



YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

Dnyangangotry, Near Gangapur Dam, Nashik 422 222 (Maharashtra, India)

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Visit us on Internet <http://www.ycmou.digitaluniversity.ac>

To

Enquiry No.: 891

Date: 29.08.2023

Subject: Inviting Quotation for “Purchase of Video Conferencing System”

Dear Sir,

Yashwantrao Chavan Maharashtra Open University is the state Open University located at Nashik. The University provides need-based Education to the society of state of Maharashtra in various streams as well as from certificate to postgraduate level. The University intends to establish Video Conferencing System for the administrative interaction with its stakeholders.

In this Enquiry, the University wishes to Purchase “Video Conferencing System”, so that by making these systems available at YCMOU HQ, the University will be able to have in-house state of the art Interactive online Platform.

The format of submitting the quotation of proposed Equipment is as shown in **Table 1.0** as below:


Table 1.0

Sr. No.	Description	HSN Code	Quantity in Nos	Rate in INR	Amount in INR	GST Rate in %	GST Amount in INR	Amount in INR
			A	B	C = A x B	D = C x D	E = C x D	C+E
	Calculation of Amount, for example		4	1000.00	4000	18%	720	4720.00
01	Video Conference Camera, Hub, Speakerphone etc. Make: Logitech Model: Group		02					
02	Multimedia Laptop of Make: HP/ Dell/ Lenovo with Intel i5/7, 16GB RAM, 512GB SSD with Official and latest Windows Professional version (Lifetime License), Antivirus Quick Heal (3 Years License)		02					
03	75” Interactive Flat Panel Make: BenQ Model: RM7502K		01					
04	USB3.0 Hub 4 Ports		02					
05	USB(Male) to USB(F) Cable 5meters (USB Extension Cable)		02					
06	Installation, Testing and Commissioning		02					
07	Training		02					
Total Amount Quoted in INR								
In word, Total Amount Quoted in INR								
Delivery Period: Days								
Validity of Quotation: 60 Days								

The Terms and Conditions: (The supplier has no right to change the Terms and Conditions prescribed as under. It will be considered that the supplier has accepted all the Terms and Conditions, once the supplier submits the quotation.)

01. The scope of purchase shall include as below: (points 1.a to 1.e)
 - 1.a: the supply of "Video Conference System" at the doorstep of YCMOU HQ Campus, Nashik 422222
 - 1.b: the installation of "Video Conference System" (software plus Hardware) at location provided by YCMOU HQ Campus, Nashik 422222
 - 1.c: the testing of installed "Video Conference System" and confirming the trustworthy function of the system, as to meet the utilisation objectives.
 - 1.d: the commissioning and integrating the newly installed "Video Conference System" with already available equipment set up, if required.
 - 1.e: 3 days onsite and physical training (Software and Hardware) by the expert of installed "Video Conference System" to the concerned staff.
02. The supplier shall submit the 2 Years onsite Warranty and after sales service support, on its letterhead. The Warranty shall be effective from the Date of Installation and shall be submitted along-with the Tax invoice.
03. **The supplier shall submit the quotation on their letterhead in the exactly same format as shown in Table 1.0.**
04. The supplier shall submit their commercial offer in sealed envelope, subscribing the name of the supplier and address on the envelope. Such sealed envelope is to be submitted to "**Deputy Registrar, Purchase Section, Yashwantrao Chavan Maharashtra Open University, Dnyangangotri, Near Gangapur Dam, Nashik 422222**". Please mention "**Quotation for Video Conference System**" on sealed envelope.
05. The Quotation for Part OR Partial Scope of Supply will **NOT** be accepted. The Supplier shall submit the quotation for all the Equipment as per Table 1.0.
06. The payment shall be done after receiving the Delivery of Equipment, and after submitting Final Tax Invoice with Warranty Documents for supplied Equipment and closing of Scope of Supply date. The GST number must be displayed on the Tax Invoice.
07. The successful supplier will be identified on the basis of lowest "Total Amount Quoted".
08. **It is to be explicitly noted that the open, Fax, Telegraphic or E-mail quotations will be summarily rejected and will not be considered as well as processed.**
09. **The final Date for receiving quotation at the office of Deputy Registrar, Purchase Section, Yashwantrao Chavan Maharashtra Open University, Dnyangangotri, Near Gangapur Dam, Nashik 422222" is 09.09.2023 at 04.00 pm.**
10. The University reserves the right to change the quantities, to accept and to reject one or all received quotations.

Yours Faithfully,


Deputy Registrar
Purchase Section

Copy to -

1. Registrar office, YCMOU, Nashik
2. Head, Audio Video Center, YCMOU, Nashik