



MINUTES OF THE MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE REGARDING MEETING ON '**DEB Application (Program Approval) Compliance** HELD ON **16th Feb 2024** AT 3:30 PM AT CIQA MEETING HALL.

**3:30 pm to 5.30 pm meeting on Feedback Mechanism. For meeting Res. CIQA Director Sir, and ycmou staff all are present.**

**Agenda:**

1. Welcome and Introduction
2. Overview of DEB Application Compliance Requirements
3. Discussion on Current Compliance Status
4. Action Plan for Addressing Compliance Gaps
5. Assigning Responsibilities
6. Deadlines and Timelines
7. Closing Remarks

**Minutes:**

- 1. Welcome and Introduction:**
  - The Chairperson welcomed all members and introduced the agenda of the meeting.
  - The purpose of the meeting was outlined, focusing on ensuring compliance with DEB application requirements for program approval.
- 2. Overview of DEB Application Compliance Requirements:**
  - The Secretary provided an overview of the DEB application compliance requirements, including necessary documentation, quality standards, and timelines.
- 3. Discussion on Current Compliance Status:**
  - A detailed discussion was held on the current compliance status of the programs.
  - Each member provided updates on their respective areas, highlighting achievements and identifying areas needing improvement.
- 4. Action Plan for Addressing Compliance Gaps:**
  - The members collaboratively developed an action plan to address identified compliance gaps.
  - Key actions included updating course materials, improving faculty qualifications, and enhancing student support services.
- 5. Assigning Responsibilities:**
  - Responsibilities for each action item were assigned to specific members to ensure accountability.

- A clear delineation of tasks was established to streamline efforts and ensure timely completion.
- 6. **Deadlines and Timelines:**
  - The meeting set realistic deadlines and timelines for each action item.
  - Regular follow-up meetings were scheduled to monitor progress and make necessary adjustments.
- 7. **Closing Remarks:**
  - The Chairperson thanked all members for their contributions and commitment.
  - Emphasis was placed on the importance of meeting DEB compliance requirements for the success of the programs and the institution. The meeting was adjourned at 4.30 pm.

Following attended the meeting on **16th Feb 2024** From CIQA department YCMOU

Sr.No.	Name	Designation
1.	Dr. Ram Thakar,	Director, CIQA, YCMOU
2	Dr. Hemant Rajguru	Sr. Academic Consultant
3	Dr. Pradeep Ohol	Academic Coordinator
4.	Dr. Madhuri Karjul	Academic Coordinator
5.	Jyoti Patil	Academic Coordinator



  
**Director**  
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