



Yashwantrao Chawan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Center for Internal Quality Assurance

Y.C.M.O.U/May/2025/ CIQA

Date: 06/05/2025

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL
QUALITY ASSURANCE REGARDING MEETING ON 'UDRF' HELD ON 6TH
MAY, 2025 AT 4:00 PM AT BOM HALL.

The meeting of the University Department Ranking Framework was held under the chairmanship of Prof. Sanjeev Sonawane. The meeting commenced at 4:00 PM.

Agenda of the Meeting:

1. Welcome and Opening Remarks
2. Discussion on the Nomenclature of UDRF
3. Clarification and Standardization of UDRF Terminologies
4. Development of Standard Operating Procedures (SOPs)
5. Review of Current Status and Future Plans of UDRF
6. Concluding Remarks

Proceedings:

1 Welcome and Opening Remarks: The meeting commenced with a warm welcome and introductory address by Dr. Madhukar Shewale, Director, CIQA. He extended greetings to the Chairperson and all attendees. Dr. Shewale provided a brief overview of the UDRF initiative, highlighting the key objectives, CIQA's preparatory efforts, and the need to align university departments under a unified ranking mechanism.

Chairperson's Address: Prof. Sanjeev Sonawane, Hon'ble Vice Chancellor, shared his vision for establishing a transparent and effective University Department Ranking Framework at YCMOU. He discussed:

- The significance of departmental categorization for internal benchmarking.
- Evaluation tools and criteria for the ranking system.
- The formation and role of an External Expert Committee to ensure unbiased scrutiny.

2 Discussion on Nomenclature of UDRF: Prof. Sonawane guided the members through the conceptualization and importance of maintaining consistent nomenclature across the framework. He stressed on:

- Strategic alignment with national and global ranking frameworks.
- Legal validation and policy clarity regarding the UDRF naming conventions.
- The need to adopt uniformity in internal communications and documentation.

3 Clarification and Standardization of UDRF Terminologies: - Everyone agreed that all UDRF-related terms should be clearly defined and easily understood by all.

4: Development of Standard Operating Procedures (SOPs)

Prof. Sonawane proposed the drafting of a Standard Operating Procedure (SOP) which would:

- Provide step-by-step guidance for the ranking process.
- Ensure transparency and consistency across departments.
- Serve as a legal and procedural reference for internal audits.

5: Review of Current Status and Future Plans of UDRF:- Shri Somnath Jadhav presented the current status of UDRF activities. Dr. Madhukar Shewale shared insights into future expansion plans, including:

- All departments must submit academic performance data for the period 1st July to 30th June.
- Submission to be done in two phases:
 - First by end of July
 - Second by early August
- Data must be submitted in the prescribed proforma with justifications.

Incorporated Key Instructions from the Government Resolution

1. **Academic Year:** UDRF data must be compiled for the period 1st July to 30th June.
2. **Four-Tier Committee:** A multi-level committee structure to be formed, starting in August.
3. **Data with Justification:** Departments must provide qualitative remarks and justification for each submitted metric.
4. **Standard Templates:** Data submission must follow guidelines and Proforma.
5. **Evaluation Timeline:**

As per the UDRF implementation strategy, the University will constitute an External Expert Committee

Chairperson: Ex-Vice Chancellor (not affiliated with YCMOU)

Members may include:

- Senior Professors from State/Central Universities, IISER, IIM, IIT
- Senior Scientists/Researchers from CSIR, DRDO, ICSSR, ICHR, ICPR
- Senior Industry Professionals

Members decided for the External Expert Committee:

- Prof. R. S. Mali, Ex-Vice Chancellor, KBCNMU, Jalgaon,
- Prof. Sumitra Kukreti
- Prof. Akshaya Nikumbh, Centre for Climate Studies, IIT Bombay, Powai, Mumbai
- Shri Prasenjeet Fadnavis

The **External Expert Committee** will evaluate departmental submissions and declare rankings in September/October after verification and validation.

Key Resolutions:

- **Resolution 1:** YCMOU reaffirms its commitment to enhancing the University Department Ranking Framework as a tool for continuous academic growth.
- **Resolution 2:** All Directors and Heads of Departments will initiate preparatory work for participation in the UDRF.
- **Resolution 3:** CIQA will coordinate the development and dissemination of a detailed SOP for UDRF implementation.
- **Resolution 4:** The External Expert Committee for ranking verification and validation will be formally constituted and documented to eliminate legal ambiguities.

6. Concluding Remarks:- The meeting concluded with a vote of thanks proposed by Dr. Madhukar Shewale, expressing gratitude to the Chairperson and all the Directors for their valuable contributions and discussions. The participants agreed to continue working on the action items and meet again to review progress. The meeting concluded at 4:45 PM.

The following members were present at the above meeting.

CENTRE FOR INTERNAL QUALITY ASSURANCE YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY, NASHIK			
Subject: University Department Ranking Framework Meeting		Date: 06/05/2025	
Time: 4.00 PM		Venue: BOM Hall, YCMOU, Nashik.	
S. N.	Name	Designation	Signature
1	Prof. Sanjeev Sonawane	Hon. Vice Chancellor	
2	Dr. Jogendrasingh Bisen	Pro. Vice-Chancellor	
3	Shri. Dilip Bharad	Registrar	
4	Dr. Govind Katlakute	Finance Officer	
5	Shri. Bhatuprasad Patil	Controller of Examinations	
6	Prof. Mahale Sanjivane Rajesh	Director, School of Education	
7	Prof. Nikam Jaydeep Daulatrao	Director, School of Continuing Education	
		Director, School of Vocational Education and Skill Development	
9	Prof. Salunke Kavita Suresh	Director, Online education	
10	Prof. Deshmukh Prakash Annasaheb	Director, Student Service division	
11	Prof. Sonawane Madhuri Shrikant	Director, Agriculture Science	
12	Shri. Palashikar Madhav Vasant	Director, School of Computer Science	
13	Dr. Thool Sajjan Shankarrao	Director, Evaluation	
14	Shri. Wadekar Nagarjun Maruti	Director, School of Humanities and Social Science	
15	Prof. Kamlaskar Chetana Hemant	Director, School of Sciences	
16	Prof. Patole Surendra Narendra	Director, School of Commerce and Management	
17	Dr. Rashmi Ranade	Director, School of Health Science	
18	Dr. Abhishek Bhagvat	Director, Innovation, Incubation	
19	Dr. Shewale Madhukar Nimba	Director, CIQA	
20	Somnath Joshi	ASO	
21	Jyoti M. Patil		
22	Dr. Jyoti Dande	CIQA, Academic co-ordinator	
23	Dr. Dhananjay F. Munde	CIQA, Academic Coordinator	
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M. Shewale

Director
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