

**Internal Quality Assurance Center**  
**Yashwantrao Chavan Maharashtra Open University**  
**Goverdhan, Gangapur Road, Nashik - 422 222.**  
Phone: 0253-223 1474, Cell: 98223 50342, E-mail: suryagun@hotmail.com

Nashik: 422 222.  
Dated: 22.10.2019

To,

All IQAC-YCMOU, Nashik Members

Subject: Minutes of the Meeting of Internal Quality Assurance Center (IQAC) held on 18.10.2019.

Dear Sir/Madam

Please find attached herewith minutes of the first meeting of Internal Quality Assurance Center (IQAC) held on 18.10.2019 at YCMOU, Nashik. You are requested to go through it and advise us on the agenda for forthcoming IQAC meeting to be held after 3 months.

Enclosed: Minutes of IQAC Meeting.

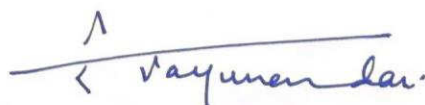
  
Dr. Surya Gunjal  
Director, Internal Quality Assurance Center

**MINUTES OF THE FIRST MEETING OF INTERNAL QUALITY ASSURANCE  
CENTER OF YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY,  
NASHIK HELD ON 18.10.2019 AT YCMOU, NASHIK.**

The first meeting of Internal Quality Assurance Center of YCMOU, Nashik was held on 18.10.2019 at 3.00 pm under the Chairmanship of Professor E. Vayunandan, Hon. Vice Chancellor, YCMOU, Nashik. The meeting was attended by 17 members and one invited members while 4 members have communicated their inability to present in the meeting.

1. Professor E. Vayunandan, Hon. Vice Chancellor & Chairman, IQAC Committee welcomed all the members and briefed about the need of NAAC Accreditation of our university within shortest period of time. After an introduction of all the members, Dr. Surya Gunjal, Director, IQAC has given information about composition of IQAC Committee, Formation of QIP Groups and the task assigned to each group followed by the presentation of each Group Leader about their preparation of documentation. Dr. Sachin Mandavgane, Board Member and other Directors of the School actively participated in the discussion.
2. It was decided that Two days Orientation Training of all the QIP Group heads & Members should be arranged in the Second Week of December-2019 and an Expert from NAAC, Bangalore may be invited to orient us on the process of the Assessment & Accreditation. (Action to be taken: Director, IQAC)
3. It was decided that One day Orientation Training to all the Study Center Heads & Coordinators should be arranged at each Regional Center in the month of January & February-2020 to orient and aware all of them about the preparation of NAAC Assessment & Accreditation. (Action to be taken: Director, IQAC & Concern Regional Director in the Region)
4. It was also decided that digital diary & digital communication should be maintained among the stakeholders for fastest communication among the members of IQAC Committee. (Action to be taken: Head, Computer Center & Director, IQAC)
5. It was also decided that NAAC-Tab / Web Link should be created on the University Website to upload minutes of meeting and other relevant documents for the information of NAAC authorities and public in general. (Action to be taken: Head, Computer Center & Director, IQAC)

  
Dr. Surya Gunjal  
Director, IQAC

  
Professor E. Vayunandan  
Vice Chancellor

### **The IQAC Meeting was Attended by following Members**

1. Professor E. Vayunandan, Hon. Vice Chancellor, YCMOU, Nashik...Chairman
2. Dr. Sachin Mandavgane, Associate Professor, Department of Chemical Engineering, VNIT, South Ambazari Road, Nagpur - 440 010.
3. Dr. Dinesh Bhonde, Registrar, YCMOU, Nashik – 422 222..
4. Mr. Jayawant Khadtale, Nominee of Controller of Examination, YCMOU, Nashik.
5. Dr. Prakash Atkare, Professor, Center for Collaboration, YCMOU, Nashik.
6. Mr. Magan Patil, Finance Officer, YCMOU, Nashik - 422 222.
7. Dr. Rajendra Wadnere, Director, School of Continuing Education, YCMOU, Nashik.  
**(Team Leader for A&A Criterion: Infrastructure & Learning Resources).**
8. Dr. Jaydeep Nikam, Director, School of Health Sciences, YCMOU, Nashik.  
**(Team Leader for A&A Criterion: Governance, Leadership & Management)**
9. Dr. Umesh Rajderkar, Director, School of Humanities & Social Sciences, YCMOU, Nashik. **(Team Leader for A&A Criterion: Curricular Aspects)**
10. Dr. Kavita Salunke, Director (I/C), School of Education, YCMOU, Nashik.  
**(Team Leader for A&A Criterion: Teaching-Learning & Evaluation)**
11. Dr. Vijaya Patil, Associate Professor, School of Education, YCMOU, Nashik.  
**(Team Leader for A&A Criterion: Institutional Values & Best Practices)**
12. Dr. Prakash Deshmukh, Director I/C, Students Services Division, YCMOU, Nashik.  
**(Team Leader for A&A Criterion: Learners Support & Progression)**
13. Dr. Hemant Rajguru, Associate Professor, Academic Services Division, YCMOU, Nashik.
14. Mr. Ram Thakar, Assistant Professor, School of Continuing Education, YCMOU, Nashik.
15. Dr. Pratima Wagh, Associate Professor (Microbiology), KTHM College, Nashik.
16. Ms. Nishigandha Patil, Ph. D. Student, YCMOU, Nashik.
17. Dr. Surya Gunjal, Director, IQAC, YCMOU, Nashik... Member Secretary.
18. Dr. Dhananjay Mane, Regional Director, YCMOU, Nashik. ( **A&A Criterion: Research, Innovation & Extension**) **(Invitee)**