



YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

Dnyangangotri, Near Gangapur Dam, Nashik 422 222 (Maharashtra, India)

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ज्ञानगंगा घरोघरी Fax : (91) 253 -2231716

Visit us on Internet <http://www.ycmou.digitaluniversity.ac>

To,

Enquiry No. : 849

Date : 6.07.2022

Subject : Quotation for " Purchase of Envelops".

Dear Sir,

- (01) We need the item listed in the table below from Printer. Rates to be quoted on your letterhead.
- (02) Please let us have your most competitive offer clearly stating your normal terms and conditions, Delivery Time, Payment Terms, GST.
- (03) Please send your sealed quotation to The "Assistant Registrar, Purchase section, Yashwantrao Chavan Maharashtra Open University, Dnyangangotri, Near Gangapur Dam, Nashik 422222".
- (04) The final Date for receiving quotation as on 18.07.2022 at 3.00pm.
- (05) The quotation should be valid for 60 days from the date of enquiry.
- (06) Please write on sealed envelope in bold letter 'Enquiry No. 848, date: 6.07.2022 and quotation for " Purchase of Envelops".
- (07) The supplier should necessarily follow the above instructions otherwise quotation will not be considered for further process.
- (08) Your GST registration number must be shown in your invoice.
- (09) Fax/Telegraphic/e-mail quotation will not be accepted.

Rates Should be quoted as per our Proforma as follows

Sr. No.	Description	Quantity Nos.	Rate	GST%
01.	Envelop (Lamination):-10" <input type="text"/> 12" Size: 12"X 10"(Short side opening) Paper: 80 gsm Ledger Paper to be used by Printer. Printing : Single Colour on front side Binding: Make Envelop (with Punching & Pesting) Lamination: Inner Side of whole Envelop with Flap Gumming	20000		

Yours Faithfully,

Assistant Registrar,
Purchase Section