



**Yashwantrao Chavan Maharashtra Open University,
Nashik- 422 222 (MS) India
RESEARCH POLICY (RP)**

VISION :

Research is the foundation of knowledge that brings new energy, builds state of the art facilities, promotes research publications, develops collaborations and becomes part of active community that shares the mission objectives. Taking these into considerations, **Yashwantrao Chavan Maharashtra Open University, Nashik (MS), Research Policy (YCMOU-RP)** has been framed. Rapid growth in scientific knowledge is an indication of quest for discovery and has an impact on economic and social development. Science, technology and innovation is often initiated at the undergraduate and post graduation levels, it should be nurtured. Research and developmental activities creates and disseminates new knowledge in range of fields, promotes innovation and these will motivate better learning and teaching among faculties and students.

PURPOSE:

The purpose of the Research Policy is to create a vibrant environment/culture of research amongst University Staff (administrator, faculty member, professional staff member, or employee) and students **Yashwantrao Chavan Maharashtra Open University (YCMOU), Nashik (MS)**. The policy shall serve as an overall framework within which research activities may be carried out.

SCOPE:

It is applicable to all University Staff (administrator, faculty member, professional staff member, or employee) and students of **Yashwantrao Chavan Maharashtra Open University, (YCMOU) Nashik (MS)**.

OBJECTIVES:

- To create an enabling environment within the University in order to foster a research culture as well as provide required support through research framework and guidelines.
- To ensure high level of efficient and effective support system to facilitate faculty and researchers in their research activities.
- Ensure publications in **UGC approved / referred quality journals**, indexed in Scopus / Web of Science and/or with impact factor.
- To nurture an environment of undertaking socially useful research with potential for commercialization.
- Industry collaborations and partnerships at national level.

CUSTODIAN OF POLICY:

The implementation and updating of Research Policy (RP) shall be carried out by **Member Secretary, University Research Council (URC), Yashwantrao Chavan Maharashtra Open University (YCMOU)**. The Research Policy shall have a University Research Council (URC) to function under **Vice - Chancellor, Yashwantrao Chavan Maharashtra Open University** to assist and advice in matters related to research within University.

POLICY AND GUIDELINES :

1. Undertaking Research:

University Regular Staff (administrator, faculty member, professional staff member, or employee) and students of **Yashwantrao Chavan Maharashtra Open University (YCMOU)** are expected to undertake research, leading to quality publications, presentations in National/ International conferences of repute, generation of Intellectual property with potential for commercialization, socially useful outcome and other similar research activity to fulfill the National Goals.

2. Obligations of faculty / Staff:

Research output will be considered as one of the criteria for faculty recruitment and promotion along with other academic responsibilities

3. Recruitment and Promotion:

Staff members and students of **Yashwantrao Chavan Maharashtra Open University (YCMOU)** are expected to undertake research, leading to quality publications, presentations in National/ International conferences of repute, generation of Intellectual property with potential for commercialization, socially useful outcome and other similar research activity.

4. Research Management:

Overall management of research activities may be coordinated by Member **Secretary**, University Research Council (URC), **Yashwantrao Chavan Maharashtra Open University (YCMOU)** under direct supervision of **Vice- Chancellor**. **University Research Council (URC)** shall be responsible for overall functioning of research activities within the University. Each School research activities will be coordinated by **Director** of the concerned School in consultation with the School Research Committee (SRC). It should be formed with the direction and approval of Hon. Vice Chancellor.

5. Research Ethics Committee:

It is expected that each member involved in research either faculty or students will adhere to highest ethical standards of conduct such as data integrity, adhering to ethical guidelines, given from time to time for carrying out research. Each faculty member and student researcher shall follow academic honesty in his/her research work. Faculty and students shall be careful not to fall prey to academic dishonesty. A Research Ethics committee, on instruction of Vice **Chancellor**, shall be formed in order to carry out inquiry when academic dishonesty is reported against any individual/group. Suitable disciplinary action may be initiated, if found guilty, against such individual/group. The Research Ethics Committee will consist of one of the Director of School (nominated by Vice Chancellor) and two academic staff of university and one subject expert of concerned subject.

6. Resources for research support:

a. To avail this facility, University Staff should submit their proposals (Minor / Major) in the prescribed format (**Objectives, Methodology, Budget estimates and Duration of project**) to the University research Council (URC). The suitable or prominent proposals may be allowed to submit and forwarded for availing financial assistance towards the Government and Non-government organizations.

b. The **Yashwantrao Chavan Maharashtra Open University (YCMOU)** provides intramural funding under Minor Research Project Scheme through seed money based on the quality and impact of research. University will extend facility by supporting publication charges, where manuscripts are communicated to quality journals. Such requests will be scrutinized through a University Research Council (**URC**) appointed by **BOM / Vice Chancellor**. Member secretary, University Research Council (**URC**) will facilitate awareness regarding potential funding. The University may also provide additional manpower in Schools with higher research intensity and research output, depending on specific justifiable requirements while adhering to regulations of statutory bodies.

c. **The Provision of Rs 25 Lakhs per year for carrying out research under Minor Research Project Funding Scheme of minimum 1-2 years duration will be made available every year in the annual budget of University.** To avail this facility, University Staff should submit their proposal (Minor Research Project) in the prescribed format (Objectives, Methodology, Budget estimates and Duration of project) to the University research Council (URC) at the beginning of the Academic Year. Periodic review of research output shall be carried out by School and provide such information to University Research Council (**URC**), periodically (once in an academic year) for assessment and required corrective actions, if any.

d. QUALITY OF PUBLICATIONS:

The research carried out in the University should be of good quality adhering to highest standards of ethics. YCMO University encourages publications in referred journals/ indexed in Scopus/Web of Science or UGC approved Journals.. University Research Council (URC) may revise such policy as deemed necessary from time to time in future.

e. INTELLECTUAL PROPERTY AND COMMERCIALIZATIONS:

Any research output, which has commercial value, will be encouraged for patent filing. The researcher need to justify the importance of commercialization and should take prior permission before applying for patent.

f. financial assistance to organize the seminar and conferences / workshops etc.,

The URC will propose the financial assistance for organization of National level / International Level conferences/ Seminars by the study centers or Schools, or Divisions or Centers etc. at max. Financial support of Rs.3- 5 Lakhs every year. It is also propose to have provision for financial assistance of Rs. 1 Lakh to organize Regional Level / State Level Conference.

7. Research Scholar:

To enhance quality research output, student mentorship shall be facilitated to encourage postgraduate students and Ph. D students to pursue research activities leading to tangible output.

GUIDELINES OF RESEARCH POLICY :

- **Yashwantrao Chavan Maharashtra Open University** encourages each and every University Staff and student to undertake various research activities.
- **The Provision of Lump sum Amount of Rs 75 Lakhs will be made available every financial year in the annual budget of University** for carrying out research activities
- University Staff needs to submit their research proposal containing the Objective, Methodology, Duration and Budget estimates to the University research Council (**URC**) once in beginning of an academic year. The budget estimates of research proposals should not exceed Rs. 2 Lakhs/- per university staff.
- Interested Research students can also propose their research project to the School research committee (SRC) and the School research committee (SRC) will scrutinize the research proposal submitted by the students and forward to University research Council (URC) in order to approve the best two research

proposals in a year. The budget estimates of research proposals should not exceed Rs. 50,000/- per student.

- In case of the research proposals funded by the University, then the concerned staff / student should have to submit the completion report of research project within one year of sanction of research proposal and will have to publish/communicate minimum one research paper within two months of submission of completion report of research proposal.
- It is the responsibility of the research students and faculty supervisors to assure the originality of their research work before presenting/ publishing in the National / International Levels. The University research council (**URC**) reserves the rights of penalizing the malpractices or plagiarized work.
- Every University Staff will be entitled attending/ participating in conferences /seminars /workshops etc., in academic year. The abstract of research paper to be presented in conference /seminar /workshops etc., including the details of conference/seminar/workshops need to be submitted to University research council (URC) for the approval before registration process. The full financial assistance is made against the expenditure incurred actually by the employee.
- The **University Staff** will be paid travel grant and registration fee for attending the conference/seminar/workshop **at abroad** once in three years.
- Every University Staff will be paid TA/ DA and Registration fee approved by the **Vice -Chancellor** on recommendation of the University Research Council (URC) One short term course (One week) and one long term program (Orientation/ Refresher/ Summer, Winter etc., of Two weeks duration) such as QIP or FDP once in an academic year as per requirement for CAS.
- The University Research council (URC) proposes to Provision of a total budget of Rs. 25 Lakhs per year towards attending Conference/ Seminar/ Workshops / Short term course/ Long term programs etc., (Refresher / Orientation Course).

- Research students who are interested in attending and presenting their research work/ review paper in a conference/seminar/workshop at national level will have to submit their abstract including the details of conference/seminar/workshop to research committee for the approval. The research committee will reserve the right to select the proposal on the basis of merit. Research student will be allowed to attend a conference/seminar/workshops for every Year, subject to a maximum 4 research students in one semester. The 4 students are entitled to claim registration fee and TA (II Class Rail fare) for attending conference/seminar/workshop in one semester.
- Research Students need to get approval of School Research committee (SRC) for sending the abstract for attending conference/seminar/workshop etc., even in cases where students do not want to claim registration fee and TA from University.

The YCMOU formed the URC for the Year 2020-22.
Yashwantrao Chavan Maharashtra Open University, Nashik-MS
University Research Council (URC) for the Year: 2020-22

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| 1. Hon. Vice Chancellor | Chairman |
| 2. Director, School of Humanities and Social Sciences | Member |
| 3. Director, School of Science & Technology | Member |
| 4. Director, School of Computer Sciences | Member |
| 5. Director, School of Commerce and Management | Member |
| 6. Director, School of Health Sciences | Member |
| 7. Director, School of Agricultural Sciences | Member |
| 8. Director, School of Education | Member |
| 9. Dr. Dhananjay Mane, Director RC | Member |
| 10. Dr. Hemant Rajguru | Member –Secretary |

Date: 16-12-2020

Research Policy Approved by Hon. Vice Chancellor
(on behalf of Academic Council and Board of Management)


Dr. Dhananjay Mane

Convenor


Hon. Vice Chancellor

Chairman