Minutes of Meeting

Date: 15/10/2019

Time: 11:30 AM

Present Members:

- Dr. Pramod Khandare
 Director School of Computer Science
- 2) Mr. Vivek d. Patil (Subject Expert)
- 3) Prof. Akshata Dighe (Subject Expert)
- 4) Prof. Parag Achaliya (Subject Expert)
- 5) Ms. Monali Borade (Academic Coordinator)
- 6) Mr. Uttam Deshmukh

Agenda: Study Material Development meeting for following course/s of BCA Program (P131).

1. PHP Programming (CMP517)

Topic discussed:

A course material is prepared to realize a set of behavioral objectives. Since specific statement of objectives is necessary to bring about desirable behavioral changes in the target learner community. Discussed the concept, features and principles of writing self-learning materials and the process of designing and developing self-learning materials for distance learning taken into account following points: The material should have simple language and easy to understand, self explanatory fulfilling the course objectives and outcomes with proper examples, assignments and applications. The assignments, practical assignments, activities and assessment methods were also discussed and finalized.

Minutes Submitted By: Ms-Monali Borade. (Coordinator BCA)

Minutes Approved By: Dr. Pramod Khandare

Director School of Computer Science