



Enquiry No.: 887
Date: 23.06.2023

To,

Subject : Quotations for purchase of Colour Printer / Copier and Mono/B&W Printer...

Dear Sir,

With reference to the subject cited as above, it is to inform that the University requires printers/Copiers of following configuration, to be installed in Examinations Division of the university. The printers shall be used mostly for statement of Marks, Degree Certificate Printing. You are requested to give your quote for supply of printer/Copier of following configuration printing/Copiers machine having similar configuration. Required printer configuration

1) Colour Laser Printer – Quantity – No.1

Colour Laser Printer details-		Rate
Page per Minutes:	20-30 PPM Speed/ Network Printing, Colour Scanning, Colour Laser Printing.	
Core Function	Print, Copy, Scan, Send, Store and Optional Fax	
Control Panel	TFT LCD WSVGA Colour Touch Panel	
Processor	Dual Processor	
Memory RAM	Minimum 2 to 3GB	
Storage	256 GB	
Interface Connection	1000 Base- T/100 Base-TX/10 Base-T, Wireless LAN (IEEE 802.11 b/g/n)	
Other Interface	USB 2.0 /3.0	
Paper Size	A3, A4	
Print Resolution (dpi)	1200 × 600, 1200 × 1200 (Half speed)	
Copy Resolution (dpi)	600 x 600	
Scan Resolutions (dpi)	600 x 600	
Direct Print	Supported file types: PDF, EPS, TIFF/JPEG, and XPS Printing from Mobile and cloud applications	
Multiple copies	: Up to 999 copies	
Security Features	Authentication and Access control such as User Authentication, Document Security, Network Security etc.	
Paper Capacity:	550 sheets x 2 + 100 Sheet bypass tray	
Other Features	Duplexing Automatic Document Feeder Floor Mount with Pedestal Metal Trolley	

2) **Mono / B &W Laser Printer – Quantity – No. 1**

2.1 Mono/B & W Laser Printer details-		Rate
Page per Minutes:	55-60 PPM (A4 Size) / 25-30 PPM A3 Size	
Core Funtion	Print, Copy, Scan, Send, Store and Optional Fax	
Control Panel	TFT LCD WSVGA Colour Touch Panel	
Processor	Dual Processor	
Memory	RAM: Minimum: 2 to 3 GB	
Storage	256 GB	
Interface Connection	1000Base-T/100Base-TX/10Base-T, Wireless LAN (IEEE 802.11 b/g/n)	
Other Interface	USB 2.0 /3.0	
Print Resolution (dpi)	1,200 x 1,200	
Copy Resolution (dpi)	600 x 600	
Scan Resolutions (dpi)	600 x 600	
Security Features:	User Authentication, Document Security, Scan Security, Network Security, Document Tracking Device Security etc.	
Other Features	Single-pass Duplexing Automatic Document Feeder	
Paper Capacity :	550 sheets x 2	
	Floor Mount with Pedestal Metal Trolley	

Please quote Rates Excluding GST. GST is as applicable.

You have to quote your rates considering above configuration only and all below mentioned terms & submit acceptance of terms on your letter head. The supplier shall submit his quotation on his letter head, giving machine description for the supplying machine, and giving acceptance of terms. Quotation received having different specification than desired as above hall not be accepted & liable to be summarily rejected.

Terms & Conditions – General-

01. We need the item listed in the above table from Dealer. **Rates are quoted on your letterhead.**
02. Please let us have your most competitive offer clearly stating your normal terms and conditions, Delivery Time, Payment Terms, GST.
03. (Please send your sealed quotation to the "**Dy. Registrar, Purchase section, Yashwantrao Chavan Maharashtra Open University, Dnyangangotry, Near Gangapur Dam, Nashik 422222**").
04. **The final Date for receiving quotation is 3.07.2023 @ 12.00 pm.**
05. The quotation should be valid for 60 days from the date of enquiry.
06. Please write on sealed envelope in bold letter '**Enquiry No. 887, date: 23.06.2023 and quotation for "Purchasing of Colour Printer / Copier and Mono/B&W Printer"**'.
07. The supplier should necessarily follow the above instructions otherwise quotation will not be considered for further process.
08. Your GST registration number must be shown in your invoice.
09. **Fax/Telegraphic/e-mail quotation will not be accepted.**

Terms & Conditions – Technical -

- 1) Vendor should be an authorized dealer for the Printer /Copier of which he is supplying the quotation and shall have capability to deliver the Machines and services in Nashik campus. Proof shall be submitted in the form of certificate from the manufacturing company. Certificate of exclusive dealer must be attached. Quotation submitted without this certificate shall not be accepted.
- 2) the printer / Copier to be supplied shall be given with 1 year's onsite warranty - except consumables.
- 3) In case of break down the Vendor shall be capable of servicing and delivering the spares and consumable within time and wherever required, it should be given in stock.
- 4) Vendor shall submit valid PAN, GSTN and shop act Certificate.
- 5) Rates shall be inclusive of all taxes, excluding GST, GST as applicable, on-site delivery & installation with 1-year onsite warranty.
- 6) Quarterly one preventive maintenance without calling must be done.
- 7) All breakdown calls /service response shall be responded within 4 Hours of registering the call, or request for service.
- 8) Bills shall be submitted in triplicate to the Examinations Division and shall be paid after satisfactory Installation & operation report of Examination Division

The University reserves the right to accept or reject all Quotations without assigning any reason and amend any or all conditions pertaining to the supply. All disputes shall pertain to Nashik civil jurisdiction.


Finance Officer

