



Yashwantrao Chawan Maharashtra Open University, Nashik
NAAC Accredited 'A' Grade
Center for Internal Quality Assurance

Y.C.M.O.U/Jan./2025/ CIQA

Date: 28/01/2025

**MINUTES OF THE INTERNAL MEETING OF THE CENTRE FOR INTERNAL
QUALITY ASSURANCE REGARDING MEETING ON 'CAS SCRUTINY' HELD ON
28TH JANUARY, 2025 AT 3:30 PM AT UNIVERSITY MEETING HALL.**

The meeting on CAS Scrutiny was held on 28th Jan 2025. The following points were taken for discussion.

Agenda:

1. Opening remarks and welcome
2. Review of CAS Applications Received
3. Scrutiny of Eligibility and Document Verification
4. Observations and Recommendations of the Committee
5. Any Other Relevant Discussion
6. Vote of Thanks

Minutes:

1. **Opening Remarks and Welcome**
Shri. Dilip Bharad, Hon. Registrar, initiated the meeting and welcomed all committee members. He emphasized the need for fairness, transparency, and adherence to UGC norms in CAS processing.
2. **Review of CAS Applications Received**
 - o The committee was informed about the total number of CAS applications received from faculty across various schools.
 - o Dr. Madhukar Shewale, Director, CIQA, briefed the members on the scrutiny procedure and timeline to be followed.
3. **Scrutiny of Eligibility and Document Verification**
 - o Prof. Dr. Datta Gujrathi and Prof. Dr. Chandrakant Borse led the evaluation of academic and service records, API scores, and supporting documents.
 - o Each application was examined for UGC regulations and institutional norms.
4. **Observations and Recommendations of the committee**
 - o Minor discrepancies were noted in select cases and applicants will be requested to furnish clarifications.
 - o Applications with complete documentation and compliance were approved for onward transmission to the Screening-cum-Evaluation Committee.
5. **Any Other Relevant Discussion**
 - o The committee discussed developing a standard CAS Scrutiny Checklist.
6. **Vote of Thanks**
Dr. Madhukar Shewale, Director CIQA, proposed a formal vote of thanks, acknowledging

the guidance of the Hon'ble Registrar and the active participation of all committee members.
The meeting concluded at 5:00 PM.

The following members were present at the above meeting.

Sr. No.	Name	Designation
1	Shri. Dilip Bharad	Hon. Registrar (Chairperson)
2	Prof. Sanjivani Mahale	Hon'ble BOM Member
3	Prof. Datta Gujrathi	Expert Member
4	Prof. Chandrakant Borse	Expert Member
5	Dr. Madhukar Shewale	Director, CIQA



Director

Center for Internal Quality Assurance

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