. Barve Prakash V.	Assistant Professor	M.Lib, SET, Ph.D.	12		81787		17/08/2006
			Shri. Yuvraj Bhoir	Assistant Professor	M.Lib, NET	1.5		30000		02/02/2022
07	Master of Library & Information Science		Smt. Vidya More	Assistant Professor	M.Lib	06		30000		29-03-2023
			Shri. Chandrakant Shejwal	Assistant Professor	M.Lib	8		51500		01-06-2020
08	1. Bachelor of Computer Applications 2. Master of Computer Application		Shri. Palashikar Madhav V.	Associate Professor	B.Sc., MCA	30		259446		09/04/1990
			Dr. Chetna Kamalaskar	Associate Professor	BE, M.Tech, M.Sc. (DE) Ph.D.	23		205472		30/11/2000
			Mrs. Patil Shubhangi	Assistant Professor	M.C.S, M.Phil. SET, NET	13		115606		20/12/2010
09			Ms. Ranjita Rathor	Assistant Professor	MCA	2		30000		01/06/2020
			Devayani Waringase	Assistant Professor	MCA	06 Months		30000		21-03-2023
10	Bachelor of Science (Computer System Administration)		Mrs. Kavita Dev	Assistant Professor	MCM	15		41200		01-06-2020
			Rameshwari Pawar	Assistant Professor	MCA	06 Months		30000		21-03-2023
			Shri. Sanjay Modiyani	Assistant Professor	MCA	06 Months		30000		21-03-2023
11	Bachelor of Special Education		Dr. Tandale Sadhana S.	Assistant Professor	B.Ed. (HI), M.Ed. (HI), Ph.D. (SE)	2		40000		01/06/2020
			Shri. Shivanand Kahalekar	Assistant Professor	M.A. B.Ed. (VI), M.Ed. (VI),	1.5		30000		08/02/2022
			Shri. Dnyaneshwar Jadhav	Assistant Professor	M.A , B.Ed. (MR), M.Ed. (MR),	1.5		30000		08/02/2022
12	Bachelor of Education		Dr. Salunke Kavita S.	Professor	M.A., M.Ed., M.A. (DE), Ph.D.	18		211087		24/08/2002
			Dr. Sanjivani Mahale	Professor	M.Sc., M.Ed. M.A. (DE) Ph.D.	20		211087		16/10/2000
			Shri. Paikrao Vijaykumar K.	Associate Professor	MA, M.Ed, MMCJ, SET, DSM	20		205472		23/10/2000

Sr. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience (Years)	Type (Regular/ Contract) with gross salary/month			Date of joining programme and Joining report
							Type	Gross salary/month	Contract period	
13	Bachelor of Business Administration-Aviation & Hospitality		Dr. Surendra Patole	Assistant Professor	B.Com, MBA, Ph.D.	14		126017		16/08/2006
			Dr. Gaikwad Latika	Assistant Professor	M.Com, MBA, NET, Ph.D.	10		119031		16/12/2010
14	Master of Business Administration		Dr. Kharjul Madhuri B.	Assistant Professor	B.Com, MBA, NET in Management, Ph.D	2		30000		03/01/2020
			Dr. Hattimbire Dayanand T.	Assistant Professor	MBA, NET in Management Ph.D	2		30000		03/01/2020
			Dr. Nusrat Shaikh	Assistant Professor	MBA, Ph.D.	3		30000		03/02/2020
15	Bachelor of Science (Media Graphics & Animation)		Dr. Rucha Gujar	Assistant Professor	B.E. M.A (DE), PhD	21		128147		14/10/2000
			Mrs. Bhavana Bhaurkar	Assistant Professor	MCS	7		106154		01-06-2020
			Mr. Pradeep Pawar	Assistant Professor	MCS	12		128346		01-06-2020
16	Bachelor of Science (Physics, Chemistry, Mathematics)		Dr. More Bharat	Assistant Professor	Ph.D.	2		30000		13/01/2020
			Smt. Kapde Shweta	Assistant Professor	M.Sc. Physics, NET	2		25000		13/01/2020
			Miss.. Kadam Tejaswi	Assistant Professor	M.Sc. Math, SET	3		25000		09/10/2018
17	Master of Arts (Education)		Dr. Patil Vijaya	Professor	M.A., M.Ed. M.A (DE), Ph.D.	20		216359		16/10/2000
			Dr. Sonune Subhash S.	Assistant Professor	M.A, M.Ed. NET, Ph.D.	10		109168		16/12/2010
			Dr. Pawar Dayaram D.	Assistant Professor	M.A, M.Ed. SET, Ph.D.	10		109168		15/12/2010
18	Master of Science (Mathematics)		Dr. Sanjay Khadakkar	Assistant Professor	M.Sc. Mathematics	05		70000		01/08/2018
			Kadam Tejaswi Valu	Assistant Professor	M.Sc. Math SET	03		30000		12/10/2018
			Dr. R. V. Kulkarni	Professor	M.Sc. Mathematics	4		70000		27/03/2018
19	Master of Science Physics		Manish Shingare	Assistant Professor	M.Sc. Physics	02		30000		03/02/2022
			Kapade Sweta Dipakraj	Assistant Professor	M.Sc. Physics	02		30000		13/01/2020
			Kolhe Bharati Nivrutti	Assistant Professor	M.Sc. Physics	02		30000		13/01/2020
20	Master of Science Chemistry		Dr. Mane Dhanjay Vitthalrao	Professor	M.Sc. Ph.D	20		290268		05/02/17
			Dr. Ramrao Atmaram Mane	Professor	M.Sc. Ph.D	20		72100		01/08/2017
			Dr. More Bharat Pralhad	Assistant Professor	M.Sc. Ph.D	02		30000		13/01/2020
21	Master of Science Zoology		Nirbhavane Ashutosh Madhav	Assistant Professor	M.Sc. Zoology	02		30000		13/01/2020
			Pund Amol Rajendra	Assistant Professor	M.Sc. Zoology	02		30000		13/01/2020
			Jangam Sachin Sanjay	Assistant Professor	M.Sc. Zoology	02		30000		13/01/2020
22	Master of Science Botany		Shri. Rajendra Wagh	Assistant Professor	M.Sc. (Agriculture)	20		109168		23/12/2003
			Dr. Adikrao Jadhav	Assistant Professor	M.Sc. Botany, Ph.D.	05		70000		20/10/2022
			Dr. Hemraj Rajput	Assistant Professor	M.Sc (Horti.). Ph.D	22		143689		16/09/2002

Sr. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience (Years)	Type (Regular/ Contract) with gross salary/ month			Date of joining programme and Joining report
							Type	Gross salary/ month	Contract period	
23	Master of Arts-Economics		Dr. Rajguru Hemant Prabhakar	Associate Professor	M.Sc. Ph.D.	22		257409		16-10-2000
			Dr. Shain Shaikh	Associate Professor	M.A. (Economics) Ph.D.	2.5		30000		12/9/2020
			Shri. Somnath Jadhav	Assistant Professor	M.A. Economics	29		62200		01-01-1993
24	Master of Arts Public Administration		Dr. Gawande Sunil Laxman	Assistant Professor	M.A. SET, NET (JRF), SRF, Ph.D.	02		30000		01/06/2020
			Smt. Manini Jadhav	Assistant Professor	M.A. (Political Science)	1.5		40000		03/02/2022
			Sormare Rajendra Kautikrao	Assistant Professor	MA Ph.D.	01		30000		01/06/2020
25	Master of Arts Urdu		Mohammed Asif Abdul Rahim	Assistant Professor	M.A. Urdu	01		30000		15/06/2018
			Dr. Rasheed Ashraf Khan	Assistant Professor	M.A. (Urdu) NET, Ph.D.	01		40000		20/10/2020
26	Master of Arts Marathi		Hemlata Nikam	Associate Professor	M.A. (Marathi)	18		85000		11/01/2005
			Smt. Poonam Wagh	Associate Professor	M.A. (Marathi)	02		30000		08/02/2022
			Pawar Pramod Ashok	Assistant Professor	M.A. SET	02		30000		21/07/2020
27	Master of Arts Hindi		Patil Jyoti Madhukar	Assistant Professor	B.A. (Hindi) M.A. (Hindi)	04		25000		10/09/2018
			Shri. Sachin Shinde	Assistant Professor	M.A. (Hindi)	04		40000		14/12/2018
			Smt. Renuka Chavan	Assistant Professor	M.A. (Hindi)	1.5		30000		03/02/2022
28	Master of Arts English		Shri. Wadekar Nagarjun M.	Associate Professor	M.A. SET, NET	20		211499		28/06/2003
			Dr. Narayan Mehare	Assistant Professor	MA Ph.D. (English)	06		70000		01-06-2020
			Rushiraj Netavane	Assistant Professor	M.A. (English)	02		30000		14/02/2022
29	Master of Science (Environment Science)		Dr. Jaydeep Nikam	Professor	M.Sc. Ph.D.	16		238760		14/06/2007
			Dr. Madhuri Sonwane	Associate Professor	M.Sc (Agri) NET, Ph.D	17		178074		18/12/2003
			Dr. Nitin Thoke	Associate Professor	M.Sc (Agri), NET, Ph.D	21		143689		16-09-2002

### 3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	4
Assistant Registrar	1	2
Section Officer	1	4
Assistants	3 (2 for DM Universities)	121
Computer Operator	2	-
Multi-Tasking Staff	2	47

(Attach duly attested photocopy of appointment letter with salary details)

#### Note:

1. In case of the enrolment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centres; not through any Learner Support Centre.

## Part – IV: Examinations

### 4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

<i>S.No.</i>	<i>Provisions in Regulations</i>	<i>Whether complied Yes/No</i>	<i>If No, Reason thereof</i>
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution.  No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the Convenience of the students.	Yes	
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

#### 4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

Sr.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes <a href="https://ycmou.digitaluniversity.ac/WebFiles/YCMOU_Examination%20Process_Manual.pdf">https://ycmou.digitaluniversity.ac/WebFiles/YCMOU_Examination%20Process_Manual.pdf</a>	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Yes <a href="https://ycmou.ac.in/media/post_image/File_No._2_Mulya_mapan_Vibhag_Nirdeshika.pdf">https://ycmou.ac.in/media/post_image/File No. 2 Mulya mapan Vibhag Nirdeshika.pdf</a>	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution	Yes <a href="https://ycmou.ac.in/media/post_image/File_No._2_Mulya_mapan_Vibhag_Nirdeshika.pdf">https://ycmou.ac.in/media/post_image/File No. 2 Mulya mapan Vibhag Nirdeshika.pdf</a> <a href="https://ycmou.ac.in/media/post_image/66d2e012a71667ef2d930064c84ad735.pdf">https://ycmou.ac.in/media/post_image/66d2e012a71667ef2d930064c84ad735.pdf</a> Yes	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes <a href="https://ycmou.digitaluniversity.ac/SearchDuplicateResult.aspx?ID=861">https://ycmou.digitaluniversity.ac/SearchDuplicateResult.aspx?ID=861</a>	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes <a href="https://ycmou.digitaluniversity.ac/WebFiles/YCMOU_Examination%20Process_Manual.pdf">https://ycmou.digitaluniversity.ac/WebFiles/YCMOU_Examination%20Process_Manual.pdf</a>	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes <a href="https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf">https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf</a>	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	
	(b) Availability of biometric system	At Few LSC's	
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	At few LSC	
	(d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Yes	
11.	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years	Upload Sample and list	

Sr.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted	Yes	
	through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	Yes	
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	Yes	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	Yes	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	Yes <a href="https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf">https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf</a>	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes <a href="https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf">https://ycmou.ac.in/media/post_image/b3e60a989e6c471af64a0bc253d67223.pdf</a>	
17.	Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have Photograph. Aadhaar number or other government recognized identifier or Passport number, as applicable, Other relevant details of the learner along with the Programme name.	Upload samples <a href="https://ycmou.ac.in/media/post_image/Degree_Certificate_Sample.pdf">https://ycmou.ac.in/media/post_image/Degree_Certificate_Sample.pdf</a>	
	(b) Each award shall also be uploaded on the National Academic Depository	Yes	
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of all Examination Centres	Yes <a href="https://ycmou.ac.in/media/post_image/Marksheet_Sample.pdf">https://ycmou.ac.in/media/post_image/Marksheet_Sample.pdf</a>	

#### 4.3 Whether any examination held through online mode.

*If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination*

NA

**4.4 Result and Student Progression For UG, PG and PGD programmes**

<i>Semester beginning</i>	<i>Programme name</i>	<i>No. of students admitted</i>	<i>No. of students appeared in exams</i>	<i>No. of students progressed to next year (5.2.4)</i>	<i>% of students passed</i>	<i>% of students passed in first class</i>
<i>June</i>	1. Bachelor of Arts	106813	82762	68207	82.41	37.57
	2. Bachelor of Commerce	39591	30851	23695	76.80	39.49
	3. Bachelor of Arts (Mass Communication And Journalism)	530	343	212	61.81	41.40
	4. Bachelor of Commerce (Cooperative Mgt)	0	0	0	0	0
	5. Bachelor of Library And Information Science	1124	960	786	81.88	74.17
	6. Bachelor of Computer Applications	2259	2042	1370	67.09	47.45
	7. Bachelor of Science (Computer System Administration)	46	38	26	68.42	55.26
	8. Bachelor of Education (Special Education)	154	139	0	0.00	52.52
	9. Bachelor of Education	1491	1476	1428	96.75	96.48
	10. Bachelor of Science (Media Graphics and Animation)	494	483	258	53.42	39.34
	11. Bachelor of Science (Physics, Chemistry, Maths)*	4581	4199	3096	73.73	72.54
	12. Bachelor Of Business Administration-Business Process Management	19	11	4	36.36	18.18
	13. Master of Commerce	5265	4239	3628	85.59	64.33
	14. Master of Arts – Urdu	337	303	283	93.40	86.80
	15. Master of Arts (Hindi)	1142	369	899	243.63	221.68
	16. Master of Arts (Economics)	2846	2320	1721	74.18	61.81
	17. Master of Arts (Public Administration)	1357	1046	884	84.51	57.36
	18. Master of Arts (Marathi)	9812	8521	7901	92.72	82.56
	19. Master of Arts (Education)	5074	4716	4441	94.17	93.09
	20. Master of Arts (English)	8678	7257	6049	83.35	62.33
	21. Master of Computer Application	161	135	82	60.74	56.30
	22. Master of Library Information Science	565	522	437	83.72	81.03
	23. Master of Business Administration	5111	4617	3986	86.33	69.79
	24. Master of Science - Mathematics	1606	1470	1324	90.07	84.90
	25. Master of Science - Physics	170	165	123	74.55	74.55
	26. Master of Science - Chemistry	675	536	548	102.24	99.07
	27. Master of Science – Zoology	117	113	101	89.38	89.38
	28. Master of Science - Botany	160	153	136	88.89	88.89
	29. Master of Science (Environmental Science)	454	430	381	88.60	88.14

## Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

### 5.1 Compliance status of ‘Guidelines on Programme Project Report’ – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

The Program Project Reports (PPR) were prepared by the Program Coordinators in the School of Studies in accordance with the UGC (ODL) Regulations circulated by the CIQA Center. The CIQA had given orientation to all the Program Coordinators in the School on filling up the PPR. The PPRs of various programs on offer are approved by the Planning Board and the Academic Council of the University [https://ycmou.ac.in/media/post\\_image/YCMOU\\_PPR1.pdf](https://ycmou.ac.in/media/post_image/YCMOU_PPR1.pdf)

### 5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy’ – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.*

The teaching learning arrangement at YCMOU is a judicious mix of Self Instructional Material (SIM), face-to-face counseling, and ICT-based teaching support through Audio-Video programs and YashVani Web Radio. The academic counselors provide face-to-face academic support on the LSCs, are identified and empanelled through a rigorous process and provided regular orientation. University has also a CHAT Box Tab on Official Website where learners can put their queries or doubts and they solved through discussion method OR a Counselor belonging to that particular course are available to clear their doubts and queries.

### 5.3 Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

#### APPROVAL AND LAUNCH OF NEW ACADEMIC PROGRAM PROCESS

- 1. PROGRAM PROPOSAL STAGE-** Conceptualization of program & Initiation of Concept Note (CN), Conduct of Need Assessment Studies, Approval of Concept Note & List of Experts for designing of curriculum by the School Council, Preparing budgetary requirement for the , proposed program, Filling up of Program Proposal Form (PPF), Approval of PPF by School Council, Approval of PPF by Program Advisory Committee (PAC) & Planning Board (PB)
- 2. PROGRAM DEVELOPMENT STAGE-** Provision of Funds in Annual budget of the School, Notification of Program Advisory Committee (PAC), Meeting(s) of Program Advisory Committee, Finalization of curriculum & identification of Unit Writers & Course Editors, Obtaining Program Code & Course Codes from Computer Center, Working out program fee in the School Council, Filling up Program Development Form (PDF) & Program Project Report, Approval of PDF & PPR by Academic Council (AC), Uploading of Program Project Report (PPR) on University website, Unit Writing & Content, Format, Language Editing, Proof Reading & Camera Ready Copy (CRC) Preparation, Development of Multimedia / Online & Digital Contents, Identification of Learners Support Centers / Study Centers (LSCs/SCs) & Academic Counsellors.
- 3. PROGRAM LAUNCH STAGE -** Inform Planning Division to apply for DEB / UGC Recognition, Information & Orientation to Student Services Division, Regional Centers & Study Centers for launch of program, Submission of Program Launch Form (PLF), Obtain Approval to Program Launch Form from Planning Board (PB), Launch of Program after obtaining Approval / Recognition letter from UGC.

#### Upload samples

[https://ycmou.ac.in/media/post\\_image/Academic\\_program\\_approval\\_form.pdf](https://ycmou.ac.in/media/post_image/Academic_program_approval_form.pdf)



## Part – VI: Programme Delivery through Learner Support Centre (LSC)

### 6.1 Details of personal contact programmes implemented: Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centers conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
1	Bachelor of Arts	<a href="https://ycmou.ac.in/media/post_image/e00e202b2432b322bc0519e7a5428b8d.pdf">https://ycmou.ac.in/media/post_image/e00e202b2432b322bc0519e7a5428b8d.pdf</a>	843	72	106813	101123
2	Bachelor of Commerce		541	172	39591	39370
3	Bachelor of Arts (Mass Communication And Journalism)		49	24	530	495
4	Bachelor of Commerce (Cooperative Management)		02	172	0	0
5	Bachelor of Library and Information Science		72	73	1124	1087
6	Bachelor of Computer Applications		55	72	2259	2123
7	Bachelor of Science (Computer System Administration)		01	72	46	46
8	Bachelor of Education (Special Education)		04	144	154	145
9	Bachelor of Education		35	144	1491	1443
10	Bachelor of Science (Media Graphics and Animation)		7	288	494	490
11	Bachelor of Science (Physics, Chemistry, Maths)		63	168	4581	4535
12	Bachelor Of Business Administration-Business Process Management		01	72	19	17
13	Master of Commerce		193	168	5265	5194
14	Master of Arts – Urdu		21	48	337	330
15	Master of Arts (Hindi)		118	48	1142	1090
16	Master of Arts (Economics)		129	48	2846	2680
17	Master of Arts (Public Administration)		80	48	1357	1329
18	Master of Arts (Marathi)		290	48	9812	9760
19	Master of Arts (Education)		97	128	5074	5042
20	Master of Arts (English)		289	48	8678	8577
21	Master of Computer Application		44	168	161	155
22	Master of Library Information Science		37	24	565	550
23	Master of Business Administration		208	600	5111	4782
24	Master of Science - Mathematics		42	168	1606	1540
25	Master of Science - Physics		09	168	170	160
26	Master of Science - Chemistry		27	168	675	605
27	Master of Science – Zoology		10	168	117	110
28	Master of Science - Botany		09	168	160	152
29	Master of Science (Environmental Science)		23	120	454	411

### 6.2 Compliance status of ‘Learner Support Centre’ – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

The student Services division of the university strictly follows the guidelines of ODL Regulations and identify the LSCs by means of inviting application of candidate institutes desiring to become learning support centers. Each school

has list of programme specific infrastructure and faculties/counselors required to run the specific programme. The LSCs who fulfill all criteria required for specific programme as per Study Center Recognition Norms set by YCMOU and which also fulfill the criteria as per ODL regulations would be recognized as LSC of the university to run the programme. This activity is conducted every year.

### 6.3 LSC wise enrollment details (Not for Private University)

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No. and Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	<a href="https://ycmou.ac.in/media/post_image/e00e202b2432b322bc0519e7a5428b8d.pdf">https://ycmou.ac.in/media/post_image/e00e202b2432b322bc0519e7a5428b8d.pdf</a>									

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No
Yes	2011-12	11	Y

### 6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	NA						

### 6.5 Delivery of Self-Learning Material

*Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations*

Type	Date of Admission (for July and January)	Date SLM of Delivery	Whether delivered SLM to learners within a fortnight from the date of admission
Printing Material(835)	July 2022 –Aug 2023	15 /09/2022	Yes
Audio-Video Material(554)		15/09/2022	Yes
Online Material(835)		AV Material and online material is available on university portal and it is open to all students at all the time	Yes
Compute based Material		-	-

**6.6 Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: NO**

**a. Provide details as under:**

<i>S. No.</i>	<i>Programme Name</i>	<i>Courses allowed through OER/ MOOC</i>	<i>Name of Platform</i>	<i>Name of HEI offering the course (if any)</i>	<i>Duration of the Course</i>	<i>No. of Credits Assigned to the Course</i>	<i>Percentage of total courses in a particular programme in a semester (Semester wise –programmes wise)</i>
NA							

**b. Upload approval of statutory authorities of the Higher Educational Institution:**

*Upload - NA*

## Part – VII: Self Regulation through disclosures, declarations and reports

### 7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

<i>S.No.</i>	<i>Provision</i>	<i>Complied Yes/No with explicit link address</i>	<i>If no. Reasons, thereof</i>
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	
<a href="#">Declaration CIQA Report 2022-23</a>			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	
5.	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme- wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule	Yes	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	
8.	Information regarding all the programmes recognized by the Commission	Yes	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	
10.	Complete information about 'Self Learning	Yes	
	Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;		
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes	

<i>S.No.</i>	<i>Provision</i>	<i>Complied Yes/No with explicit link address</i>	<i>If no. Reasons, thereof</i>
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes	
13.	List of the 'Examination Centres' alongwith the number of learners in each centre, for Open and Distance Learning programmes	Yes	
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes	

## Part – VIII: Admission and Fees

### 8.1 Compliance status of ‘Admissions and Fees’ – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S. No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved intake in conventional mode and in case of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	Yes
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	Yes
7.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes

<i>S. No.</i>	<i>Provision</i>	<i>Whether being complied Yes/No</i>
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	Yes
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes





## Part – IX: Grievance Redressal Mechanism

### 9.1 Compliance status of ‘Grievance Redressal Mechanism’ – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.*

An online system for redress of learners' grievances is in place. YCMOU has well qualified 29 teachers and 47 Academic Consultants recruited as per UGC qualifications, involved in curriculum design, development and delivery of the academic programs.

The Student Evaluation Division of the University has adopted an effective Student Grievance Redressal System which includes Chat Box, discussion forum, dedicated email & telephone numbers, regional center wise, LSC wise & Program wise whatsapp group for smooth academic operations. District wise coordinator contact details for easy and better communication. The Deputy Registrar level officer under the supervision of Controller of Examination deals with the examination related grievances. The University has established online Grievance Redress and Management system with a provision to register the grievances by the students and redressing the same by the University online within 1-7 working days depending on the nature of grievance.

### 9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
49513	45285

### 9.3 Complaint Handling Mechanism

*HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.*

Mechanism for dealing with examination related grievances. In YCMOU Student's grievances regarding Examination are classified as follows: 1. Result Updating 2. Verification / Revaluations of Answer book 3. Copy Case / Misconduct 4. Verification of Degrees 5. Transcript / Mark sheet 6. Migration University offers following 4 grievances redressal mechanism for students: 7. Online on Web Portal 8. Online by E-Mail 9. Letter through normal Postal Services 10. Personal Visit to the university head quarter /Regional Center.

### 9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
Nil	Nil	Nil

## Part – X: Innovative and Best Practices

### 10.1 Innovations introduced during academic year

University focuses on the thrust areas like: i) Online Learners Support Center Management ; ii) PMS System for online submission and evaluation of MBA Synopsis, Projects & Home Assignments; iii) Research for Benchmarking for Quality Management; iv) Documentation and Dissemination; and v) Capacity Building in ODL System

### 10.2 Best Practices of the HEI

YCMOU has successfully submitted SSR in Year 2021 and Accredited with CGPA of 3.02 on four point scales at A grade until up to April 11, 2027 in National Assessment and Accreditation Council (NAAC) in First Cycle of NAAC.

YCMOU offer online services to the Learner starting from admission to result declaration, which includes online registration, admission, document verification, payment of fees, online submission and evaluation of Home Assignment, term end or semester end exam form submission, hall-ticket, examination timetable, model question papers and result declaration. YCMOU had made available all degree certificates on Digi Locker.

Most of the learners registered for Academic Bank of Credit as a part of National Education Policy-2020.

Quality learning material in local language relevant to local condition with global standard; Network of RCs and LSCs in rural and remote locations in hilly regions, tribal areas and coastal areas;

YCMOU has adopted one village namely Ghanshet Near Nashik.

Lush green, clean and eco-friendly campus, horticulture plantation, food production following environment friendly practices; Modern office infrastructure with ICT facilities at head quarter, regional centers and learner support centers; Recognition Award of Institutional Excellence for Distance Education by COL Canada in 2002 and 2019; Ranked 4th in Swachh Campus Competition Ranking in 2019 under non-residential universities in India.

### 10.3 Details of Job Fairs conducted by the HEI

Placement Drives were conducted and many students were placed through placement drive conducted in “Rojgarmelava” at YCMOU campus and through placement drive conducted by Digvijay Agency. In this Rojgarmelava the following companies, associations were participated and total 183 learners were selected in the following company / associations:

Shardul Associates, Concept content media pvt ltd, Dreamstree Studio, Demand Farm, Aventior Pvt. Ltd., Janseva Sahakari Bank, Amanora Mall, Meyer organics Pvt. Ltd., itsmydesign studio, Aquarius Engineers, PolBol Media LLP, Conne Ted for Fashion, Brand Nitee, Super DNA Technolabs Pvt Ltd.

### 10.4 Success Stories of students of ODL mode of the HEI

#### 1. Priya Sarve from Nagpur,

- i) Secured Bronze Medal in Archery in 2nd Khelo India Women National Ranking Turnament on 4 - 5 AUG 2022 organised at Sport Authority of India, National Centre of Excellence, Aurangabad, Maharashtra with the Maharashtra Archery Association and Archery Association of India.
- ii) Secured 7<sup>th</sup> Rank in Archery in Khelo India Women National Ranking Turnament on 6 – 8 JULY 2022 organised at Amravati.
- iii) Secured 9<sup>th</sup> Rank in Archery in 3rd Khelo India Women National Ranking Archery Tournament on 26-29 Nov 2022 organised at Mathura.
- iv) Secured 5<sup>th</sup> Rank in Archery in 36 National Games Gujarat Trail on 8 - 9 Aug 2022 organised at Amravati.

#### 2. Nilesh Vilas Avle from Mumbai,

- i) Secured Silver Medal in Long Jump in Krida Mahotsav, Aurangabad 2022 on 3 – 7 Dec 2022 organised at Mumbai.
- ii) Secured Silver Medal in Triple Jump in Krida Mahotsav, Aurangabad 2022 on 3 – 7 Dec 2022 organised at Mumbai.

#### 3. Dhairyashil Dhanaji Gaikwad from Kolhapur, Secured Silver Medal in High Jump in Krida Mahotsav, Aurangabad 2022 on 3 – 7 Dec 2022 organised at Mumbai.

#### 4. Dhananjay Subhash Nikam from Nashik, Secured Bronze Medal in Men's Single Scull 2000 m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.

#### 5. Pankaj Vishram Vad from Nashik,

- i) Secured Bronze Medal in Men's Double Scull 500 m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- ii) Secured Bronze Medal in Men's Quarter Scull 500 m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.

- 6. Bhupesh Bhikan Shirsale** from Nashik,
  - i) Secured Bronze Medal in Men's Double 500m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
  - ii) Secured Bronze Medal in Men's Quarter Scull 500m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- 7. Harshal Somanath Unhale** from Nashik, Secured Bronze Medal in Men's Light Weight Double Scull 500m. in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- 8. Suraj Ashokrao Gaikwad** from Nashik,
  - i) Secured Bronze Medal in Men's Quarter Scull in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
  - ii) Secured Bronze Medal in Men's Light Weight Double Scull 500m in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- 9. Keshav Madhukar Ahire** from Nashik, Secured Bronze Medal in Light Mens Singl Scull 2000m & 500m in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- 10. Ajit Balu Gholap** from Nashik, for Selection for Khelo India in Light Mens Single Scull 2000m & 500m in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised At Panjab University, Chandigadh.
- 11. Om Chandrakant More** from Nashik, Secured Bronze Medal in PINCHAK SILAT in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised at AIU Amritsar, Panjab.
- 12. Akshay Shashikala Kalsekar** from Mambai, Secured Bronze Medal in PINCHAK SILAT in All India Universities Competition 2022-23 on 1 – 7 Mar 2023 Organised at AIU Amritsar, Panjab.

### 10.5 Initiatives taken towards conversion of SLM into Regional Languages

SLM of many programs of YCMOU was developed in regional language like Bachelor of Arts in Marathi language, Bachelor of Commerce in Marathi, Master of Arts in Marathi etc. YCMOU has also offer Certificate Programme in Pali literature & Grammar to promote regional languages.

### 10.6 Number of students placed through Campus Placements : 183

### 10.7 Details of Alumni Cell and its activity

The Alumni related activities of the University are conducted at YCMOU Headquarter at Nashik including placements for its heterogeneous and dispersed learner population who have successfully completed their programs of studies. The alumni of the University are registered through, an Alumni Registration Form. Currently, the University has a network of 3, 99,485 alumni and the number is continuously growing. Contribution of Alumni to the development of the Institution The alumni of the University significantly contributed in the following ways: Helping our potential learners to find opportunities in the organization where they are currently working. Facilitating placement drives by coordinating with different agencies and industries; Acting as mediator and an interface between the industry and the university students / alumni; Acting as a brand ambassadors of the University propagating ODL philosophy in society; Conducting counseling sessions on the Learner Support Centers and participating in the evaluation process.

### 10.8 Any other Information

1. YCMOU has a dedicated Student Services Division (SSD) at its headquarters for online and offline resolution of learner's problems which are communicated in person or through email, phone and letters.
2. Student Help Desk is in place during admission period at Regional Centre (RC) and the Learner Support Centers (LSC) to help learners in selection of program and or courses to suit his / her requirement for admission.
3. Learners have access to the identified and designated program coordinators, course coordinator and the faculty members for academic consultation about information on the program, courses and grievances.
4. Academic Counselors at Learner support centers (LSCs) conduct induction workshop, provide academic counseling, psychological support and personal guidance to learners.  
Student Zone / Corner on university website provide information related to the admission and examination to learners at one place.

5. Dedicated section on the university website assigned to all Regional centers provides region-specific information related to learner support centers to help the potential learners.
6. LSCs also serve as information center and send SMS alerts regarding induction programs, counseling sessions, re-registration, examination, etc. and motivating them to maintain their schedule of study.
7. Actively involved in Implementation of National Education Policy-2020 to all UG-PG Programs.

## DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.



Signature of the Director:

Name: Dr. Ram Thakar

Seal:

Date: 31.08.2023



Signature of the Registrar:

Name: Shri. B. P. Patil

Seal:

Date: 31.08.2023

**Note:** Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.