

यशवंतराव चव्हाण महाराष्ट्र
मुक्त विद्यापीठ, नाशिक

नेक मानांकित 'अ' श्रेणी
ज्ञानगंगोत्री, गंगापूर धरणाजवळ, गोवर्धन
नाशिक - ४२२ २२२ (महाराष्ट्र) भारत



ज्ञानगंगा घोषरी

Yashwantrao Chavan Maharashtra
Open University, Nashik

NAAC Accredited 'A' Grade

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कृषि विज्ञान विद्याशाखा / School of Agricultural Sciences

धारिका: SAS-123/

दिनांक: 08-03-2025

परिपत्रक

गोड्या पाण्यातील मत्स्यपालन प्रमाणपत्र शिक्षणक्रमासाठी अभ्यासकेंद्र प्रस्ताव

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ अंतर्गत कृषि विज्ञान विद्याशाखेमार्फत वर्ष 2025-26 पासून गोड्या पाण्यातील मत्स्यपालन प्रमाणपत्र शिक्षणक्रम नव्याने सुरु करण्यात येत आहे. सदर शिक्षणक्रम महाराष्ट्र राज्यात विविध अभ्यासकेंद्रांमार्फत राबविण्यात येणार आहे.

महाराष्ट्रातील पुढील पात्रता असणाऱ्या सर्व संस्थांना कळविण्यात येते की गोड्या पाण्यातील मत्स्यपालन प्रमाणपत्र शिक्षणक्रम आपल्या शिक्षण संस्थेमार्फत सुरु करावयाचा असल्यास Manual for Freshwater Fish Farming, Programme Learning Support Centre Management, School of Agricultural Sciences, YCMOU 2025 मधील Annexure 1: Requirements for opening of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming, Annexure 2: Application Form for opening of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming मधील मुद्द्यांनुसार प्रस्ताव विद्यापीठात हार्ड कॉपी स्वरूपात 25 मार्च 2025 पर्यंत प्रत्यक्षरीत्या सादर करावा.

गोड्या पाण्यातील मत्स्यपालन प्रमाणपत्र शिक्षणक्रमासाठी अभ्यासकेंद्र पात्रता निकष:

महाराष्ट्रातील मत्स्य महाविद्यालये / मत्स्यविज्ञान विभाग असलेली विज्ञान महाविद्यालये / कृषि महाविद्यालये / कृषि विज्ञान केंद्र / मत्स्यपालन केंद्रे किंवा संस्था ज्यांच्याकडे B. F. Sc. (Bachelors of Fisheries science) अशा पात्रतेचे तज्ज्ञ शिक्षक असणे आवश्यक आहे.

प्रति अभ्यासकेंद्र पडताळणी शुल्क रुपये 15,000 संबंधीत संस्थेला / महाविद्यालयांना मा. वित्त अधिकारी यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांच्याकडे ऑनलाइन पद्धतीने जमा करावे लागेल. त्यासाठीची लिंक केंद्र पडताळणीपूर्वी संबंधित संस्थेस / महाविद्यालयास कळविण्यात येईल.

धन्यवाद....!

(प्रा. डॉ. माधुरी सोनवणे)
संचालक,
कृषि विज्ञान विद्याशाखा



(दिलीप भरड)
कुलसचिव

Annexure 1: Requirements for opening of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming

- 1.1 The Organization intending to start Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming shall be the registered organization under **Public Trust Act (1860) and Societies Registration Act (1950)**.
- 1.2 The Organization shall have **College of Fisheries Sciences** affiliated to State Agricultural University or MAFSU / **Science College** affiliated to State University having fisheries science department / **College of Agriculture** affiliated to State Agricultural University or **Krishi Vigyan Kendra** affiliated to Indian Council of Agricultural Research (ICAR), New Delhi OR **Fish Farming Centers / Institutes** having 1 to 2 Qualified Teachers with Bachelors of Fisheries Science and allied branch with expertise in fish farming units.
- 1.3 The Organization intending to open YCMOU Center must provide the resolution of the organization signed by **The Chairman & The Secretary both, giving approval to establish Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming with all rules & regulations binding on them & their organization**. The Organization must provide last three years Audit Report/Annual Report showing their Academic and financial status to that effect.
- 1.4 The Organization intending to establish Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming will have well-furnished class rooms and laboratories with minimum 40 students seating capacity. (1 Classroom, 1 Fisheries Laboratory, Seminar Hall, Library)
- 1.5 The Organization intending to establish Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming, must provide at least 2 qualified teaching counselors having Graduate degree in Fisheries Science and allied branch with expertise in fish farming units. The center must have supporting staffs including One Centre Accountant, One Centre Assistant and One Centre Peon.
- 1.6 The Organization intending to Open Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming must have fish farming systems and Fisheries Laboratories for Certificate Programme in Freshwater Fish Farming.
- 1.7 The Freshwater Fish Farming Systems Facility must have complete structure set with water source, Rearing Pond/Tank infrastructure, Drainage Systems, Feed and Nutrition Management, Feed Storage room, Water Quality Monitoring, Harvesting Equipment and other essential facilities to conduct practicals.
- 1.8 Nearby Hatchery Units (Breeding tanks, Egg incubation jars, Brood stock management facilities) for learners' exposure visit.



- 1.9 Fisheries laboratory must have equipments like Weighing balance, Microscope, PH meter, Dissolved Oxygen (DO) Meter, Thermometer, Water Testing Kits, Fish Measuring Boards, Sampling Nets and Glassware..
- 1.10 The Farm equipments like Water Quality Testing Kits, Manual Feeding Tools, Harvesting Nets, Bird Net, Weighing Balance, Feed Formulation Equipment, Nutritional Analysis Tools, and other essential equipments must be available for conducting practicals.
- 1.11 The Organization must provide **Self Signed Bio-data of all Center Management Staff and Academic Faculty Members** intended to participate in teaching and operation of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming in the format prescribed by the university.
- 1.12 The Organization shall have separate building & accommodation facility for Open University students, Inverter/Battery backup facility to the laboratory instruments, 1000 sq.ft. carpet area of Library & Reading Room with sufficient number of books, magazines, etc.,
- 1.13 The Organization intending to start OR continue with their Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming shall apply giving full details regarding point 1-12 above before 20th March each year, Rs. 15,000 inspection fee for establishing new Learning Support Centre and continuation of existing Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming for further duration. The inspection fee payment should be done online to Finance Officer, YCMOU, Nashik.
- 1.14 The Director of the School of Agricultural Sciences on behalf of YCMOU reserves the right to recognize, derecognize or re-locate Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming to any organization within 50 Kilometers radius without assigning any reason. He/She shall see the potential and feasibility of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming within the 50 kilometer radius of existing Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming in the area. The dispute between YCMOU & the intending Organization shall be resolved within the legal jurisdiction of Nashik.



Prashant
11.03.2025

M. S. R.



Annexure 2: Application form for opening of Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming

Inspection report of New Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming (Inspection report as per clause 1.1 to 1.12 in Annexure- 01, Manual for Learning Support Centre Management, YCMOU Nashik-2025.)

I] Detail Information of Host Organization

01] Full Name & Detail Address of College of Fisheries Sciences affiliated to State Agricultural University or MAFSU / Science College affiliated to State University having fisheries science department / College of Agriculture affiliated to State Agricultural University or Krishi Vigyan Kendra affiliated to Indian Council of Agricultural Research (ICAR), New Delhi OR Fish Farming Centers / Institutes:

Taluka: _____ District: _____ Pin: _____

Communication: Phone no. With STD Code: _____ E-mail: _____

02] Organization Type

Sr. No.	Organization Type	Yes/No	Committee Remark
01	Government		
02	Semi- Government		
03	NGO		
04	Private		
05	Co-Operative		

03] Date and Year of registration (under Public Trust Act (1860) and Societies Registration Act (1950)) of the Organization/Institution intending to start Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming:

04] Date and Year of State University / MAFSU / Agricultural University's / ICAR affiliation/ Government Recognition:

05] Name & Address of the State University / MAFSU / Agricultural University's / ICAR affiliation/ Government Recognition to which the Institution has affiliation:

Taluka: _____ District: _____ Pin: _____

Communication: Phone no. With STD Code: _____ E-mail: _____



06] Whether there is/are any Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming approved by and working under YCMOU, within the radius of 50 kilometers (Under such condition, one must not apply for the Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming) : Yes/No. Actual Details: _____

07] Organization (Host Institute) Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:

Phone no. With STD Code: _____ E-mail: _____

08] Chairman of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication: Phone no. With STD Code: _____ Mobile No: _____
E-mail: _____

09] Vice-Chairman of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:

Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____

10] Secretary of Organization (Host Institute) - Name & Address:

Taluka: _____ District: _____ Pin: _____

Communication:

Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____



Signature
[Handwritten Signature]

11] Name & Address of Principal/ Training Organizer/Head of College of Fisheries Sciences affiliated to State Agricultural University or MAFSU / Science College affiliated to State University having fisheries science department / College of Agriculture affiliated to State Agricultural University or Krishi Vigyan Kendra affiliated to Indian Council of Agricultural Research (ICAR), New Delhi OR Fish Farming Centers / Institutes:

Taluka: _____ District: _____ Pin: _____

Communication:

Phone no. With STD Code: _____ Mobile No: _____ E-mail: _____

Programme Name	Yes/No	Committee Remark
Certificate Programme in Freshwater Fish Farming		

II] Details of Teacher Counselors /Administrative staff available on the Freshwater Fish Farming Learning Support Centre & their Biodata : Please Provide appointment orders of teacher Counselors - Administrative staff alongwith proposal.

Sr. No.	Designated Post/ Teacher Counselors	Name (in full form), Address, Pin, Mob. No., E-mail ID	Educational Qualification	Specialization	Experience	Remark For Committee
01.	Centre Head	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
02.	Centre Co-ordinator	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
03.	Centre Accountant	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
04.	Centre Assistant	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				
05.	Centre Peon	Name: _____ Address: _____ Mob. No. : _____ E-Mail ID: _____				



(Signature)

(Signature)



III] Building & other Infrastructure Facilities Details:

A] Class Rooms Details:

Sr. No.	No. of Designated Infrastructure	Quantity (No.) with Size/ Dimensions (X = Sq. Meter)	Remark For Committee
01	Class Room		
02	Library		
03	Reading Room		
04	Seminar Hall		
05	Guest House/ Hostel (Rooms)		
06	Parking Site		
07	Urinary Male (For Student)		
08	Urinary Female (For Student)		

B] Laboratory Detail

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Weighing balance	2		
02	Microscope	2		
03	PH meter	2		
04	Dissolved Oxygen (DO) Meter	2		
05	Thermometer	2		
06	Water Testing Kits	2		
07	Fish Measuring Boards	2		
08	Sampling Nets	1		
09	Glassware	4		

C] Freshwater Fish Farming Systems Facility:

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Water source	-		
02	Rearing Pond/Tank infrastructure	1		
03	Drainage Systems	1		
04	Feed and Nutrition Management	1		
05	Feed Storage room	1		
06	Water Quality Monitoring	1		
07	Harvesting Equipment	2		

D] Farm equipments :

Sr. No.	Name of Instruments	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
01	Water Quality Testing Kits	2		
02	Manual Feeding Tools	1		
03	Harvesting Nets	2		
04	Baird net	2		
05	Weighing Balance	1		
06	Feed Formulation Equipment	1		
07	Nutritional Analysis Tools	1		



(Handwritten signatures)

C] Other Teaching Aids Details

i] List of Teaching Aid:

Sr. No.	Name of the Teaching Aids	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
1	Charts	5-8		
2	Posters	5-8		
3	Video	10-20		
4	Model	1 of each body systems (if possible)		

(Please Attach Separate Sheet if Necessary)

ii] List of Books & Magazines in Library Details:

Sr. No.	Name the Books, Magazines & Newspapers	YCMOU Prescribed Quantity (No.)	Actual Quantity (No.)	Remark For Committee
1	Books related to Freshwater Fish Farming	10-20		
2	Magazines related to Freshwater Fish Farming	4 - 5		

(Please Attach Separate Sheet if Necessary)

IV) Checklist at the time of Inspection:

Sr. No.	Check List-Items	Remark	Remark For Committee
01	CA Certified Audit Report		
02	MOU Submitted		
03	Inspection Fees Paid Amount: Rs. _____ Transaction ID: _____ Date: _____		
04	Physical Presence of all the Teacher Counselors at the time of Inspection		
05	Biodata of All the YCMOU Concern Staff		
06	Written Consent From the Head of the Organization or Management Decision (Consent shall be typed on Letter Head of Organization)		
07	Appointment Orders of YCMOU's Concern Staff		
08	Battery Backup Supported Laboratories		
09	Switch on Laboratory Instruments at the time of Inspection		
10	Students Accommodation Facility at the time of Examination		
11	Potable Drinking Water Facility to Students		



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12	Student Travelling Facility for Fish Pond Visit		
13	Paid Xerox Facility to Students		
14	Internet connectivity		
15	CCTV for hostels and premises		
16	Design & Layout of Fish Pond		

V] Brief information about the activities of the Organization:
(Please Attach Separate Sheet if necessary)

Date of Inspection / Visit: _____

Undertaking

The Principal of the Institution and authorities concerned to Institution do hereby undertake to give all necessary cooperation for the efficient functioning of the Learning Support Centre for YCMOU Certificate Programme in Freshwater Fish Farming, if granted to our College.

All the above information is true.

(Signature, Name & Seal)

Principal/ Director/Head of the Institution

(Signature, Name & Seal)

Chairman/ Secretary/Head of the Institution

For Office Use only (YCMOU):



[Handwritten signatures]

(Signature, Name & Seal)

Co-ordinator-
Learning Support Centre
Management /
Inspection Committee- Member
YCMOU, Nashik

(Signature, Name & Seal)

Inspection Committee- Expert
Member
YCMOU, Nashik



(Signature, Name & Seal)

Director
School of Agricultural Sciences/
Inspection Committee- Chairman
YCMOU, Nashik

Signature
11.03.2015

Signature