



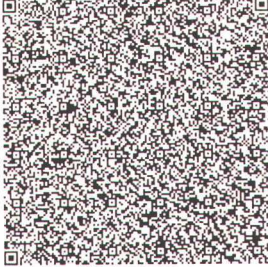
सत्यमेव जयते

## INDIA NON JUDICIAL

### Government of National Capital Territory of Delhi

#### e-Stamp

Certificate No.	: IN-DL72169559770447P
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Account Reference	: IMPACC (IV)/ dl972303/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL7230344986846442841P
Purchased by	: CSC e GOVERNANCE SERVICES INDIA LIMITED
Description of Document	: Article 5 General Agreement
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: CSC e GOVERNANCE SERVICES INDIA LIMITED
Second Party	: YCMOU
Stamp Duty Paid By	: CSC e GOVERNANCE SERVICES INDIA LIMITED
Stamp Duty Amount(Rs.)	: 100 (One Hundred only)



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## MEMORANDUM OF UNDERSTANDING

BETWEEN

**Yashwantrao Chavan Maharashtra Open University**  
(An Open University established under act XX of Maharashtra State Legislature)

AND

**CSC e-Governance Services India Limited**  
(Implementing Agency of the National Digital Literacy Mission)

This Memorandum of Understanding (MOU) is signed between Yashwantrao Chavan Maharashtra Open University [hereafter referred as YCMOU] and CSC e-Governance Services India Ltd. for jointly conducting online remote proctored examination for learners trained under the National Digital Literacy Mission courses.

Whereas the CSC e-Governance Services India Limited, a company promoted by the Department of Electronics and Information Technology, Government of India, [hereafter referred as CSC SPV], is implementing the scheme of National Digital Literacy Mission (NDLM)/ Prime Minister Grameen Digital Saksharta



*base*  
Registrar  
Yashwantrao Chavan Maharashtra  
Open University, Nashik-422 222

Mission (PMGDISHA) through Training Partners/ Training Centres empanelled to non-IT literates, neo-IT literates and persons having rudimentary level of digital literacy with the objective of making one person in every eligible family digitally literate, and

Whereas **YCMOU** is an open university promoted by GOM under act XX of Maharashtra State Legislature and the recognition by the 'University Grants Commission of India', this university is fully empowered to award various academic certifications like certificates, diplomas, and graduate, post-graduate, doctoral degrees.

## 2. OBJECTIVES OF MOU

The CSC SPV and YCMOU (together hereinafter referred to as Parties) have together decided to enter into a Memorandum of Understanding (MOU) with the following objectives:

- (i) Under PMGDISHA more than 6 crore learners to be trained and certified across the country. CSC SPV will empanel YCMOU as one of the certifying agencies under NDLM/ DISHA.
- (ii) A learner can walk in any time between 08.00 A.M and 08.00 P.M from Monday to Sunday and will be given one hour time to complete the online remote proctored examination (specifically designed for NDLM) having 25 questions.
- (iii) CSC SPV will supply the list of learners before the examination directly through a secured online transfer. YCMOU will schedule the examination from the date of receiving the learners' database.
- (iv) CSC SPV will allot unique ID to each learner with the help of YCMOU which will indicate the district and state as well as year of the examination.
- (v) The examination will be conducted as per the guidelines specially prepared for by YCMOU and CSC SPV.



  
Registrar  
Yashwantrao Chavan Maharashtra  
Open University, Nashik-422 222



- (vi) The data of awards will be forwarded by YCMOU to CSC SPV through a secured online process.
- (vii) YCMOU will process the result and issue the digitally signed certificate it within 24 hours of completion of examination.
- (viii) The result will be declared for learners scoring 8 questions correct in the examination as “successfully completed” and the score of each learner will be shared separately with CSC SPV. The printed copy of the certificate will be issued within 15 days of examination with CSC SPV.

### 3. RESPONSIBILITIES

Specific responsibilities of YCMOU and CSC SPV are listed as under:

#### YCMOU

- (i) Design, develop and periodically review, moderate and update, the Question Bank for the courses in different Indian languages as per demand.
- (ii) Regularly review and update the Standard Operating Procedures (SOPs) for implementation of Digital Literacy courses.
- (iii) Conduct online remote proctored examination
- (iv) The YCMOU will engage proctors as per requirement.
- (v) Providing login IDs to various stakeholders
- (vi) Verification of learners’ data and processing of results
- (vii) Issue of digitally signed certificate to successful learners. A sample copy of the certificate to be issued is enclosed as Annexure – 1.
- (viii) Printing and distribution of final pass certificates of successful learners to CSC SPV New Delhi for onward distribution to learners.



  
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Yashwantrao Chavan Maharashtra  
Open University, Nashik-422 222

## CSC SPV

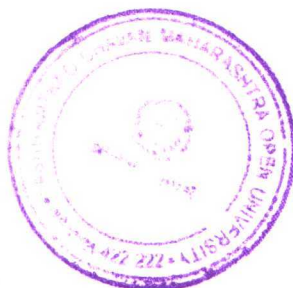
- (i) Micro level eligibility checking of the learners at the time of registration itself.
- (ii) Biometric authentication of the learners at the time of enrollment and also at the time of examination.
- (iii) Examination centre allocation to the learners and examination center management;
- (iv) Setting up of the examination centre viz. installation, dissemination of information pertaining to the examination centres to ES.
- (v) Submission of comprehensive report of proceedings covering all aspects of conduct of examinations and making suggestions for improvement in the process/system.
- (vi) Maintain the complete data of learners and provide the statistics as and when required by YCMOU.

## 4. FUNDING

The work would be taken up in the project mode by YCMOU. YCMOU will raise an invoice against the number of learners appeared for the examination on a monthly basis at the rate of Rs. 30/- inclusive of all applicable taxes. CSC SPV will arrange for the funds from the NDLM/DISHA Examination Fee Head for the activities to be undertaken under this MOU, including the expenditure for the dedicated Project team at YCMOU.

## 5. REVIEW

The signatories to the parties will review at their level, at least once in 3 months, the activities undertaken under this MOU.



*Yashwantrao Chavan*  
**Registrar**  
Yashwantrao Chavan Maharashtra  
Open University, Nagliik-422 222

6. This MOU shall be effective by the authorised representatives of the parties for a period of 3 (three) years from the date of signing of MOU. The MOU can be extended/terminated beyond/within three years on mutual consent of both the parties.
7. The parties to the MOU will be at liberty to terminate the MOU at least one month's advance notice, in special circumstances, to be explained in writing to the other party.
8. Without prejudice to the foregoing, steps shall be taken to ensure that the termination of this MOU will not compromise or discriminate against any of the activities or programmes undertaken within the MOU framework.
9. Any amendment in the MOU can be made with the consent of the both the signatories.



For and on behalf of YCMOU

  
 Registrar  
 Dnyangangotri, Near Gangapur Dam,  
 Open University, Nashik-422 222,  
 Nashik, Pin Code - 422 222,  
 Maharashtra (India)

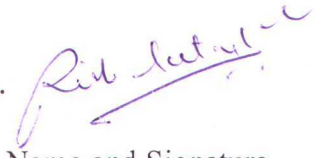

For and on behalf of CSC SPV

  
 Chief Executive Officer  
 3<sup>rd</sup> Floor, Electronic Niketan,  
 6 CGO Complex  
 New Delhi - 110 003

WITNESSES

1.   
 Name and Signature  
 Dr. Arjun P. Ghatule
2.   
 Name and Signature  
 Dr. Rajendra Vadore



1.   
 Name and Signature  
 RISHAVESH PATAWAKAR
2.   
 Name and Signature  
 Subodh Mishra

Date : April, 2017

Place : New Delhi

YCMOU/RO/1071/2017