

CURRICULUM VITAE

Name: Ms. Minakshi Babusing Kadel

Designation: Academic Coordinator of Botany

(Assistant Professor Level)

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EDUCATION:

Bachelor of Science (B.Sc.)	University: Sant Gadge Baba Amravati University, Amravati Year of Passing: 2008
Master of Science (M.Sc.)	University: Sant Gadge Baba Amravati University, Amravati Discipline: Science Year of Passing: 2010 Specialization: Plant Tissue Culture
SET	Life Sciences (2019), Environmental Sciences (2023)
Master in Arts (M.A.)	Economics
Master of Philosophy	NA
Doctor of Philosophy	NA

WORK EXPERIENCE:

Position held	Name of the Organization / Institution	Duration			Responsibilities Performed
		From	To	Years	
C.H.B. Lecturer	Amolkchand Mahavidhyalaya, Yavatmal	30/07/2011	31/05/2012	1	"UG Teaching (Botany)"

Academic Coordinator (Contractual)	Yashwantrao Chavan Maharashtra Open University, Nashik	06/01/2020	05/01/2021	1	Academic Administration Contribution <ul style="list-style-type: none"> ➤ Induction Programme -01 ➤ Workshop -02 <ul style="list-style-type: none"> ✚“Development, Adoption and Implementation of Institutional Open Educational Resources [OER policy organized by YCMOU in collaboration with CEMCA from 24th-26th 2020]. ✚ Actively participated in Induction programme held on 6th and 7th Feb 2020. ✚“Capacity building of teachers on development of Massive Open Online Courses [MOOCs] for ODL learners” organized by YCMOU and CEMCA, NewDelhi from 11th -13th Feb 2020.
Academic Coordinator Assistant Professor Level (Contractual)	Yashwantrao Chavan Maharashtra Open University, Nashik	13/03/2024	Till date	-	Academic Administration Contribution <ul style="list-style-type: none"> ➤ Workshop- 10 ➤ Guest Lectures-05 ➤ FDP- 02 ➤ Online Sessions-05

ACADEMIC & ADMINISTRATIVE RESPONSIBILITIES:

(From 13th March 2024 to till date)

Sr. No.	Details
1.	Actively contribute to the LSC Scrutiny and Renewal Process (2024–2025) under the School of Sciences.
2.	Prepared the detailed syllabus of UGV04: B.Sc. (Honours) (Botany) {2025 Pattern} Programme as per PAC Committee recommendations.
3.	Prepared, Rearranged, and Modified syllabus of BOT512: Lab Activities on BOT509, BOT510 & BOT511 and BOT604, BOT611 of Programme V156: M.Sc. Botany PG courses and contributed to write practical manual.
4.	Organized and actively participated in Programme Advisory Committee (PAC) and School Council meetings.
5.	Assisted in framing Eligibility Criteria and preparing the Programme Structure of UGV04: B. Sc. (Honours) (Botany) {2025 Pattern} Programme.
6.	Coordinated OJT/FP counselling sessions for PG programme LSC coordinators.
7.	<ol style="list-style-type: none">Contributed as Content Editor In-House SLM development task on UGV04: B.Sc. (Honours) (Botany) {2025 Pattern} Courses such as, Vocational Skill Courses:<ol style="list-style-type: none">BOTV102: Food ProcessingBOTV301: Basics of Plant Tissue CultureMinor Courses:<ol style="list-style-type: none">BOTM304: Lab Activities on BOTM303Currently working as Writer In-House SLM development task on UGV04: B.Sc. (Honours) (Botany) {2025 Pattern} Courses such as, Open Elective:<ol style="list-style-type: none">BOTE201: Herbal Drug TechnologyMajor Course:<ol style="list-style-type: none">BOTC313: Organic FarmingCompiled of SLM development task on UGV04: B.Sc. (Honours) (Botany) {2025 Pattern} Courses such as,<ol style="list-style-type: none">BOTM101: Plant DiversityContributed as writer in SECS101: Basic Instrumentation Skills course (Credit 02-04 & 02-05) of UG Programme.
8.	Engaging as a team contributor in the creation and development of a MOOC course and successfully completing the “Designing Learner-centric MOOC” for undergraduate learners on the MahaDnyanDeep MOOC Platform.
9.	The Programme Approval for UGV04: B.Sc. (Honours) (Botany) as per NEP-2020 has been sanctioned by UGC-DEB, and I contributed to the preparation and submission of the required documents through CIQA.
10.	Preparing the plant list and polyhouse layout and coordinating with the KVK at YCMOU Campus for polyhouse management activities, while actively carrying out polyhouse cultivation and field operations including plantation, maintenance, and monitoring of strawberry, rose, gerbera, broccoli, onion, and marigold crops.
11.	Actively Participating in Video Record advertisement of V156 at Audio Video Center.

EVALUATION WORK:

Sr. No.	Details
1.	Serving as an Evaluator for BNY141 of V144 Programme and BOTE101 of UGP01 Programme.
2.	Actively Contributed in Preparing the Home Assignments on Courses BNY101: Plant Diversity, BNY106: Plant Ecology and Taxonomy in the V100:B.Sc. (BCZ) Programme.
3.	Actively Contributed in Preparing Practical Slips of Lab Activities on Course BOT512 of Programme V156:M.Sc. (Botany)

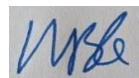
COUNSELING WORK:

Sr. No.	Details
1.	Serving as a Supervisor for the newly established Learning Support Centre (LSC–54162), School of Sciences, YCMOU, Nashik, for the programme UGV06: B.Sc. (Honours) in Environmental Sciences (2025 Pattern).

CURRICULAR AND CO-CURRICULAR ACTIVITIES:

Sr. No.	Details
1.	Participated and Completed the NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme (MMTTP), University Grants Commission (UGC) organized by UGC-Malaviya Mission Teacher Training Centre, National Institute of Educational Planning and Administration, New Delhi from 17 th - 25 th June 2025.
2.	Actively Coordinated as a Committee Member in Yuvak and Krida Mahotsav held on 23 rd -24 th October 2025 as an inaugural and organizing committee members.
3.	Worked as an Organizing Committee Member in “World Nature Conservation Day” organized by Yash Biodiversity Centre, YCMOU, Nashik on 28 th July 2025.

Ms. Minakshi B. Kadel



Signature of the Candidate

Official Address:

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Yashwantrao Chavan Maharashtra Open University,
Nashik – 422 222. Maharashtra, India.