

# YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY



Dnyangangotry, Near Gangapur Dam, Nashik 422 222 (Maharashtra, India)  
Telephones : (253) 2230024, 2230227, 2233698, 2234459, 2234716-18  
Visit us on Internet <http://www.ycmou.digitaluniversity.ac.> & [ycmou.ac.in](http://ycmou.ac.in)

To,

Enquiry No.: 1017  
Date : 24.02.2026

**Subject : Quotation for 'Digital Multifunctional Device (Printer)'.**

Dear Sir,

- 01) We need the item listed in the table below from Dealer. **Rates are quoted on your letterhead.**
- 02) Please let us have your most competitive offer clearly stating your normal terms and conditions, Delivery Time, Payment Terms, GST.
- 03) Please send your sealed quotation to the "Dy. Registrar, Finance (Purchase Section), Yashwantrao Chavan Maharashtra Open University, Dnyangangotry, Near Gangapur Dam, Nashik 422 222".
- 04) The final Date for receiving quotation is **06.03.2026 at 5.00 pm.**
- 05) The quotation should be valid for 60 days from the date of enquiry.
- 06) Please write on sealed envelope in bold letter '**Enquiry No. 1017, dtd. 24.03.2026 and quotation for 'Digital Multifunctional Device (Printer)'**'.
- 07) The supplier should necessarily follow the above instructions otherwise quotation will not be considered for further process.
- 08) Your GST registration number must be shown in your Invoice.

**Rates Should be quoted as per our Proforma as follows:**

Sr. No	Name and Specification of the Item	Unit	Qty.(Nos.)	Rate Per Unit	Total Amount
1	<b>Digital Multifunctional Device (Printer)</b> <b>Make/Brand : Any Standard</b> <b>Technical Specification:</b> a) Upto A3 size Network Printing/Copying b) 24ppm speed c) Paper Tray: 1*250,100 sheet by pass d) User ID/password facility e) Color scanning / Memory Ram 1GB f) Mobile printing & WiFi Facility g) Secure Print h) Send To email / SMB Folders i) Duplex unit for back to back print j) Duplex Automatic Document Feeder (DADF) k) Storage eMMC 2GB l) Control Pannel 3.5 Inch Touch Pannel m) PDL Standard UFR II n) Toner Yield No 200 A4 pages	Nos.	01		

*W. W. W. W.*  
24/02/2026  
**Dy. Registrar**  
**Finance Division**