



Yashwantrao Chawan Maharashtra Open University, Nashik

NAAC Accredited 'A' Grade

Center for Internal Quality Assurance

Y.C.M.O.U./Jan./2025/ CIQA

Date: 31/01/2025

MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL
QUALITY ASSURANCE REGARDING MEETING ON 'CAS SCRUTINY' HELD ON
31ST JANUARY, 2025 AT 11:00 AM AT UNIVERSITY MEETING HALL.

The CAS Scrutiny meeting was held from 11:00 AM to 1:00 PM. The agenda for discussion as below.

Agenda:

1. Welcome and Opening Remarks
2. Follow-up on CAS Applications from Previous Meeting
3. Scrutiny of Submitted CAS Proposals
4. Recommendations and Observations
5. Any Other Matter
6. Vote of Thanks

1. Welcome and Opening Remarks

Shri. Dilip Bharad, Hon. Registrar, welcomed the committee members to the second sitting of the CAS Scrutiny Committee. He underlined the importance of timely review and communication of results to ensure smooth implementation of the Career Advancement Scheme (CAS).

2. Follow-up on CAS Applications from Previous Meeting (28th January 2025)

- Prof. Dr. Sanjivani Mahale, reviewed the action taken on the decisions of the 28th Jan meeting.
- Discrepancies noted in prior applications were resolved through applicant clarifications.

3. Scrutiny of New CAS Proposals

- Dr. Mohan Kherde and Dr. Madhukar Shewale led the scrutiny of newly received CAS applications.
- Each case was evaluated based on UGC regulations, verified API scores, and service records.
- Emphasis was laid on research publications, faculty development programmes, and annual performance indicators.

4. Recommendations and Observations

- Eligible candidates were shortlisted for the next level of Screening-cum-Evaluation Committee approval.
- Applications lacking documentation were returned for rectification and resubmission by a defined deadline.
- The committee stressed maintaining a transparent checklist and suggested maintaining digital records of all scrutiny outcomes.

5. **Any Other Matter**

- Dr. Shewale proposed introducing an internal orientation workshop on CAS guidelines and self-assessment documentation for all teaching staff.

6. **Vote of Thanks**

Dr. Madhukar Shewale, Director, CIQA, extended a formal vote of thanks to the Chair and members for their valuable inputs. The meeting ended at 1:00 PM.

The following members **were** present at the above meeting.

Sr. No.	Name	Designation
1	Shri. Dilip Bharad	Hon. Registrar (Chairperson)
2	Prof. Dr. Sanjivani Mahale	Hon'ble BOM Member
3	Dr. Mohan Kherde	Director, Knowledge Resource Center ,Amravati University
4	Dr. Madhukar Shewale	Director, CIQA



M Shewale

Director

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